

# HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

November 15th, 2023

5:15pm Executive Session; 5:45pm Regular Meeting

## Executive Session

1. Call to Order
2. Review of Director's Performance Evaluation
3. Adjournment

## Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Public Input
8. Unfinished Business
  - a. Other
9. New Business
  - a. Approval of Director's Performance Evaluation
  - b. Policy Review
    - i. Credit Card Acceptance
    - ii. Library Card
  - c. Compensation Plan Update
  - d. 2024 Salary Schedule
  - e. Other
10. Adjournment

# HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

October 18th, 2023

5:15pm

Markle Branch Library, 155 W Sparks St

**Present:** Daryl Shrock, Beka Lemons, Doug Denney, Jessica Mankey, Rebekah Benjamin, Terri Salzano-Sees

**Absent:** Sue Jepsen, Jamie Hoffman

**Visitors:** Eric Fry

## Regular Meeting

1. Call to Order: Doug called the meeting to order.
2. Reading and Approval of Minutes: Rebekah moved to approve the minutes both from last month (with minor grammar change) and the budget approval meeting, Terri seconded and the minutes were approved.
3. Reading and Approval of Financial Report and Bills: Daryl motioned to approve the financial report and bills. Terri seconded. Motion passed.
4. Report of the Librarian: Beka updated the board on staffing and upcoming programming.
5. Committee Reports: Benefits committee reported on upcoming meetings leading to Beka's evaluation in November.
6. Communications: None
7. Public Input: None
8. Unfinished Business
  - a. Other: None
9. New Business

a. Electronic Patron Records Policy: Beka reviewed the policy, it is unchanged. Jessica moved to approve the policy, Terri seconded. Policy approved.

b. Unpaid Leave Request: Request for unpaid leave as needed up to 12 weeks starting on 30 November for **Deb Roy**. Terri motioned to approve the leave request, Daryl seconded. Request approved.

c. Hours Adjustment - Nov. 8: Both locations closed in the morning and re-opened at 1PM on 8 November for staff inservice. Rebekah motion to approve, Terri seconded. Hours adjustment approved.

d. November Executive Meeting: Calling an Executive session during the November meeting starting at 5:15PM, the regular meeting will start at 5:45PM.

e. Other: None

10. Strategic Planning Discussion

a. Goals and Projects: Beka reviewed the list of items pulled from stakeholder surveys.

11. Tour of Markle Branch:

12. Adjournment:

Huntington City-Township Public Library  
November 2023

**Director's Report**

- Wayne Huxhold was hired as the new Patron Services / Branch Assistant.
- October was a very busy month and we saw a lot of people in the library. Traffic in Huntington was up 4% and Markle was up 5%. Circulation continues to improve in Huntington, especially in the children's department.
- We held our half-day staff in-service on November 8th. We had great conversations around emotional intelligence and conflict resolution. We also ran through fire procedures for each department.
- The Friends of the Library approved the yearly budget request for programming and special projects. They gave us \$8,875 for 2024.
- Several staff members will be attending the Indiana Library Federation Annual Conference on November 13th and 14th.

# Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 10/18/2023 To 11/15/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.11 Salary of Librarian	\$90,250.00	\$0.00	\$90,250.00	\$6,936.48	\$76,301.28	\$13,948.72	15.5
1.12 Salary of Assistants (Salary and Wage Overflow)	\$1,027,000.00	\$0.00	\$1,027,000.00	\$73,802.58	\$826,104.63	\$200,895.37	19.6
1.14 Wages of Janitors	\$78,000.00	\$0.00	\$78,000.00	\$6,664.20	\$69,730.07	\$8,269.93	10.6
1.15 Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$307.00	\$3,442.22	\$4,557.78	57.0
1.21 Employer's Share FICA	\$92,000.00	\$0.00	\$92,000.00	\$6,651.25	\$74,174.11	\$17,825.89	19.4
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$322.00	\$2,678.00	89.3
1.23 Employer's Contribution PERF - Library	\$110,000.00	\$0.00	\$110,000.00	\$7,290.01	\$76,264.69	\$33,735.31	30.7
1.231 Employer's contribution PERF - Employee	\$31,000.00	\$0.00	\$31,000.00	\$1,952.71	\$27,205.69	\$3,794.31	12.2
1.24 Employer's Contribution Group Health	\$215,000.00	\$0.00	\$215,000.00	\$30,568.85	\$158,068.60	\$56,931.40	26.5
1.25 Employer's Contribution Life Ins.	\$11,000.00	\$0.00	\$11,000.00	\$881.50	\$9,185.83	\$1,814.17	16.5
1.26 Employer's Contribution STD	\$9,350.00	\$0.00	\$9,350.00	\$761.69	\$9,825.02	(\$475.02)	-5.1
1.27 Employer's Contribution LTD	\$9,500.00	\$0.00	\$9,500.00	\$811.20	\$10,490.74	(\$990.74)	-10.4
1.28 Employer's Contribution Dental	\$6,000.00	\$0.00	\$6,000.00	\$537.08	\$5,162.84	\$837.16	14.0
1.29 Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$600.00	\$0.00	\$600.00	\$80.11	\$456.85	\$143.15	23.9
<b>Subtotal</b>	<b>\$1,691,200.00</b>		<b>\$1,691,200.00</b>	<b>\$137,244.66</b>	<b>\$1,346,734.57</b>	<b>\$344,465.43</b>	<b>20.4</b>
<i>2. Supplies</i>							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$10,857.54	\$15,142.46	58.2
2.131 ARPA Grant Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#N/A

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.21 Operating/Cleaning/Sanitation Supplies	\$10,000.00	\$0.00	\$10,000.00	\$786.08	\$13,687.62	(\$3,687.62)	-36.9
<b>Subtotal</b>	<b>\$36,001.00</b>		<b>\$36,001.00</b>	<b>\$786.08</b>	<b>\$24,545.16</b>	<b>\$11,455.84</b>	<b>31.8</b>
<b>3. Other Services and Charge</b>							
3.11 Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12 Engineering and Architectural Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$2,303.50	(\$1,303.50)	-130.4
3.14 Other Professional Services	\$22,000.00	\$0.00	\$22,000.00	\$1,695.82	\$25,355.21	(\$3,355.21)	-15.3
3.141 Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$100.00	\$3,295.00	\$9,705.00	74.7
3.145 Databases	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$7,599.99	\$4,400.01	36.7
3.146 Electronic Materials	\$39,000.00	\$0.00	\$39,000.00	\$0.00	\$34,895.68	\$4,104.32	10.5
3.21 Telephone and Fax	\$5,500.00	\$0.00	\$5,500.00	\$361.55	\$3,648.51	\$1,851.49	33.7
3.211 Telephone - Markle	\$900.00	\$0.00	\$900.00	\$61.36	\$575.03	\$324.97	36.1
3.213 ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$363.00	\$4,264.50	\$1,460.50	25.5
3.2131 ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$255.00	\$2,760.00	\$740.00	21.1
3.22 Postage and Shipping	\$900.00	\$0.00	\$900.00	\$0.00	\$592.57	\$307.43	34.2
3.23 Traveling Expense	\$3,500.00	\$0.00	\$3,500.00	\$144.08	\$1,050.12	\$2,449.88	70.0
3.24 Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$94.23	\$6,334.61	\$2,665.39	29.6
3.31 Advertising and Public Notices	\$12,000.00	\$0.00	\$12,000.00	\$870.00	\$11,540.98	\$459.02	3.8
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$225.00	\$275.00	55.0
3.42 Operational Insurance	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$1,009.42	\$42,990.58	97.7
3.51 Gas Huntington	\$11,500.00	\$0.00	\$11,500.00	\$49.57	\$6,757.19	\$4,742.81	41.2
3.511 Gas Markle	\$1,000.00	\$0.00	\$1,000.00	\$19.24	\$596.64	\$403.36	40.3
3.52 Electricity Huntington (Utilities Overflow)	\$63,000.00	\$0.00	\$63,000.00	\$10,760.33	\$61,575.75	\$1,424.25	2.3
3.521 Electricity Markle	\$3,250.00	\$0.00	\$3,250.00	\$192.69	\$2,742.81	\$507.19	15.6
3.53 Water Huntington	\$3,500.00	\$0.00	\$3,500.00	\$238.48	\$2,489.68	\$1,010.32	28.9
3.531 Water Markle	\$450.00	\$0.00	\$450.00	\$105.38	\$313.38	\$136.62	30.4

<i>Account #</i>	<i>Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.54	Sewer and Waste Huntington	\$8,000.00	\$0.00	\$8,000.00	\$420.27	\$4,666.57	\$3,333.43	41.7
3.541	Sewer and WasteMarke	\$325.00	\$0.00	\$325.00	\$189.25	\$382.54	(\$57.54)	-17.7
3.62	Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0
3.621	Equipment Leasing and Maintenance	\$14,500.00	\$0.00	\$14,500.00	\$6,800.78	\$17,598.04	(\$3,098.04)	-21.4
3.622	Contracted Facility Maintenance	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$1,471.25	\$14,528.75	90.8
3.623	Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$345.00	\$11,166.05	\$2,833.95	20.2
3.624	Technology Maintenance	\$11,500.00	\$0.00	\$11,500.00	\$0.00	\$3,197.27	\$8,302.73	72.2
3.625	ILS Maintenance and Contract	\$42,000.00	\$0.00	\$42,000.00	\$0.00	\$44,920.22	(\$2,920.22)	-7.0
3.626	2021 Ecumbered Funds - Mobile App	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.63	Building Repair and Improvements	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	(\$4,500.00)	#DIV/0!
3.71	Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72	Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91	Dues	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$365.00	\$2,135.00	85.4
3.92	Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93	Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94	Transfer to LIRF	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
	<b>Subtotal</b>	<b>\$368,057.00</b>		<b>\$368,057.00</b>	<b>\$27,566.03</b>	<b>\$268,192.51</b>	<b>\$99,864.49</b>	<b>27.1</b>
<b>4. Capitol Outlays</b>								
4.1	Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2	Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3	Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4	Furniture and Equipment	\$6,500.00	\$0.00	\$6,500.00	\$9,808.31	\$10,594.53	(\$4,094.53)	-63.0
4.41	ARPA Grant Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.42	Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$3,504.17	\$5,495.83	61.1
4.43	Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$863.18	\$9,136.82	91.4
4.5	Books	\$115,000.00	\$0.00	\$115,000.00	\$9,506.92	\$98,331.96	\$16,668.04	14.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.6 Periodicals and Newspapers	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$8,737.90	\$2,262.10	20.6
4.71 Audio-visual Materials	\$26,000.00	\$0.00	\$26,000.00	\$4,419.50	\$26,000.79	(\$0.79)	0.0
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	100.0
4.8 Materials Processing	\$13,000.00	\$0.00	\$13,000.00	\$950.53	\$9,551.29	\$3,448.71	26.5
<b>Subtotal</b>	<b>\$191,254.00</b>		<b>\$191,254.00</b>	<b>\$24,685.26</b>	<b>\$157,583.82</b>	<b>\$33,670.18</b>	<b>17.6</b>
<b>Grand Total</b>	<b>\$2,286,512.00</b>	<b>\$0.00</b>	<b>\$2,286,512.00</b>	<b>\$190,282.03</b>	<b>\$1,797,056.06</b>	<b>\$489,455.94</b>	<b>21.4</b>

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.



# Appropriation Report for 400 LIBRARY IMPROVEMENT RE

## Huntington City-Township Public Library

Report Date: From 10/18/2023 To 11/15/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<b>4. Capitol Outlays</b>							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
<b>Subtotal</b>	<b>\$40,241.00</b>		<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>100.0</b>
<b>Grand Total</b>	<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>100.0</b>

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

# Appropriation Report for 421 RAINY DAY FUND

## Huntington City-Township Public Library

Report Date: From 10/18/2023 To 11/15/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<b>1. Personal Services</b>							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
<b>Subtotal</b>	<b>\$22,500.00</b>		<b>\$22,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,500.00</b>	<b>100.0</b>
<b>2. Supplies</b>							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
<b>Subtotal</b>	<b>\$5,000.00</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>100.0</b>
<b>3. Other Services and Charge</b>							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$19,910.91	\$89.09	0.4
3.52 Electricity Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$8,013.37	\$22,636.63	73.9
<b>Subtotal</b>	<b>\$60,650.00</b>		<b>\$60,650.00</b>	<b>\$0.00</b>	<b>\$27,924.28</b>	<b>\$32,725.72</b>	<b>54.0</b>
<b>4. Capital Outlays</b>							
4 Other Capital Outlays	\$123,000.00	\$0.00	\$123,000.00	\$0.00	\$0.00	\$123,000.00	100.0
4.2 Buildings	\$180,650.00	\$0.00	\$180,650.00	\$0.00	\$0.00	\$180,650.00	100.0
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$272,000.00	\$0.00	\$272,000.00	\$0.00	\$6,174.00	\$265,826.00	97.7
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
<b>Subtotal</b>	<b>\$705,650.00</b>		<b>\$705,650.00</b>	<b>\$0.00</b>	<b>\$6,174.00</b>	<b>\$699,476.00</b>	<b>99.1</b>

<i>Account #</i>	<i>Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
	<b>Grand Total</b>	\$793,800.00	\$0.00	\$793,800.00	\$0.00	\$34,098.28	\$759,701.72	95.7

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

**Financial Report**  
**Huntington City-Township Public Library**

**Report Dates = 10/18/2023 to 11/15/2023**

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. Operating Fund</b>						
100 OPERATING	\$1,934,437.89	\$190,282.03	\$2,047,056.06	\$59,489.66	\$1,725,598.12	\$1,612,979.95
<b>Subtotal</b>	<b>\$1,934,437.89</b>	<b>\$190,282.03</b>	<b>\$2,047,056.06</b>	<b>\$59,489.66</b>	<b>\$1,725,598.12</b>	<b>\$1,612,979.95</b>
<b>2. Special Revenue</b>						
200 GIFT (REGULAR)	\$178,307.27	\$583.00	\$5,149.54	\$470.26	\$4,739.23	\$177,896.96
201 FRIENDS OF THE LIBRARY	\$7,327.60	\$653.47	\$9,975.42	\$50.00	\$2,176.61	(\$471.21)
202 LITERACY	\$22,255.89	\$0.00	\$3,317.05	\$58.80	\$2,451.96	\$21,390.80
203 GIFT - B. JOAN KEEFER CENTER	\$45,914.99	\$0.00	\$2,512.08	\$117.59	\$3,127.71	\$46,530.62
204 B JOAN KEEFER CENTER INVESMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205 GIFT CHILDRENS ROOM	\$1,815.55	\$0.00	\$0.00	\$55.48	\$499.74	\$2,315.29
207 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,910.17	\$0.00	\$24,900.55	\$0.00	\$24,860.57	\$24,870.19
208 BRIDGE-DICKEY FUND	\$2,101.15	\$0.00	\$24,974.58	\$0.00	\$24,926.79	\$2,053.36
209 OUTREACH	\$8,702.64	\$0.00	\$290.54	\$51.84	\$639.73	\$9,051.83
276 STATE TECH GRANT FUND	\$2,616.19	\$0.00	\$0.00	\$55.69	\$8,024.89	\$10,641.08
277 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 ALA GRANT 2023	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
<b>Subtotal</b>	<b>\$293,951.45</b>	<b>\$1,236.47</b>	<b>\$71,119.76</b>	<b>\$859.66</b>	<b>\$81,447.23</b>	<b>\$304,278.92</b>
<b>4. Capital Projects</b>						
400 LIBRARY IMPROVEMENT RESERVE FUND	\$93,125.16	\$0.00	\$0.00	\$185.01	\$1,652.57	\$94,777.73
401 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 RAINY DAY FUND	\$1,045,870.36	\$0.00	\$34,098.28	\$2,564.33	\$20,355.75	\$1,032,127.83
422 RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$1,138,995.52</b>	<b>\$0.00</b>	<b>\$34,098.28</b>	<b>\$2,749.34</b>	<b>\$22,008.32</b>	<b>\$1,126,905.56</b>
<b>5. Clearing</b>						
800 PLAC FUND	\$0.00	\$0.00	\$130.00	\$0.00	\$130.00	\$0.00
801 MARKLE PLAC FUND	\$0.00	\$0.00	\$65.00	\$0.00	\$65.00	\$0.00
803 FEDERAL	\$0.00	\$8,203.15	\$90,377.99	\$8,203.15	\$90,377.99	\$0.00
804 FICA	\$0.00	\$6,651.25	\$74,164.81	\$6,651.25	\$74,164.86	\$0.05
806 STATE	\$0.00	\$2,997.78	\$29,802.54	\$2,991.25	\$31,299.48	\$1,496.94
807 COUNTY	\$0.00	\$1,588.94	\$18,050.89	\$1,585.58	\$18,844.00	\$793.11
808 INSURANCE	\$3,639.21	\$6,434.91	\$43,997.48	\$3,613.48	\$37,616.33	(\$2,741.94)
809 DEFERRED COMP	\$0.00	\$610.00	\$10,200.00	\$610.00	\$10,200.00	\$0.00
810 UNITED WAY	\$0.00	\$0.00	\$0.00	\$130.00	\$1,470.00	\$1,470.00
811 STAFF ASSOCIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
812 ROTH IRA	\$0.00	\$360.00	\$3,960.00	\$360.00	\$3,960.00	\$0.00
813 HEALTH SAVINGS ACCOUNT	\$0.00	\$450.00	\$4,180.00	\$450.00	\$4,180.00	\$0.00
814 GARNISHMENT	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00
<b>Subtotal</b>	<b>\$3,639.21</b>	<b>\$27,296.03</b>	<b>\$275,008.71</b>	<b>\$24,594.71</b>	<b>\$272,387.66</b>	<b>\$1,018.16</b>

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>Grand Total</b>	\$3,371,024.07	\$218,814.53	\$2,427,282.81	\$87,693.37	\$2,101,441.33	\$3,045,182.59

**Total all banks = \$3,045,182.59**