

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
November 20th, 2024
5:15pm

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Public Input
8. Unfinished Business
 - a. 2025 Budget
 - b. 'Park' Update
 - c. Cafe Area Update
 - d. Other
9. New Business
 - a. Election of Officers
 - b. Policy Updates
 - i. Unattended Patron Policy
 - ii. Community Room Policy
 - c. 2025 In-service Closings
 - d. Other
10. Adjournment

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
October 16th, 2024

5:15pm

Present: Rebekah Benjamin, Doug Denney, Jamie Hoffman, Beka Lemons, Terri Salzano-Sees, Daryl Shrock, Jessica Mankey

Absent: Sue Jepsen

Visitors: Hank Miller, Archie Linz, Eric Fry, Mike Perkins

Regular Meeting

- 1. Call to Order:** Doug called the meeting to order.
- 2. Reading and Approval of Minutes:** Terri moved to approve the September minutes. Jamie seconded.
- 3. Reading and Approval of Financial Report and Bills:** Daryl moved to approve the Financial Report and Bills. Terri seconded. Motion passed.
- 4. Report of the Librarian:** Beka noted that the Employee satisfaction survey is out and will be wrapped up on Friday. Good participation so far. She also noted work that has been done on the onboarding and training process.
- 5. Committee Reports:** None.
- 6. Communications:** Beka shared some of the notes that have been recorded by employees from patrons who have had some very appreciative comments of our facilities.
- 7. Public Input:** Hank Miller came to continue a discussion supporting the library consideration of the Epoch Times. He wants the board to read the Epoch Times and consider adding it to the collection.
- 8. Unfinished Business**
 - a. Epoch Times Issue - agenda item requested by Archie Lintz:** Archie Lintz came back to ask for board members who were not present to share their

position and how they would have voted. Jessica was asked how she would have voted. Jessica indicated that she stands with the board decision.

b. Other: None

9. New Business

a. Policy Updates

i. Donations and Memorials: Jessica motioned to approve the policy with the date correction. Rebekah seconded. Motion approved.

ii. Homebound Delivery: There was discussion about the requirements for Homebound Delivery. Jamie moved to approve the policy with the modifications noted. Terri seconded. Motion approved.

b. Other: Austin has been reviewing our tech needs and developed a list for us with a total cost coming to \$15, 746.24. Beka explained that the money would come from LIRF about \$6700 with the rest coming from Operating. Daryl motioned to approve the expense, Terri seconded. Purchase approved.

Beka reviewed progress on the plans for the cafe area. Booths, tables, shelves on the back wall for the Friends of the Library area, etc. for the Cafe area. Beka asked for approval of spending up to, but not exceeding \$25,000 for those purchases. Daryl motioned to approve that expense. Rebekah seconded. Motion approved.

10. Board Education - Keefer Center Strategy and Goals: Beka reviewed the Keefer Center Strategic Plan.

11. Adjournment: Jessica motioned to adjourn. Terri seconded. Meeting adjourned.

Huntington City-Township Public Library
October 2024

Director's Report

- Maintenance Supervisor Lori VanOver has been released from employment.
- Maintenance Specialist Dennis Nolan will take over the supervisor position on an interim basis while we assess staffing needs and options.
- We received our 1782 notice, which is the official version of our budget from the state. Our actual tax rate for 2025 will be .2035 which is a decrease from .2163 last year.
- We completed our employee engagement survey and discussed the results with the staff at the November in-service. The Employee Engagement Committee will prepare a summary with priority work areas to present to the Board in December.
- We will be working on an interactive murder mystery event for a fundraiser in April. This will be sponsored by the Friends of the Library and proceeds will go to the United Way to help pay for the Dolly Parton Imagination Library.
- The Friends of the Library approved our annual budget request in the amount of \$6,785. This money will be used to fund programs and other items that can't be purchased with tax funds. The Friends also approved a \$2,000 allocation to purchase additional read-along books (Wonderbooks) for the children's collection.
- A work group is currently working on the internal training initiative outlined in the strategic plan. Our first priority is to create a comprehensive and consistent onboarding and orientation process. We hope to have this completed in the spring.
- We held our final staff in-service for the year on November 6th. We discussed the employee engagement survey and did team building activities.
- Several staff members attended the Indiana Library Federation Annual Conference November 18th and 19th.

Financial Report

Huntington City-Township Public Library

Report Dates = 10/16/2024 to 11/20/2024

Fund		Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. Operating Fund							
100	OPERATING	\$1,887,205.22	\$240,779.04	\$2,285,336.04	\$63,478.12	\$1,833,069.19	\$1,434,938.37
	Subtotal	\$1,887,205.22	\$240,779.04	\$2,285,336.04	\$63,478.12	\$1,833,069.19	\$1,434,938.37
2. Special Revenue							
200	GIFT (REGULAR)	\$179,093.81	\$0.00	\$7,917.07	\$32.48	\$11,385.69	\$182,562.43
201	FRIENDS OF THE LIBRARY	\$8,786.45	\$1,318.01	\$9,984.55	\$70.00	\$2,087.92	\$889.82
202	LITERACY	\$21,760.79	\$0.00	\$39.00	\$0.00	\$566.24	\$22,288.03
203	GIFT - B. JOAN KEEFER CENTER	\$46,076.73	\$628.59	\$2,221.42	\$40.00	\$5,899.71	\$49,755.02
204	B JOAN KEEFER CENTER INVESTMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205	GIFT CHILDRENS ROOM	\$2,426.85	\$156.53	\$4,759.82	\$0.00	\$4,713.98	\$2,381.01
206	JOAN B. KEEFER CENTER MEMORIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$945.00	\$945.00
207	BRIDGE-DICKEY INVESTMENT 08/2012	\$24,870.19	\$0.00	\$0.00	\$0.00	\$0.00	\$24,870.19
208	BRIDGE-DICKEY FUND	\$2,053.36	\$0.00	\$536.41	\$0.00	\$0.00	\$1,516.95
209	OUTREACH	\$9,196.67	\$0.00	\$0.00	\$0.00	\$1,979.90	\$11,176.57
276	STATE TECH GRANT FUND	\$10,793.77	\$0.00	\$0.00	\$0.00	\$8,253.85	\$19,047.62
277	IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280	ALA GRANT 2023	\$10,000.00	\$0.00	\$8,800.00	\$0.00	\$0.00	\$1,200.00
281	AGING GRANT	\$0.00	\$417.06	\$479.00	\$0.00	\$5,000.00	\$4,521.00
	Subtotal	\$315,058.62	\$2,520.19	\$34,737.27	\$142.48	\$40,832.29	\$321,153.64
4. Capital Projects							
400	LIBRARY IMPROVEMENT RESERVE FUND	\$95,146.28	\$0.00	\$0.00	\$178.78	\$1,853.73	\$97,000.01
401	LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421	RAINY DAY FUND	\$1,037,213.81	\$0.00	\$148,276.79	\$0.00	\$22,601.20	\$911,538.22
422	RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal	\$1,132,360.09	\$0.00	\$148,276.79	\$178.78	\$24,454.93	\$1,008,538.23
5. Clearing							
800	PLAC FUND	\$0.00	\$0.00	\$65.00	\$65.00	\$130.00	\$65.00
801	MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803	FEDERAL	\$0.00	\$14,216.10	\$102,564.38	\$14,216.10	\$102,564.38	\$0.00
804	FICA	\$0.05	\$11,574.21	\$86,632.20	\$11,574.21	\$86,632.15	\$0.00
806	STATE	\$0.00	\$3,167.41	\$33,367.63	\$4,923.39	\$36,712.60	\$3,344.97
807	COUNTY	\$0.00	\$1,794.12	\$19,077.74	\$2,802.01	\$20,986.18	\$1,908.44
808	INSURANCE	(\$1,683.89)	\$5,256.84	\$49,037.66	\$6,013.62	\$43,641.11	(\$7,080.44)
809	DEFERRED COMP	\$0.00	\$900.00	\$7,060.00	\$900.00	\$7,060.00	\$0.00
810	UNITED WAY	\$0.00	\$0.00	\$0.00	\$195.00	\$1,520.00	\$1,520.00
811	EMPLOYEE CONTRIBUTION PERF	\$0.00	\$1,006.88	\$4,641.59	\$1,006.88	\$4,641.59	\$0.00
812	ROTH IRA	\$0.00	\$840.00	\$6,040.00	\$840.00	\$6,040.00	\$0.00
813	HEALTH SAVINGS ACCOUNT	\$0.00	\$750.00	\$5,700.00	\$750.00	\$5,700.00	\$0.00
814	GARNISHMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal	(\$1,683.84)	\$39,505.56	\$314,186.20	\$43,286.21	\$315,628.01	(\$242.03)

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
Grand Total	\$3,332,940.09	\$282,804.79	\$2,782,536.30	\$107,085.59	\$2,213,984.42	\$2,764,388.21

Total all banks = \$2,764,388.21

Appropriation Report for 421 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 10/16/2024 To 11/20/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
1. Personal Services							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
Subtotal	\$22,500.00		\$22,500.00	\$0.00	\$0.00	\$22,500.00	100.0
2. Supplies							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
Subtotal	\$5,000.00		\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3. Other Services and Charge							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
3.52 Electricity Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.62 Equipment Repair and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.622 Contracted Facility Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$16,862.79	\$13,787.21	45.0
Subtotal	\$60,650.00		\$60,650.00	\$0.00	\$16,862.79	\$43,787.21	72.2
4. Capitol Outlays							
4 Other Capital Outlays	\$123,000.00	\$0.00	\$123,000.00	\$0.00	\$0.00	\$123,000.00	100.0
4.2 Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$285,750.00	\$0.00	\$285,750.00	\$0.00	\$131,414.00	\$154,336.00	54.0
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
<i>Subtotal</i>	\$538,750.00		\$538,750.00	\$0.00	\$131,414.00	\$407,336.00	75.6
<i>Grand Total</i>	\$626,900.00	\$0.00	\$626,900.00	\$0.00	\$148,276.79	\$478,623.21	76.3

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 400 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 10/16/2024 To 11/20/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
4. Capital Outlays							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
Subtotal	\$40,241.00		\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0
Grand Total	\$40,241.00	\$0.00	\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 100 OPERATING Huntington City-Township Public Library

Report Date: From 10/16/2024 To 11/20/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
I. Personal Services							
1.11 Salary of Librarian	\$96,450.00	\$0.00	\$96,450.00	\$11,124.72	\$85,169.52	\$11,280.48	11.7
1.12 Salary of Assistants (Salary and Wage Overflow)	\$1,110,000.00	\$0.00	\$1,110,000.00	\$124,074.62	\$966,857.88	\$143,142.12	12.9
1.14 Wages of Janitors	\$86,000.00	\$0.00	\$86,000.00	\$16,193.95	\$84,819.84	\$1,180.16	1.4
1.15 Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$1,185.88	\$5,305.55	\$2,694.45	33.7
1.21 Employer's Share FICA	\$101,000.00	\$0.00	\$101,000.00	\$11,574.02	\$86,631.58	\$14,368.42	14.2
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0
1.23 Employer's Contribution PERF - Library	\$113,000.00	\$0.00	\$113,000.00	\$12,810.85	\$91,931.18	\$21,068.82	18.6
1.231 Employer's contribution PERF - Employee	\$32,000.00	\$0.00	\$32,000.00	\$3,431.50	\$28,391.45	\$3,608.55	11.3
1.24 Employer's Contribution Group Health	\$210,000.00	\$0.00	\$210,000.00	\$18,479.80	\$178,709.07	\$31,290.93	14.9
1.25 Employer's Contribution Life Ins.	\$11,500.00	\$0.00	\$11,500.00	\$1,478.02	\$7,364.13	\$4,135.87	36.0
1.26 Employer's Contribution STD	\$11,000.00	\$0.00	\$11,000.00	\$1,958.36	\$10,576.57	\$423.43	3.8
1.27 Employer's Contribution LTD	\$12,000.00	\$0.00	\$12,000.00	\$2,170.76	\$10,467.52	\$1,532.48	12.8
1.28 Employer's Contribution Dental	\$6,100.00	\$0.00	\$6,100.00	\$639.38	\$6,176.02	(\$76.02)	-1.2
1.29 Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$750.00	\$0.00	\$750.00	\$122.24	\$594.00	\$156.00	20.8
Subtotal	\$1,801,300.00		\$1,801,300.00	\$205,244.10	\$1,562,994.31	\$238,305.69	13.2
2. Supplies							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$372.10	\$13,975.40	\$12,024.60	46.2
2.21 Operating/Cleaning/Sanitation Supplies	\$13,000.00	\$0.00	\$13,000.00	\$384.59	\$16,344.58	(\$3,344.58)	-25.7
Subtotal	\$39,001.00		\$39,001.00	\$756.69	\$30,319.98	\$8,681.02	22.3

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3. Other Services and Charge							
3.11 Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12 Engineering and Architectural Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,220.84	(\$220.84)	-22.1
3.14 Other Professional Services	\$22,000.00	\$0.00	\$22,000.00	\$40.20	\$14,049.84	\$7,950.16	36.1
3.141 Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$390.00	\$8,455.44	\$4,544.56	35.0
3.145 Databases	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$8,923.17	\$1,076.83	10.8
3.146 Electronic Materials	\$38,000.00	\$0.00	\$38,000.00	\$38.25	\$37,032.98	\$967.02	2.5
3.21 Telephone and Fax	\$5,000.00	\$0.00	\$5,000.00	\$789.10	\$3,882.43	\$1,117.57	22.4
3.211 Telephone - Markle	\$900.00	\$0.00	\$900.00	\$67.12	\$517.50	\$382.50	42.5
3.213 ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$484.00	\$3,509.00	\$2,216.00	38.7
3.2131 ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$340.00	\$2,465.00	\$1,035.00	29.6
3.22 Postage and Shipping	\$800.00	\$0.00	\$800.00	\$0.00	\$613.77	\$186.23	23.3
3.23 Traveling Expense	\$3,500.00	\$0.00	\$3,500.00	\$32.16	\$1,477.60	\$2,022.40	57.8
3.24 Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$63.96	\$7,796.49	\$1,203.51	13.4
3.31 Advertising and Public Notices	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$9,770.16	\$2,229.84	18.6
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$657.00	(\$157.00)	-31.4
3.42 Operational Insurance	\$46,500.00	\$0.00	\$46,500.00	\$0.00	\$1,491.32	\$45,008.68	96.8
3.51 Gas Huntington	\$14,000.00	\$0.00	\$14,000.00	\$247.30	\$8,083.97	\$5,916.03	42.3
3.511 Gas Markle	\$1,200.00	\$0.00	\$1,200.00	\$20.01	\$610.74	\$589.26	49.1
3.52 Electricity Huntington (Utilities Overflow)	\$65,000.00	\$0.00	\$65,000.00	\$4,631.52	\$51,104.47	\$13,895.53	21.4
3.521 Electricity Markle	\$3,300.00	\$0.00	\$3,300.00	\$717.13	\$2,450.35	\$849.65	25.7
3.53 Water Huntington	\$3,000.00	\$0.00	\$3,000.00	\$248.09	\$3,070.29	(\$70.29)	-2.3
3.531 Water Markle	\$350.00	\$0.00	\$350.00	\$52.00	\$265.36	\$84.64	24.2
3.54 Sewer and Waste Huntington	\$6,000.00	\$0.00	\$6,000.00	\$590.12	\$5,795.06	\$204.94	3.4
3.541 Sewer and WasteMarkle	\$350.00	\$0.00	\$350.00	\$50.27	\$276.88	\$73.12	20.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.62 Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$3,039.35	\$7,990.53	(\$3,990.53)	-99.8
3.621 Equipment Leasing and Maintenance	\$15,500.00	\$0.00	\$15,500.00	\$4,608.76	\$17,353.32	(\$1,853.32)	-12.0
3.622 Contracted Facility Maintenance	\$17,000.00	\$0.00	\$17,000.00	\$625.44	\$21,931.53	(\$4,931.53)	-29.0
3.623 Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$22,626.32	(\$8,626.32)	-61.6
3.624 Technology Maintenance	\$12,500.00	\$0.00	\$12,500.00	\$570.00	\$3,421.25	\$9,078.75	72.6
3.625 ILS Maintenance and Contract	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$44,943.73	\$56.27	0.1
3.63 Building Repair and Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$175.00	\$2,325.00	93.0
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94 Transfer to LIRF	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
Subtotal	\$375,132.00		\$375,132.00	\$17,644.78	\$291,961.34	\$83,170.66	22.2
4. Capitol Outlays							
4 Other Capital Outlays	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.1 Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2 Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3 Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$1,944.85	\$5,358.25	\$2,641.75	33.0
4.42 Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$159.87	\$2,506.00	\$6,494.00	72.2
4.43 Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$7,546.21	\$2,453.79	24.5
4.5 Books	\$103,000.00	\$0.00	\$103,000.00	\$11,685.68	\$98,747.42	\$4,252.58	4.1
4.6 Periodicals and Newspapers	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$8,982.98	(\$982.98)	-12.3
4.71 Audio-visual Materials	\$22,050.00	\$0.00	\$22,050.00	\$2,225.38	\$17,769.72	\$4,280.28	19.4
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$234.77	\$515.23	68.7
4.8 Materials Processing	\$14,000.00	\$0.00	\$14,000.00	\$1,117.69	\$8,915.06	\$5,084.94	36.3
4.9 PLAC CARDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
Subtotal	\$174,804.00		\$174,804.00	\$17,133.47	\$150,060.41	\$24,743.59	14.2
Grand Total	\$2,390,237.00	\$0.00	\$2,390,237.00	\$240,779.04	\$2,035,336.04	\$354,900.96	14.8

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.