

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

December 20th, 2023

5:15pm Executive Session; 6:00 pm Regular Meeting

Executive Session

1. Call to Order
2. Review of Director's Performance Evaluation
3. Adjournment

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Public Input
8. Unfinished Business
 - a. Other
9. New Business
 - a. Presentation on New Seed Library
 - b. Election of Officers
 - c. Other
10. Adjournment

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

November 15th, 2023

5:15pm Executive Session; 5:45pm Regular Meeting

Present: Daryl Shrock, Beka Lemons, Doug Denney, Jessica Mankey, Terri Salzano-Sees, Sue Jepsen, Jamie Hoffman

Absent: Rebekah Benjamin

Visitors: None

Executive Session

1. Call to Order: Doug called the executive session to order.
2. Review of Director's Performance Evaluation: Board discussed the review.
3. Adjournment: Jessica motioned to leave the executive session open for continued discussion in December.

Present: Daryl Shrock, Beka Lemons, Jessica Mankey, Rebekah Benjamin, Terri Salzano Secs, Sue Jepsen, Jamie Hoffman

Absent: Doug Denney

Visitors: Eric Fry

Regular Meeting

1. Call to Order: Jamie called the regular meeting to order.
2. Reading and Approval of Minutes: Daryl motioned to approve (as amended), Terri seconded. Minutes approved.
3. Reading and Approval of Financial Report and Bills: Daryl motioned to approve the financial report and bills. Rebekah seconded. Motion approved.
4. Report of the Librarian: Beka reviewed staffing. Commented on the increase in

circulation—in children’s in particular.

5. Committee Reports: The Personnel and Benefits committee met with staff members selected for Beka’s annual review and then met with Beka. Committee is in the process of reviewing the annual review with the board.

6. Communications: None

7. Public Input: None

8. Unfinished Business

a. Other: None

9. New Business

a. Approval of Director’s Performance Evaluation: Continuing discussion.

b. Policy Review

i. Credit Card Acceptance: Beka noted that it is now required that if we don’t charge fees for credit card usage, that must be in our policy. And it was thus added. Jessica motioned, Sue seconded. Policy approved.

ii. Library Card: We have added an option that “Non-resident cards may be issued for a period of 2, 4, 6, or 12 months and the fee will be prorated accordingly.” to this policy. Terri motioned to approve, Rebekah seconded. Motion approved.

c. Compensation Plan Update: Beka updated us on changes in the compensation plan. Terri motioned to approve the plan with the adjustment to ‘post-secondary’. Sue seconded. Motion passed.

d. 2024 Salary Schedule: Beka presented the salary schedule and answered questions. Sue motioned to approve, Daryl seconded. Motion approved.

e. Other: Beka will likely be out on medical leave in December and January. We may move the December meeting up a week to complete the December board meeting before Beka is out.

10. Adjournment: Jessica motioned to adjourn. Rebekah seconded. Meeting adjourned.

Huntington City-Township Public Library
December 2023

Director's Report

- Branch Manager Linda Smith will be retiring on March 1st, 2024. Linda has worked for the library for 20 years and we appreciate her great work and dedication.
 - We will be hiring for this position in January to allow time for training before Linda leaves.
- Chelsea Mills has resigned from her position in the maintenance department. Matt Shumate has been hired to fill the position.
- I will be out from December 14th to January 22nd. I plan on working half days at home starting in January as I am able. Eric will serve ably in my place. If you need anything that you would normally ask me for, feel free to talk to Eric.
- The 2024 budget was fully approved by the Department of Local Government Finance. The assessed value was slightly less than last year so the tax rate went up a little from .1904 to .2163.
- The building insurance premium increased by 9.85%, around \$4,000. The worker's comp policy decreased by \$185. The total renewal for the insurance package is \$43,079.

Financial Report
Huntington City-Township Public Library

Report Dates = 11/15/2023 to 12/20/2023

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,934,437.89	\$221,580.01	\$2,268,636.07	\$609,399.22	\$2,336,098.27	\$2,001,900.09
Subtotal	\$1,934,437.89	\$221,580.01	\$2,268,636.07	\$609,399.22	\$2,336,098.27	\$2,001,900.09
2. Special Revenue						
200 GIFT (REGULAR)	\$178,307.27	\$128.25	\$5,277.79	\$451.58	\$5,635.06	\$178,664.54
201 FRIENDS OF THE LIBRARY	\$7,327.60	\$913.73	\$10,889.15	\$108.78	\$11,160.39	\$7,598.84
202 LITERACY	\$22,255.89	\$0.00	\$3,317.05	\$60.90	\$2,512.86	\$21,451.70
203 GIFT - B. JOAN KEEFER CENTER	\$45,914.99	\$664.28	\$3,176.36	\$122.21	\$3,249.92	\$45,988.55
204 B JOAN KEEFER CENTER INVESTMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205 GIFT CHILDRENS ROOM	\$1,815.55	\$0.00	\$0.00	\$55.81	\$555.55	\$2,371.10
207 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,910.17	\$0.00	\$24,900.55	\$0.00	\$24,860.57	\$24,870.19
208 BRIDGE-DICKEY FUND	\$2,101.15	\$0.00	\$24,974.58	\$0.00	\$24,926.79	\$2,053.36
209 OUTREACH	\$8,702.64	\$0.00	\$290.54	\$72.70	\$712.43	\$9,124.53
276 STATE TECH GRANT FUND	\$2,616.19	\$0.00	\$0.00	\$76.68	\$8,101.57	\$10,717.76
277 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 ALA GRANT 2023	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Subtotal	\$293,951.45	\$1,706.26	\$72,826.02	\$948.66	\$91,715.14	\$312,840.57
4. Capital Projects						
400 LIBRARY IMPROVEMENT RESERVE FUND	\$93,125.16	\$0.00	\$0.00	\$180.80	\$1,833.37	\$94,958.53
401 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 RAINY DAY FUND	\$1,045,870.36	\$0.00	\$34,098.28	\$2,583.69	\$22,939.44	\$1,034,711.52
422 RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$1,138,995.52	\$0.00	\$34,098.28	\$2,764.49	\$24,772.81	\$1,129,670.05
5. Clearing						
800 PLAC FUND	\$0.00	\$0.00	\$130.00	\$65.00	\$195.00	\$65.00
801 MARKLE PLAC FUND	\$0.00	\$0.00	\$65.00	\$0.00	\$65.00	\$0.00
803 FEDERAL	\$0.00	\$12,323.30	\$102,701.29	\$12,323.30	\$102,701.29	\$0.00
804 FICA	\$0.00	\$10,050.77	\$84,215.58	\$10,050.77	\$84,215.63	\$0.05
806 STATE	\$0.00	\$3,012.62	\$32,815.16	\$4,495.39	\$35,794.87	\$2,979.71
807 COUNTY	\$0.00	\$1,596.55	\$19,647.44	\$2,382.32	\$21,226.32	\$1,578.88
808 INSURANCE	\$3,639.21	\$5,537.51	\$49,534.99	\$5,420.22	\$43,036.55	(\$2,859.23)
809 DEFERRED COMP	\$0.00	\$1,615.00	\$11,815.00	\$1,615.00	\$11,815.00	\$0.00
810 UNITED WAY	\$0.00	\$0.00	\$0.00	\$195.00	\$1,665.00	\$1,665.00
811 STAFF ASSOCIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
812 ROTH IRA	\$0.00	\$540.00	\$4,500.00	\$540.00	\$4,500.00	\$0.00
813 HEALTH SAVINGS ACCOUNT	\$0.00	\$675.00	\$4,855.00	\$675.00	\$4,855.00	\$0.00
814 GARNISHMENT	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00
Subtotal	\$3,639.21	\$35,350.75	\$310,359.46	\$37,762.00	\$310,149.66	\$3,429.41

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
Grand Total	\$3,371,024.07	\$258,637.02	\$2,685,919.83	\$650,874.37	\$2,762,735.88	\$3,447,840.12

Total all banks = \$3,447,840.12

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 11/15/2023 To 12/20/2023

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
I. Personal Services								
1.11	Salary of Librarian	\$90,250.00	\$0.00	\$90,250.00	\$10,404.72	\$86,706.00	\$3,544.00	3.9
1.12	Salary of Assistants (Salary and Wage Overflow)	\$1,027,000.00	\$0.00	\$1,027,000.00	\$111,756.39	\$937,861.02	\$89,138.98	8.7
1.14	Wages of Janitors	\$78,000.00	\$0.00	\$78,000.00	\$9,665.93	\$79,396.00	(\$1,396.00)	-1.8
1.15	Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$703.28	\$4,145.50	\$3,854.50	48.2
1.21	Employer's Share FICA	\$92,000.00	\$0.00	\$92,000.00	\$10,050.61	\$84,224.72	\$7,775.28	8.5
1.22	Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$322.00	\$2,678.00	89.3
1.23	Employer's Contribution PERF - Library	\$110,000.00	\$0.00	\$110,000.00	\$10,995.12	\$87,259.81	\$22,740.19	20.7
1.231	Employer's contribution PERF - Employee	\$31,000.00	\$0.00	\$31,000.00	\$2,945.17	\$30,150.86	\$849.14	2.7
1.24	Employer's Contribution Group Health	\$215,000.00	\$0.00	\$215,000.00	\$14,166.27	\$172,234.87	\$42,765.13	19.9
1.25	Employer's Contribution Life Ins.	\$11,000.00	\$0.00	\$11,000.00	\$674.68	\$9,860.51	\$1,139.49	10.4
1.26	Employer's Contribution STD	\$9,350.00	\$0.00	\$9,350.00	\$889.50	\$10,714.52	(\$1,364.52)	-14.6
1.27	Employer's Contribution LTD	\$9,500.00	\$0.00	\$9,500.00	\$939.65	\$11,430.39	(\$1,930.39)	-20.3
1.28	Employer's Contribution Dental	\$6,000.00	\$0.00	\$6,000.00	\$537.08	\$5,699.92	\$300.08	5.0
1.29	Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3	Employer's Contribution Vision	\$600.00	\$0.00	\$600.00	\$96.44	\$553.29	\$46.71	7.8
Subtotal		\$1,691,200.00		\$1,691,200.00	\$173,824.84	\$1,520,559.41	\$170,640.59	10.1
2. Supplies								
2.11	Official Records	\$1.00	\$0.00	\$1.00	\$65.22	\$65.22	(\$64.22)	-6422.0
2.13	Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$832.86	\$11,690.40	\$14,309.60	55.0
2.131	ARPA Grant Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.21 Operating/Cleaning/Sanitation Supplies	\$10,000.00	\$0.00	\$10,000.00	\$1,227.79	\$14,915.41	(\$4,915.41)	-49.2
Subtotal	\$36,001.00		\$36,001.00	\$2,125.87	\$26,671.03	\$9,329.97	25.9
3. Other Services and Charge							
3.11 Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12 Engineering and Architectural Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$2,303.50	(\$1,303.50)	-130.4
3.14 Other Professional Services	\$22,000.00	\$0.00	\$22,000.00	\$3,769.41	\$29,124.62	(\$7,124.62)	-32.4
3.141 Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$3,015.00	\$6,310.00	\$6,690.00	51.5
3.145 Databases	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$7,599.99	\$4,400.01	36.7
3.146 Electronic Materials	\$39,000.00	\$0.00	\$39,000.00	\$3,578.57	\$38,474.25	\$525.75	1.3
3.21 Telephone and Fax	\$5,500.00	\$0.00	\$5,500.00	\$482.10	\$4,130.61	\$1,369.39	24.9
3.211 Telephone - Markle	\$900.00	\$0.00	\$900.00	\$0.00	\$575.03	\$324.97	36.1
3.213 ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$363.00	\$4,627.50	\$1,097.50	19.2
3.2131 ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$255.00	\$3,015.00	\$485.00	13.9
3.22 Postage and Shipping	\$900.00	\$0.00	\$900.00	\$0.00	\$592.57	\$307.43	34.2
3.23 Traveling Expense	\$3,500.00	\$0.00	\$3,500.00	\$200.48	\$1,250.60	\$2,249.40	64.3
3.24 Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$440.00	\$6,774.61	\$2,225.39	24.7
3.31 Advertising and Public Notices	\$12,000.00	\$0.00	\$12,000.00	\$449.20	\$11,990.18	\$9.82	0.1
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$225.00	\$275.00	55.0
3.42 Operational Insurance	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$1,009.42	\$42,990.58	97.7
3.51 Gas Huntington	\$11,500.00	\$0.00	\$11,500.00	\$593.67	\$7,350.86	\$4,149.14	36.1
3.511 Gas Markle	\$1,000.00	\$0.00	\$1,000.00	\$47.03	\$643.67	\$356.33	35.6
3.52 Electricity Huntington (Utilities Overflow)	\$63,000.00	\$0.00	\$63,000.00	\$4,315.39	\$65,891.14	(\$2,891.14)	-4.6
3.521 Electricity Markle	\$3,250.00	\$0.00	\$3,250.00	\$554.00	\$3,296.81	(\$46.81)	-1.4
3.53 Water Huntington	\$3,500.00	\$0.00	\$3,500.00	\$240.87	\$2,730.55	\$769.45	22.0
3.531 Water Markle	\$450.00	\$0.00	\$450.00	\$47.89	\$361.27	\$88.73	19.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.54 Sewer and Waste Huntington	\$8,000.00	\$0.00	\$8,000.00	\$426.51	\$5,093.08	\$2,906.92	36.3
3.541 Sewer and WasteMarkle	\$325.00	\$0.00	\$325.00	\$47.89	\$430.43	(\$105.43)	-32.4
3.62 Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$2,397.00	\$2,397.00	\$1,603.00	40.1
3.621 Equipment Leasing and Maintenance	\$14,500.00	\$0.00	\$14,500.00	\$1,374.57	\$18,972.61	(\$4,472.61)	-30.8
3.622 Contracted Facility Maintenance	\$16,000.00	\$0.00	\$16,000.00	\$1,500.00	\$7,471.25	\$8,528.75	53.3
3.623 Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$570.00	\$11,736.05	\$2,263.95	16.2
3.624 Technology Maintenance	\$11,500.00	\$0.00	\$11,500.00	\$0.00	\$3,197.27	\$8,302.73	72.2
3.625 ILS Maintenance and Contract	\$42,000.00	\$0.00	\$42,000.00	\$0.00	\$44,920.22	(\$2,920.22)	-7.0
3.626 2021 Encumbered Funds - Mobile App	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.63 Building Repair and Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$249.00	\$614.00	\$1,886.00	75.4
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94 Transfer to LIRF	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
Subtotal	\$368,057.00		\$368,057.00	\$24,916.58	\$293,109.09	\$74,947.91	20.4
4. Capitol Outlays							
4.1 Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2 Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3 Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4 Furniture and Equipment	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$10,594.53	(\$4,094.53)	-63.0
4.41 ARPA Grant Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.42 Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$3,504.17	\$5,495.83	61.1
4.43 Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$6,975.90	\$7,839.08	\$2,160.92	21.6
4.5 Books	\$115,000.00	\$0.00	\$115,000.00	\$9,111.59	\$107,443.55	\$7,556.45	6.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.6 Periodicals and Newspapers	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$8,737.90	\$2,262.10	20.6
4.71 Audio-visual Materials	\$26,000.00	\$0.00	\$26,000.00	\$3,592.62	\$29,593.41	(\$3,593.41)	-13.8
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	100.0
4.8 Materials Processing	\$13,000.00	\$0.00	\$13,000.00	\$1,032.61	\$10,583.90	\$2,416.10	18.6
Subtotal	\$191,254.00		\$191,254.00	\$20,712.72	\$178,296.54	\$12,957.46	6.8
Grand Total	\$2,286,512.00	\$0.00	\$2,286,512.00	\$221,580.01	\$2,018,636.07	\$267,875.93	11.7

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 400 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 11/15/2023 To 12/20/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
4. Capitol Outlays							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
Subtotal	\$40,241.00		\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0
Grand Total	\$40,241.00	\$0.00	\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 421 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 11/15/2023 To 12/20/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
Subtotal	\$22,500.00		\$22,500.00	\$0.00	\$0.00	\$22,500.00	100.0
2. Supplies							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
Subtotal	\$5,000.00		\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3. Other Services and Charge							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$19,910.91	\$89.09	0.4
3.52 Electricity Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$8,013.37	\$22,636.63	73.9
Subtotal	\$60,650.00		\$60,650.00	\$0.00	\$27,924.28	\$32,725.72	54.0
4. Capitol Outlays							
4 Other Capital Outlays	\$123,000.00	\$0.00	\$123,000.00	\$0.00	\$0.00	\$123,000.00	100.0
4.2 Buildings	\$180,650.00	\$0.00	\$180,650.00	\$0.00	\$0.00	\$180,650.00	100.0
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$272,000.00	\$0.00	\$272,000.00	\$0.00	\$6,174.00	\$265,826.00	97.7
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
Subtotal	\$705,650.00		\$705,650.00	\$0.00	\$6,174.00	\$699,476.00	99.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
Grand Total	\$793,800.00	\$0.00	\$793,800.00	\$0.00	\$34,098.28	\$759,701.72	95.7

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.