

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

July 19th, 2023

5:15pm

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Public Input
8. Unfinished Business
 - a. Solar and HVAC Project
 - b. Budget Draft
 - i. Adoption Timeline
 - c. Other
9. New Business
 - a. Public Space Use Proposal
 - b. Children's Shelving Purchase
 - c. Equipment Transfer
 - d. Other
10. Adjournment

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

June 21st, 2023

5:15pm

Present: Daryl Shrock, Beka Lemons, Sue Jepsen, Doug Denney, Jessica Mankey, Terri Salzano-Sees, Jamie Hoffman

Absent: Rebekah Benjamin

Visitors: Mike Perkins, Eric Fry

Regular Meeting

1. **Call to Order:** Doug called the meeting to order at 5:15PM.
2. **Reading and Approval of Minutes:** Sue moved to approve the minutes, Terri seconded. Minutes approved.
3. **Reading and Approval of Financial Report and Bills:** Beka noted a correction that was made and that we are about where we should be for this time of year. Daryl motioned to approve, Jessica seconded. Motion carried.
4. **Report of the Librarian:** Beka updated us on some staffing changes in both the Keefer Center and Patron Services. Great report from both book sales with the Friends of the Library. The Summer Library Program is going very well and Beka highlighted some of the fun upcoming programs that are part of Summer Reading.
5. **Committee Reports:** None
6. **Communications:** Several letters from County, City, & Markle.
7. **Public Input:** Eric reported that the library was a hit during the Heritage Days parade —people loved the dinosaurs.
8. **Unfinished Business**
 - a. **Solar and HVAC Project:** No update at this time —we are waiting for the folks putting the plans together to get estimates back from their subcontractors.

b. Budget Draft: Beka highlighted some of the updates on the budget and we will look at it next month.

c. Other: None

9. New Business

a. Policy Review:

i. Dress Code (From Personnel Handbook): Terri motion, Jessica second and the Dress Code policy has been approved.

ii. Public Input at Library Board Meetings: Beka explained the updates to this policy. Jami moved to approve the policy, Daryl seconded. Policy approved.

iii. Collection Development: Jessica motioned to approve the policy with noted edits. Sue seconded. Policy approved.

b. Other: Jamie asked about the Rotary Club membership and Beka updated us on where things stand.

10. Adjournment: Terri motioned to adjourn. Daryl seconded. Meeting adjourned.

b. Budget Draft: Beka highlighted some of the updates on the budget and we will look at it next month.

c. Other: None

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10. Adjournment: Terri motioned to adjourn. Daryl seconded. Meeting adjourned.

Huntington City-Township Public Library
July 2023

Director's Report

- We are continuing to work through the hiring process for the Children's Assistant and Circulation Clerk positions.
- We continue to be very busy as we enter the second half of the Summer Library Program. So far everything has been very well received and people seem to be enjoying their experiences.
- Below is a mid-year report of statistics
 - Circulation:
 - **Total circulation** for the month is up 2.5% from my goal. This is the first time we have beaten the goal since 2020.
 - So far this year we have checked out nearly 96,000 physical items. That's over half of what we checked out last year so we are on a good pace.
 - **Overall, Huntington** physical materials circulation is trending upward slowly but maintaining a small increase over time. However, we are still significantly behind our strong years in 2018 and 2019.
 - **Overall, Markle** physical materials are beginning to see an upward trend after seeing a significant decline starting in the spring of 2021. We will continue to monitor and make changes as needed.
 - **Huntington Adult print** items are fairly steady but overall trending upwards. June was better than 2020 and 2022 but still behind 2021.
 - **Markle Adult print** is surging upwards for the last couple of months. We are still slightly behind 2022 but much better than 2021.
 - **Huntington Children's print** is continuing to trend upward with the best summer since 2019 at 8,268 circs in June. Children's print has been at a 4 year high all year.
 - **Markle Children's print** is up over the last couple of months but still well behind where I would like to see it. We are about 15% down from this time last year.
 - **Huntington Teen print** continues to smash records with its second highest month since 2019 (only behind July of last year) and 4 year highs all year. Teen checked out over 1,300 items in a month for just the second time since 2019.
 - **Markle Teen print** continues to struggle but is at least holding steady. I am fairly confident that this is a demographics/population issue.
 - **Non-print physical materials** across the board are flagging or plateaued and well below expectations. I am beginning to strongly suspect that this is going to be a lasting trend due to the availability of electronic materials. We will need to keep a close eye on this and work on our collection development strategies.

- 2021 - 144
- Markle
 - 2023 - 27
 - 2022 - 60
 - 2021 - 20

Financial Report
Huntington City-Township Public Library

Report Dates = 6/21/2023 to 7/19/2023

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,934,437.89	\$195,140.40	\$1,405,945.59	\$739,180.11	\$1,494,290.84	\$2,022,783.14
Subtotal	\$1,934,437.89	\$195,140.40	\$1,405,945.59	\$739,180.11	\$1,494,290.84	\$2,022,783.14
2. Special Revenue						
200 GIFT (REGULAR)	\$178,307.27	\$0.00	\$4,075.45	\$475.30	\$2,847.97	\$177,079.79
201 FRIENDS OF THE LIBRARY	\$7,327.60	\$532.27	\$6,401.59	\$103.98	\$405.22	\$1,331.23
202 LITERACY	\$22,255.89	\$0.00	\$2,969.22	\$62.09	\$1,613.75	\$20,900.42
203 GIFT - B. JOAN KEEFER CENTER	\$45,914.99	\$0.00	\$201.02	\$124.18	\$2,651.29	\$48,365.26
204 B JOAN KEEFER CENTER INVESTMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205 GIFT CHILDRENS ROOM	\$1,815.55	\$0.00	\$0.00	\$55.28	\$279.83	\$2,095.38
207 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,910.17	\$0.00	\$39.98	\$0.00	\$0.00	\$24,870.19
208 BRIDGE-DICKEY FUND	\$2,101.15	\$0.00	\$114.01	\$8.17	\$49.32	\$2,036.46
209 OUTREACH	\$8,702.64	\$0.00	\$0.00	\$73.35	\$390.40	\$9,093.04
276 STATE TECH GRANT FUND	\$2,616.19	\$0.00	\$0.00	\$76.66	\$7,761.40	\$10,377.59
277 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 ALA GRANT 2023	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Subtotal	\$293,951.45	\$532.27	\$13,801.27	\$979.01	\$25,999.18	\$306,149.36
4. Capital Projects						
400 LIBRARY IMPROVEMENT RESERVE FUND	\$93,125.16	\$0.00	\$0.00	\$167.40	\$934.45	\$94,059.61
401 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 RAINY DAY FUND	\$1,045,870.36	\$6,174.00	\$34,098.28	\$2,639.38	\$10,304.08	\$1,022,076.16
422 RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$1,138,995.52	\$6,174.00	\$34,098.28	\$2,806.78	\$11,238.53	\$1,116,135.77
5. Clearing						
800 PLAC FUND	\$0.00	\$0.00	\$130.00	\$0.00	\$130.00	\$0.00
801 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$8,163.94	\$57,755.09	\$8,163.94	\$57,755.09	\$0.00
804 FICA	\$0.00	\$6,677.09	\$47,689.52	\$6,677.09	\$47,689.52	\$0.00
806 STATE	\$0.00	\$4,728.87	\$17,912.09	\$3,004.62	\$19,386.76	\$1,474.67
807 COUNTY	\$0.00	\$2,467.52	\$11,794.77	\$1,568.33	\$12,569.08	\$774.31
808 INSURANCE	\$3,639.21	\$9,847.61	\$27,291.05	\$3,626.68	\$23,304.31	(\$347.53)
809 DEFERRED COMP	\$0.00	\$610.00	\$7,760.00	\$610.00	\$7,760.00	\$0.00
810 UNITED WAY	\$0.00	\$0.00	\$0.00	\$130.00	\$950.00	\$950.00
811 STAFF ASSOCIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
812 ROTH IRA	\$0.00	\$360.00	\$2,520.00	\$360.00	\$2,520.00	\$0.00
813 HEALTH SAVINGS ACCOUNT	\$0.00	\$350.00	\$2,380.00	\$350.00	\$2,380.00	\$0.00
814 GARNISHMENT	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00
Subtotal	\$3,639.21	\$33,205.03	\$175,312.52	\$24,490.66	\$174,524.76	\$2,851.45

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
Grand Total	\$3,371,024.07	\$235,051.70	\$1,629,157.66	\$767,456.56	\$1,706,053.31	\$3,447,919.72

Total all banks = \$3,447,919.72

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 6/21/2023 To 7/19/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.11 Salary of Librarian	\$90,250.00	\$0.00	\$90,250.00	\$6,936.48	\$48,555.36	\$41,694.64	46.2
1.12 Salary of Assistants (Salary and Wage Overflow)	\$1,027,000.00	\$0.00	\$1,027,000.00	\$74,897.71	\$532,046.77	\$494,953.23	48.2
1.14 Wages of Janitors	\$78,000.00	\$0.00	\$78,000.00	\$6,139.20	\$43,725.20	\$34,274.80	43.9
1.15 Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$238.00	\$2,172.58	\$5,827.42	72.8
1.21 Employer's Share FICA	\$92,000.00	\$0.00	\$92,000.00	\$6,677.05	\$47,689.68	\$44,310.32	48.2
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$322.00	\$2,678.00	89.3
1.23 Employer's Contribution PERF - Library	\$110,000.00	\$0.00	\$110,000.00	\$7,205.36	\$49,524.56	\$60,475.44	55.0
1.231 Employer's contribution PERF - Employee	\$31,000.00	\$0.00	\$31,000.00	\$1,930.03	\$16,827.67	\$14,172.33	45.7
1.24 Employer's Contribution Group Health	\$215,000.00	\$0.00	\$215,000.00	\$30,105.57	\$98,589.89	\$116,410.11	54.1
1.25 Employer's Contribution Life Ins.	\$11,000.00	\$0.00	\$11,000.00	\$1,023.73	\$5,764.60	\$5,235.40	47.6
1.26 Employer's Contribution STD	\$9,350.00	\$0.00	\$9,350.00	\$918.14	\$6,306.57	\$3,043.43	32.6
1.27 Employer's Contribution LTD	\$9,500.00	\$0.00	\$9,500.00	\$968.03	\$6,773.24	\$2,726.76	28.7
1.28 Employer's Contribution Dental	\$6,000.00	\$0.00	\$6,000.00	\$751.06	\$3,613.16	\$2,386.84	39.8
1.29 Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$600.00	\$0.00	\$600.00	\$92.54	\$286.15	\$313.85	52.3
Subtotal	\$1,691,200.00		\$1,691,200.00	\$137,882.90	\$862,197.43	\$829,002.57	49.0
2. Supplies							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$1,836.70	\$7,066.12	\$18,933.88	72.8
2.131 ARPA Grant Supplies	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0

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2.21 Operating/Cleaning/Sanitation Supplies	\$10,000.00	\$0.00	\$10,000.00	\$558.34	\$9,121.04	\$878.96	8.8
Subtotal	\$36,002.00		\$36,002.00	\$2,395.04	\$16,187.16	\$19,814.84	55.0
3. Other Services and Charge							
3.11 Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12 Engineering and Architechtural Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$2,303.50	\$2,303.50	(\$1,303.50)	-130.4
3.14 Other Professional Services	\$22,000.00	\$0.00	\$22,000.00	\$9,082.45	\$21,082.37	\$917.63	4.2
3.141 Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$1,615.00	\$11,385.00	87.6
3.145 Databases	\$12,000.00	\$0.00	\$12,000.00	\$4,701.93	\$7,635.94	\$4,364.06	36.4
3.146 Electronic Materials	\$39,000.00	\$0.00	\$39,000.00	\$9,352.46	\$23,518.29	\$15,481.71	39.7
3.21 Telephone and Fax	\$5,500.00	\$0.00	\$5,500.00	\$723.10	\$2,530.85	\$2,969.15	54.0
3.211 Telephone - Markle	\$900.00	\$0.00	\$900.00	\$118.72	\$423.95	\$476.05	52.9
3.213 ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$915.00	\$3,202.50	\$2,522.50	44.1
3.2131 ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$570.00	\$1,995.00	\$1,505.00	43.0
3.22 Postage and Shipping	\$900.00	\$0.00	\$900.00	\$0.00	\$379.24	\$520.76	57.9
3.23 Traveling Expense	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$628.48	\$2,871.52	82.0
3.24 Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$2,544.24	\$6,455.76	71.7
3.31 Advertising and Public Notices	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$9,259.79	\$2,740.21	22.8
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$225.00	\$275.00	55.0
3.42 Operational Insurance	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$1,009.42	\$42,990.58	97.7
3.51 Gas Huntington	\$11,500.00	\$0.00	\$11,500.00	\$79.53	\$6,608.24	\$4,891.76	42.5
3.511 Gas Markle	\$1,000.00	\$0.00	\$1,000.00	\$19.91	\$538.92	\$461.08	46.1
3.52 Electricity Huntington (Utilities Overflow)	\$63,000.00	\$0.00	\$63,000.00	\$10,037.90	\$38,979.39	\$24,020.61	38.1
3.521 Electricity Markle	\$3,250.00	\$0.00	\$3,250.00	\$503.58	\$2,062.82	\$1,187.18	36.5
3.53 Water Huntington	\$3,500.00	\$0.00	\$3,500.00	\$243.94	\$1,499.16	\$2,000.84	57.2
3.531 Water Markle	\$450.00	\$0.00	\$450.00	\$26.00	\$182.00	\$268.00	59.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.54 Sewer and Waste Huntington	\$8,000.00	\$0.00	\$8,000.00	\$431.69	\$2,914.29	\$5,085.71	63.6
3.541 Sewer and WasteMarkle	\$325.00	\$0.00	\$325.00	\$27.08	\$170.10	\$154.90	47.7
3.62 Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0
3.621 Equipment Leasing and Maintenance	\$14,500.00	\$0.00	\$14,500.00	\$1,110.00	\$7,215.40	\$7,284.60	50.2
3.622 Contracted Facility Maintenance	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$1,471.25	\$14,528.75	90.8
3.623 Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$1,180.00	\$6,492.95	\$7,507.05	53.6
3.624 Technology Maintenance	\$11,500.00	\$0.00	\$11,500.00	\$0.00	\$3,197.27	\$8,302.73	72.2
3.625 ILS Maintenance and Contract	\$42,000.00	\$0.00	\$42,000.00	\$0.00	\$39,670.22	\$2,329.78	5.5
3.626 2021 Ecumbered Funds - Mobile App	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.0
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$125.00	\$365.00	\$2,135.00	85.4
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94 Transfer to LIRF	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
Subtotal	\$374,057.00		\$374,057.00	\$41,551.79	\$189,720.58	\$184,336.42	49.3
4. Capitol Outlays							
4.1 Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2 Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3 Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4 Furniture and Equipment	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$420.74	\$6,079.26	93.5
4.41 ARPA Grant Furniture and Equipment	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.42 Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$667.41	\$8,332.59	92.6
4.43 Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$431.30	\$9,568.70	95.7
4.5 Books	\$115,000.00	\$0.00	\$115,000.00	\$9,656.86	\$55,934.99	\$59,065.01	51.4
4.6 Periodicals and Newspapers	\$11,000.00	\$0.00	\$11,000.00	\$227.95	\$8,737.90	\$2,262.10	20.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.71 Audio-visual Materials	\$26,000.00	\$0.00	\$26,000.00	\$2,670.33	\$16,378.89	\$9,621.11	37.0
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	100.0
4.8 Materials Processing	\$13,000.00	\$0.00	\$13,000.00	\$755.53	\$5,269.19	\$7,730.81	59.5
Subtotal	\$191,255.00		\$191,255.00	\$13,310.67	\$87,840.42	\$103,414.58	54.1
Grand Total	\$2,292,514.00	\$0.00	\$2,292,514.00	\$195,140.40	\$1,155,945.59	\$1,136,568.41	49.6

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 400 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 6/21/2023 To 7/19/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
4. Capitol Outlays							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
Subtotal	\$40,241.00		\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0
Grand Total	\$40,241.00	\$0.00	\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 421 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 6/21/2023 To 7/19/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
Subtotal	\$22,500.00		\$22,500.00	\$0.00	\$0.00	\$22,500.00	100.0
2. Supplies							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
Subtotal	\$5,000.00		\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3. Other Services and Charge							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$19,910.91	\$89.09	0.4
3.52 Electricity Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$8,013.37	\$22,636.63	73.9
Subtotal	\$60,650.00		\$60,650.00	\$0.00	\$27,924.28	\$32,725.72	54.0
4. Capitol Outlays							
4 Other Capital Outlays	\$123,000.00	\$0.00	\$123,000.00	\$0.00	\$0.00	\$123,000.00	100.0
4.2 Buildings	\$180,650.00	\$0.00	\$180,650.00	\$0.00	\$0.00	\$180,650.00	100.0
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$272,000.00	\$0.00	\$272,000.00	\$6,174.00	\$6,174.00	\$265,826.00	97.7
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
Subtotal	\$705,650.00		\$705,650.00	\$6,174.00	\$6,174.00	\$699,476.00	99.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
Grand Total	\$793,800.00	\$0.00	\$793,800.00	\$6,174.00	\$34,098.28	\$759,701.72	95.7

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.