

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
March 20th, 2024

5:00pm

Executive Session of Ad Hoc Committee to Discuss Employee Discipline

5:15pm

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
 - a. AdHoc Committee to Address Employee Discipline
 - b. Budget Committee
6. Communications
7. Public Input
8. Unfinished Business
 - a. Other
9. New Business
 - a. Seed Library Presentation
 - b. Policy Review
 - i. Inter-library Loan (no changes)
 - ii. Chromebook Checkout (to be removed)
 - iii. Library Card
 - c. Special Hours for Programs April 26 and May 31
 - d. Board Bylaws
 - e. Strategic Plan
 - f. Other
10. Board Education
 - a. 2023 Library Statistics
11. Adjournment

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
February 21st, 2024

5:15pm

Present: Daryl Shrock, Doug Denney, Jessica Mankey, Terri Salzano-Sees, Sue Jepsen, Jamie Hoffman, Rebekah Benjamin

Absent: None

Visitors: Eric Fry

Regular Meeting

1. **Call to Order:** Doug called the meeting to order.
2. **Reading and Approval of Minutes:** Sue motioned to approve the minutes as amended, Terri seconded. Minutes approved.
3. **Reading and Approval of Financial Report and Bills:**
 - a. **Appropriation Correction:** Daryl motioned to approve the Financial Report and Bills along with the Appropriation Correction. Jamie seconded. Motion approved.
4. **Report of the Librarian:** Beka reviewed personnel changes. She noted a change away from the Hoopla service and outlined the focus of the Summer Reading Program and planned programming.
5. **Committee Reports:** None
6. **Communications:** None
7. **Public Input:** None
8. **Unfinished Business:** None
 - a. **Other**
9. **New Business**
 - a. **Review Personnel Handbook Sections:** Jessica moved to approve all three of the listed personnel handbook sections below, Daryl seconded. Motion passed.
 - i. **Hours of Work**
 - ii. **Paid Time Off**

iii. Termination of Employment

b. Non-resident Fee: Beka reviewed the price increase on non-resident fee. Terri motioned to approve the new fee and Rebekah seconded. Non-resident fee approved.

c. Closing for In-service: Beka plans for half-day closure for 24 April, 8 August, 6 November for in-services. Terri motioned to approve the closing dates, Sue seconded. Motion approved.

d. Markle Closing for Eclipse: Due to heavy traffic and the hours Markle is open on Mondays it will be best to close the facility during this event. Terri motioned to approve the closing, Jamie seconded. Motion carried.

e. Huntington Rearrangement Concept Approval: Beka overviewed the space needs we have observed. Lots of people are using the building and we need to readjust the space to fit the needs. There was discussion about this and Beka asked whether the Board is supportive to pursue project possibilities. The Board is supportive.

f. Annual Report: Beka noted a couple of items from the report and is planning to bring info back to us to discuss.

g. Budget Committee: Beka asked for volunteers to join a discussion to evaluate how and where we are spending and ensure that we are operating appropriately to our size and offering the services and programs that are needed and desired in our community. Sue and Rebekah volunteered to join this committee.

h. Other: None

10. Board Education

a. Open Door Law Compliance: Beka overviewed how the ODL works and she discussed the features that are most important to us as a Library. She read the compliance summary document to the board.

11. Adjournment: Rebekah motioned to adjourn. Sue seconded. Meeting adjourned.

Huntington City-Township Public Library
March 2024

Director's Report

- Markle Branch Manager, Linda Smith, has retired. Wayne Huxhold has taken her place and is fitting in well in his new position.
- We have been celebrating April's upcoming eclipse with a month of eclipse themed programming. We have also been giving away eclipse glasses. We have around 3,100 glasses which we have gotten free from several different organizations, including EMA. A reminder that the Markle Branch will be closed on April 8th due to expected traffic and crowds related to the eclipse.
- Our annual Easter Egg Hunt will be held March 28th and 29th. This event brings hundreds of children and teens to the library to hunt for eggs.
- April will see the kickoff of our Seed Library with a Jumpstart Your Garden program on April 10th in Huntington and April 12th in Markle.
- April 7th-13th is National Library Week. We will be celebrating with a patron appreciation event on April 10th.

Financial Report
Huntington City-Township Public Library

Report Dates = 2/21/2024 to 3/20/2024

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,887,205.22	\$237,730.45	\$520,161.91	\$60,867.90	\$180,948.45	\$1,547,991.76
Subtotal	\$1,887,205.22	\$237,730.45	\$520,161.91	\$60,867.90	\$180,948.45	\$1,547,991.76
2. Special Revenue						
200 GIFT (REGULAR)	\$179,093.81	\$4.00	\$356.30	\$502.58	\$3,730.27	\$182,467.78
201 FRIENDS OF THE LIBRARY	\$8,786.45	\$107.41	\$1,641.03	\$220.48	\$339.54	\$7,484.96
202 LITERACY	\$21,760.79	\$0.00	\$0.00	\$63.16	\$122.36	\$21,883.15
203 GIFT - B. JOAN KEEFER CENTER	\$46,076.73	\$0.00	\$39.00	\$126.32	\$3,504.22	\$49,541.95
204 B JOAN KEEFER CENTER INVESMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205 GIFT CHILDRENS ROOM	\$2,426.85	\$0.00	\$3,897.35	\$114.95	\$3,479.34	\$2,008.84
207 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,870.19	\$0.00	\$0.00	\$0.00	\$0.00	\$24,870.19
208 BRIDGE-DICKEY FUND	\$2,053.36	\$0.00	\$0.00	\$0.00	\$0.00	\$2,053.36
209 OUTREACH	\$9,196.67	\$0.00	\$0.00	\$125.99	\$999.51	\$10,196.18
276 STATE TECH GRANT FUND	\$10,793.77	\$0.00	\$0.00	\$163.16	\$7,212.94	\$18,006.71
277 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 ALA GRANT 2023	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Subtotal	\$315,058.62	\$111.41	\$5,933.68	\$1,316.64	\$19,388.18	\$328,513.12
4. Capital Projects						
400 LIBRARY IMPROVEMENT RESERVE FUND	\$95,146.28	\$0.00	\$0.00	\$176.72	\$365.28	\$95,511.56
401 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 RAINY DAY FUND	\$1,037,213.81	\$41,687.00	\$77,990.00	\$2,529.93	\$4,956.55	\$964,180.36
422 RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$1,132,360.09	\$41,687.00	\$77,990.00	\$2,706.65	\$5,321.83	\$1,059,691.92
5. Clearing						
800 PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$10,709.16	\$23,521.13	\$10,709.16	\$23,514.13	(\$7.00)
804 FICA	\$0.05	\$8,208.73	\$19,163.45	\$8,208.73	\$19,163.46	\$0.06
806 STATE	\$0.00	\$3,199.11	\$6,256.12	\$3,455.62	\$8,100.22	\$1,844.10
807 COUNTY	\$0.00	\$1,828.43	\$3,557.14	\$1,993.33	\$4,630.05	\$1,072.91
808 INSURANCE	(\$1,683.89)	\$3,757.39	\$13,939.83	\$3,972.72	\$9,737.23	(\$5,886.49)
809 DEFERRED COMP	\$0.00	\$700.00	\$1,660.00	\$700.00	\$1,660.00	\$0.00
810 UNITED WAY	\$0.00	\$0.00	\$0.00	\$140.00	\$350.00	\$350.00
811 STAFF ASSOCIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
812 ROTH IRA	\$0.00	\$460.00	\$1,000.00	\$460.00	\$1,000.00	\$0.00
813 HEALTH SAVINGS ACCOUNT	\$0.00	\$500.00	\$1,200.00	\$500.00	\$1,200.00	\$0.00
814 GARNISHMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	(\$1,683.84)	\$29,362.82	\$70,297.67	\$30,139.56	\$69,355.09	(\$2,626.42)
Grand Total	\$3,332,940.09	\$308,891.68	\$674,383.26	\$95,030.75	\$275,013.55	\$2,933,570.38

Total all banks = \$2,933,570.38

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 2/21/2024 To 3/20/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.11 Salary of Librarian	\$96,450.00	\$0.00	\$96,450.00	\$7,416.48	\$18,421.20	\$78,028.80	80.9
1.12 Salary of Assistants (Salary and Wage Overflow)	\$1,110,000.00	\$0.00	\$1,110,000.00	\$94,153.12	\$217,745.49	\$892,254.51	80.4
1.14 Wages of Janitors	\$86,000.00	\$0.00	\$86,000.00	\$6,539.20	\$16,314.29	\$69,685.71	81.0
1.15 Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$30.00	\$30.00	\$7,970.00	99.6
1.21 Employer's Share FICA	\$101,000.00	\$0.00	\$101,000.00	\$8,208.63	\$19,163.28	\$81,836.72	81.0
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0
1.23 Employer's Contribution PERF - Library	\$113,000.00	\$0.00	\$113,000.00	\$9,189.55	\$21,251.92	\$91,748.08	81.2
1.231 Employer's contribution PERF - Employee	\$32,000.00	\$0.00	\$32,000.00	\$2,461.50	\$5,692.52	\$26,307.48	82.2
1.24 Employer's Contribution Group Health	\$210,000.00	\$0.00	\$210,000.00	\$18,885.12	\$47,217.66	\$162,782.34	77.5
1.25 Employer's Contribution Life Ins.	\$11,500.00	\$0.00	\$11,500.00	\$189.25	\$1,924.29	\$9,575.71	83.3
1.26 Employer's Contribution STD	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$1,894.96	\$9,105.04	82.8
1.27 Employer's Contribution LTD	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$2,058.31	\$9,941.69	82.8
1.28 Employer's Contribution Dental	\$6,100.00	\$0.00	\$6,100.00	\$80.00	\$1,350.50	\$4,749.50	77.9
1.29 Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$750.00	\$0.00	\$750.00	\$179.64	\$317.72	\$432.28	57.6
Subtotal	\$1,801,300.00		\$1,801,300.00	\$147,332.49	\$353,382.14	\$1,447,917.86	80.4
2. Supplies							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$4,754.01	\$21,245.99	81.7
2.21 Operating/Cleaning/Sanitation Supplies	\$13,000.00	\$0.00	\$13,000.00	\$462.50	\$3,929.17	\$9,070.83	69.8

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
Subtotal	\$39,001.00		\$39,001.00	\$462.50	\$8,683.18	\$30,317.82	77.7
3. Other Services and Charge							
3.11 Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12 Engineering and Architectural Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0
3.14 Other Professional Services	\$22,000.00	\$0.00	\$22,000.00	\$1,326.60	\$2,653.99	\$19,346.01	87.9
3.141 Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0
3.145 Databases	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$3,718.76	\$6,281.24	62.8
3.146 Electronic Materials	\$38,000.00	\$0.00	\$38,000.00	\$21,699.79	\$24,143.65	\$13,856.35	36.5
3.21 Telephone and Fax	\$5,000.00	\$0.00	\$5,000.00	\$241.00	\$964.10	\$4,035.90	80.7
3.211 Telephone - Markle	\$900.00	\$0.00	\$900.00	\$64.40	\$194.02	\$705.98	78.4
3.213 ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$363.00	\$1,089.00	\$4,636.00	81.0
3.2131 ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$255.00	\$765.00	\$2,735.00	78.1
3.22 Postage and Shipping	\$800.00	\$0.00	\$800.00	\$0.00	\$208.70	\$591.30	73.9
3.23 Traveling Expense	\$3,500.00	\$0.00	\$3,500.00	\$223.76	\$301.76	\$3,198.24	91.4
3.24 Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$2,540.55	\$6,459.45	71.8
3.31 Advertising and Public Notices	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$29.91	\$11,970.09	99.8
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$657.00	(\$157.00)	-31.4
3.42 Operational Insurance	\$46,500.00	\$0.00	\$46,500.00	\$0.00	\$0.00	\$46,500.00	100.0
3.51 Gas Huntington	\$14,000.00	\$0.00	\$14,000.00	\$2,113.80	\$4,637.89	\$9,362.11	66.9
3.511 Gas Markle	\$1,200.00	\$0.00	\$1,200.00	\$170.03	\$350.95	\$849.05	70.8
3.52 Electricity Huntington (Utilities Overflow)	\$65,000.00	\$0.00	\$65,000.00	\$3,911.20	\$11,505.43	\$53,494.57	82.3
3.521 Electricity Markle	\$3,300.00	\$0.00	\$3,300.00	\$349.05	\$693.77	\$2,606.23	79.0
3.53 Water Huntington	\$3,000.00	\$0.00	\$3,000.00	\$264.13	\$728.31	\$2,271.69	75.7
3.531 Water Markle	\$350.00	\$0.00	\$350.00	\$26.00	\$52.00	\$298.00	85.1
3.54 Sewer and Waste Huntington	\$6,000.00	\$0.00	\$6,000.00	\$368.81	\$1,185.45	\$4,814.55	80.2

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
3.541	Sewer and Waste/Markle	\$350.00	\$0.00	\$350.00	\$21.89	\$91.67	\$258.33	73.8
3.62	Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0
3.621	Equipment Leasing and Maintenance	\$15,500.00	\$0.00	\$15,500.00	\$1,512.97	\$3,732.97	\$11,767.03	75.9
3.622	Contracted Facility Maintenance	\$17,000.00	\$0.00	\$17,000.00	\$255.00	\$6,060.73	\$10,939.27	64.3
3.623	Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$225.00	\$3,378.00	\$10,622.00	75.9
3.624	Technology Maintenance	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$1,125.45	\$11,374.55	91.0
3.625	ILS Maintenance and Contract	\$45,000.00	\$0.00	\$45,000.00	\$41,743.73	\$41,743.73	\$3,256.27	7.2
3.63	Building Repair and Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$2,370.36	(\$2,370.36)	#Div/0!
3.71	Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72	Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91	Dues	\$2,500.00	\$0.00	\$2,500.00	\$50.00	\$50.00	\$2,450.00	98.0
3.92	Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93	Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94	Transfer to LIRF	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
	Subtotal	\$375,132.00		\$375,132.00	\$75,185.16	\$114,973.15	\$260,158.85	69.4
4. Capitol Outlays								
4	Other Capital Outlays	\$0.00	\$0.00	\$0.00	\$0.00	\$12.96	(\$12.96)	#Div/0!
4.1	Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2	Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3	Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4	Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$656.85	\$7,343.15	91.8
4.42	Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$574.78	\$8,425.22	93.6
4.43	Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.5	Books	\$103,000.00	\$0.00	\$103,000.00	\$11,847.86	\$26,593.24	\$76,406.76	74.2
4.6	Periodicals and Newspapers	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$8,676.50	(\$676.50)	-8.5
4.71	Audio-visual Materials	\$22,050.00	\$0.00	\$22,050.00	\$1,472.92	\$4,171.40	\$17,878.60	81.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	100.0
4.8 Materials Processing	\$14,000.00	\$0.00	\$14,000.00	\$1,429.52	\$2,437.71	\$11,562.29	82.6
Subtotal	\$174,804.00		\$174,804.00	\$14,750.30	\$43,123.44	\$131,680.56	75.3
Grand Total	\$2,390,237.00	\$0.00	\$2,390,237.00	\$237,730.45	\$520,161.91	\$1,870,075.09	78.2

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 400 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 2/21/2024 To 3/20/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
4. Capital Outlays							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
Subtotal	\$40,241.00		\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0
Grand Total	\$40,241.00	\$0.00	\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 421 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 2/21/2024 To 3/20/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
Subtotal	\$22,500.00		\$22,500.00	\$0.00	\$0.00	\$22,500.00	100.0
2. Supplies							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
Subtotal	\$5,000.00		\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3. Other Services and Charge							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
3.52 Electricity Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$0.00	\$30,650.00	100.0
Subtotal	\$60,650.00		\$60,650.00	\$0.00	\$0.00	\$60,650.00	100.0
4. Capitol Outlays							
4 Other Capital Outlays	\$123,000.00	\$0.00	\$123,000.00	\$0.00	\$0.00	\$123,000.00	100.0
4.2 Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$285,750.00	\$0.00	\$285,750.00	\$41,687.00	\$77,990.00	\$207,760.00	72.7
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
Subtotal	\$538,750.00		\$538,750.00	\$41,687.00	\$77,990.00	\$460,760.00	85.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
Grand Total	\$626,900.00	\$0.00	\$626,900.00	\$41,687.00	\$77,990.00	\$548,910.00	87.6

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.