

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

May 17th, 2023

5:15pm

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Public Input
8. Unfinished Business
 - a. Solar and HVAC Project
 - b. EV Charging Stations
 - c. Other
9. New Business
 - a. Budget Draft
 - b. 2024 Holiday Closings
 - c. Other
10. Adjournment

Huntington City-Township Public Library
May 2023

Director's Report

- Joy Henry resigned her position as Maintenance Specialist. Chelsea Mills was hired to fill the position.
- The Markle book sale will be held on May 12th and 13th with a preview sale exclusively for teachers on May 11th.
- We engaged with more than 600 people through our various National Library Week activities.
- Several staff attended regional conferences from the Indiana Library Federation in South Bend and Pendleton.
- Work on summer program planning is in full swing. Our kickoff will be Friday June 2nd with a visit from Science Central in Huntington and a variety of activities in Markle.
 - Other notable summer happenings include:
 - Pub trivia at Wise Guys June 5 and July 3
 - Friends of the Library Summer Book Sale June 7-10
 - Heritage Days Kids Zone June 17
 - Family Fossils: Scrapbooking June 24
 - Mini Masterpieces Painting June 12 - July 1
 - Mindy McGinnis author visit June 29
 - Plus, all of our regular storytimes, book clubs, STEM programs and so much more..... and that's just June!

2024 Holiday Closings

*indicates paid holiday

| | | |
|----------------------|---|-----------------|
| New Year's Eve | Sunday December 31 st , 2023 | No Change |
| New Year's Day | Monday January 1 st , 2024* | Closed All Day* |
| Easter Eve | Saturday March 30 th , 2024 | Closed All Day |
| Memorial Day Weekend | Saturday May 25 th , 2024 | Closed All Day |
| Memorial Day | Monday May 27 th , 2024* | Closed All Day* |
| Independence Day | Thursday July 4 th , 2024* | Closed All Day* |
| Labor Day Weekend | Saturday August 31 st , 2024 | Closed All Day |
| Labor Day | Monday September 2 nd , 2024* | Closed All Day* |
| Thanksgiving Eve | Wednesday November 27 th , 2024 | Close at 5:00pm |
| Thanksgiving Day | Thursday November 28 th , 2024* | Closed All Day* |
| Christmas Eve | Tuesday December 24 th , 2024* | Closed All Day* |
| Christmas Day | Wednesday December 25 th , 2024* | Closed All Day* |
| New Year's Eve | Tuesday December 31 st , 2024 | Close at 5:00pm |
| New Year's Day | Wednesday January 1 st , 2025* | Closed All Day* |

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

April 19th, 2023

5:15pm

Present: Daryl Shrock, Beka Lemons, Sue Jepsen, Doug Denney, Jessica Mankey, Terri Salzano-Sees, Jamie Hoffman, Rebekah Benjamin

Absent: None

Visitors: Mike Perkins, Eric Fry

Regular Meeting

1. Call to Order: Doug called the meeting to order at 5:15pm.
2. Reading and Approval of Minutes: Sue motioned to approve, Terri seconded. Minutes approved.
3. Reading and Approval of Financial Report and Bills: Daryl motioned to approve, Jessica seconded. Financial Report and Bills approved.
4. Report of the Librarian: Beka updated us on the Markle project which is finished and other upcoming items.
5. Committee Reports: Beka noted that she had updated the benefits committee about insurance renewal costs via email.
6. Communications: None
7. Public Input: None
8. Unfinished Business
 - a. Solar and HVAC Project: Beka noted that we do not yet have a final proposal, she continues to work with Veregy on what we need and what the proposal will address.
 - b. Other:
9. New Business
 - a. Policy Review

i. Fines and Fees: Jessica moved to approve, Daryl seconded. Policy approved.

ii. Material Loan: Beka reviewed the updated wording in the policy —minor changes, other than overall cap on materials that can be checked out at any given time. Terri motioned to approve, Rebekah seconded. Motion approved.

iii. Lost and Damaged Materials: Beka updated us on the changes to the policy. Sue moved to approve the policy, Daryl seconded. Policy approved.

iv. Reciprocal Borrowing: Again, Beka noted the changes. Terri motioned to approve, Jessica seconded. Policy approved.

b. Health Insurance Renewal: Beka updated the board on the increased cost to the plan, it is within the expected range. Other options are not comparable so the best option seems to be keeping the current plan. Jamie moved to approve the renewal, Terri seconded. Motion approved.

c. Other: Beka shared that the mayor contacted her about a grant that will cover 80/20 costs of an Electric Vehicle charging station. The mayor wondered if we were interested in investing in this project. The fast charger is around \$100,000, the slower charger is around \$20,000. There was discussion with the board. Board is curious about the possibility and supports Beka's continued exploration of this opportunity with a discussion to be revisited in May for final decision.

10. Adjournment: Jessica motioned to adjourn. Terri seconded. Meeting adjourned.

Financial Report
Huntington City-Township Public Library

Report Dates = 4/19/2023 to 5/17/2023

| <i>Fund</i> | <i>Start of year</i> | <i>Disbursements this month</i> | <i>Disbursements YTD</i> | <i>Receipts this month</i> | <i>Receipts YTD</i> | <i>Balance</i> |
|--|-----------------------|---------------------------------|--------------------------|----------------------------|---------------------|-----------------------|
| 1. Operating Fund | | | | | | |
| 100 OPERATING | \$1,934,437.89 | \$427,700.18 | \$1,021,207.39 | \$304,766.49 | \$519,976.82 | \$1,433,207.32 |
| Subtotal | \$1,934,437.89 | \$427,700.18 | \$1,021,207.39 | \$304,766.49 | \$519,976.82 | \$1,433,207.32 |
| 2. Special Revenue | | | | | | |
| 200 GIFT (REGULAR) | \$178,307.27 | \$1,164.04 | \$1,297.89 | \$61.09 | \$1,140.51 | \$178,149.89 |
| 201 FRIENDS OF THE LIBRARY | \$7,327.60 | \$1,791.81 | \$4,155.84 | \$0.00 | \$194.98 | \$3,366.74 |
| 202 LITERACY | \$22,255.89 | \$1,070.75 | \$1,416.37 | \$200.00 | \$1,233.68 | \$22,073.20 |
| 203 GIFT - B. JOAN KEEFER CENTER | \$45,914.99 | \$201.02 | \$201.02 | \$2,100.00 | \$2,407.15 | \$48,121.12 |
| 204 B JOAN KEEFER CENTER INVESMENT - UND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 205 GIFT CHILDRENS ROOM | \$1,815.55 | \$0.00 | \$0.00 | \$0.00 | \$169.57 | \$1,985.12 |
| 207 BRIDGE-DICKEY INVESTMENT 08/2012 | \$24,910.17 | \$0.00 | \$39.98 | \$0.00 | \$0.00 | \$24,870.19 |
| 208 BRIDGE-DICKEY FUND | \$2,101.15 | \$0.00 | \$114.01 | \$8.17 | \$32.70 | \$2,019.84 |
| 209 OUTREACH | \$8,702.64 | \$0.00 | \$0.00 | \$0.00 | \$244.62 | \$8,947.26 |
| 276 STATE TECH GRANT FUND | \$2,616.19 | \$0.00 | \$0.00 | \$0.00 | \$7,658.98 | \$10,275.17 |
| 277 IND. STATE STUDENT ASSISTANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 278 CARES GRANT FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 279 ARPA Grant | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Subtotal | \$293,951.45 | \$4,227.62 | \$7,225.11 | \$2,369.26 | \$13,082.19 | \$299,808.53 |
| 4. Capital Projects | | | | | | |
| 400 LIBRARY IMPROVEMENT RESERVE FUND | \$93,125.16 | \$0.00 | \$0.00 | \$317.68 | \$755.65 | \$93,880.81 |
| 401 LIRF-INVESTMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 421 RAINY DAY FUND | \$1,045,870.36 | \$0.00 | \$27,924.28 | \$0.00 | \$5,235.58 | \$1,023,181.66 |
| 422 RAINY DAY INVESTMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Subtotal | \$1,138,995.52 | \$0.00 | \$27,924.28 | \$317.68 | \$5,991.23 | \$1,117,062.47 |
| 5. Clearing | | | | | | |
| 800 PLAC FUND | \$0.00 | \$0.00 | \$130.00 | \$0.00 | \$130.00 | \$0.00 |
| 801 MARKLE PLAC FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 803 FEDERAL | \$0.00 | \$8,358.65 | \$36,770.69 | \$8,358.65 | \$36,785.31 | \$14.62 |
| 804 FICA | \$0.00 | \$6,809.17 | \$30,492.61 | \$6,809.17 | \$30,687.39 | \$194.78 |
| 806 STATE | \$0.00 | \$1,583.61 | \$10,129.87 | \$3,062.67 | \$13,147.88 | \$3,018.01 |
| 807 COUNTY | \$0.00 | \$3,049.01 | \$7,741.06 | \$1,592.57 | \$7,081.85 | (\$659.21) |
| 808 INSURANCE | \$3,639.21 | \$2,728.59 | \$16,668.59 | \$3,060.72 | \$14,459.39 | \$1,430.01 |
| 809 DEFERRED COMP | \$0.00 | \$540.00 | \$6,255.00 | \$540.00 | \$8,155.00 | \$1,900.00 |
| 810 UNITED WAY | \$0.00 | \$0.00 | \$0.00 | \$130.00 | \$630.00 | \$630.00 |
| 811 STAFF ASSOCIATION | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 812 ROTH IRA | \$0.00 | \$360.00 | \$1,620.00 | \$360.00 | \$1,620.00 | \$0.00 |
| 813 HEALTH SAVINGS ACCOUNT | \$0.00 | \$350.00 | \$1,505.00 | \$350.00 | \$1,505.00 | \$0.00 |
| 814 GARNISHMENT | \$0.00 | \$0.00 | \$80.00 | \$0.00 | \$80.00 | \$0.00 |
| Subtotal | \$3,639.21 | \$23,779.03 | \$111,392.82 | \$24,263.78 | \$114,281.82 | \$6,528.21 |
| Grand Total | \$3,371,024.07 | \$455,706.83 | \$1,167,749.60 | \$331,717.21 | \$653,332.06 | \$2,856,606.53 |

Total all banks = \$2,856,606.53

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 4/19/2023 To 5/17/2023

| Account # Description | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD | Balance | Percent Remain |
|--|-----------------------|-------------------------|-----------------------|--------------------------|---------------------|---------------------|----------------|
| I. Personal Services | | | | | | | |
| 1.11 Salary of Librarian | \$80,000.00 | \$0.00 | \$80,000.00 | \$6,936.48 | \$31,214.16 | \$48,785.84 | 61.0 |
| 1.12 Salary of Assistants (Salary and Wage Overflow) | \$855,000.00 | \$0.00 | \$855,000.00 | \$76,449.60 | \$340,991.67 | \$514,008.33 | 60.1 |
| 1.14 Wages of Janitors | \$58,500.00 | \$0.00 | \$58,500.00 | \$5,895.45 | \$27,743.79 | \$30,756.21 | 52.6 |
| 1.15 Additional Hours (750) | \$7,000.00 | \$0.00 | \$7,000.00 | \$394.96 | \$1,575.04 | \$5,424.96 | 77.5 |
| 1.21 Employer's Share FICA | \$76,000.00 | \$0.00 | \$76,000.00 | \$6,809.21 | \$30,492.72 | \$45,507.28 | 59.9 |
| 1.22 Unemployment Compensation | \$2,000.00 | \$0.00 | \$2,000.00 | \$92.00 | \$92.00 | \$1,908.00 | 95.4 |
| 1.23 Employer's Contribution PERF - Library | \$83,500.00 | \$0.00 | \$83,500.00 | \$7,451.16 | \$30,874.12 | \$52,625.88 | 63.0 |
| 1.231 Employer's contribution PERF - Employee | \$22,500.00 | \$0.00 | \$22,500.00 | \$1,995.89 | \$11,831.93 | \$10,668.07 | 47.4 |
| 1.24 Employer's Contribution Group Health | \$190,000.00 | \$0.00 | \$190,000.00 | \$13,331.08 | \$68,484.32 | \$121,515.68 | 64.0 |
| 1.25 Employer's Contribution Life Ins. | \$9,750.00 | \$0.00 | \$9,750.00 | \$1,437.72 | \$4,587.05 | \$5,162.95 | 53.0 |
| 1.26 Employer's Contribution STD | \$9,000.00 | \$0.00 | \$9,000.00 | \$920.20 | \$4,468.23 | \$4,531.77 | 50.4 |
| 1.27 Employer's Contribution LTD | \$9,000.00 | \$0.00 | \$9,000.00 | \$969.97 | \$4,835.24 | \$4,164.76 | 46.3 |
| 1.28 Employer's Contribution Dental | \$7,250.00 | \$0.00 | \$7,250.00 | \$543.29 | \$2,325.02 | \$4,924.98 | 67.9 |
| 1.29 Other Employee Benefits (Benefits Overflow) | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 | \$500.00 | 100.0 |
| 1.3 Employer's Contribution Vision | \$400.00 | \$0.00 | \$400.00 | \$10.48 | \$193.61 | \$206.39 | 51.6 |
| Subtotal | \$1,410,400.00 | | \$1,410,400.00 | \$123,237.49 | \$559,708.90 | \$850,691.10 | 60.3 |
| 2. Supplies | | | | | | | |
| 2.11 Official Records | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 2.13 Other Office Supplies | \$26,000.00 | \$0.00 | \$26,000.00 | \$1,340.61 | \$3,589.32 | \$22,410.68 | 86.2 |
| 2.131 ARPA Grant Supplies | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |

| <i>Account # Description</i> | <i>Annual Appropriation</i> | <i>Change to Appropriation</i> | <i>Current Appropriation</i> | <i>Disbursements This Month</i> | <i>Disbursements YTD</i> | <i>Balance</i> | <i>Percent Remain</i> |
|--|-----------------------------|--------------------------------|------------------------------|---------------------------------|--------------------------|--------------------|-----------------------|
| 2.21 Operating/Cleaning/Sanitation Supplies | \$10,000.00 | \$0.00 | \$10,000.00 | \$3,793.92 | \$6,955.72 | \$3,044.28 | 30.4 |
| Subtotal | \$36,002.00 | | \$36,002.00 | \$5,134.53 | \$10,545.04 | \$25,456.96 | 70.7 |
| 3. Other Services and Charge | | | | | | | |
| 3.11 Consulting Services | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 3.12 Engineering and Architechtural Services | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 3.13 Legal Services | \$1,000.00 | \$0.00 | \$1,000.00 | \$0.00 | \$0.00 | \$1,000.00 | 100.0 |
| 3.14 Other Professional Services | \$23,000.00 | \$0.00 | \$23,000.00 | \$10,012.66 | \$15,816.08 | \$7,183.92 | 31.2 |
| 3.141 Contracted Labor for Grounds | \$13,000.00 | \$0.00 | \$13,000.00 | \$390.00 | \$1,615.00 | \$11,385.00 | 87.6 |
| 3.145 Databases | \$16,000.00 | \$0.00 | \$16,000.00 | \$0.00 | \$1,681.01 | \$14,318.99 | 89.5 |
| 3.146 Electronic Materials | \$48,000.00 | \$0.00 | \$48,000.00 | \$11,360.45 | \$14,165.83 | \$33,834.17 | 70.5 |
| 3.21 Telephone and Fax | \$6,000.00 | \$0.00 | \$6,000.00 | \$241.00 | \$964.00 | \$5,036.00 | 83.9 |
| 3.211 Telephone - Markle | \$1,300.00 | \$0.00 | \$1,300.00 | \$182.21 | \$728.07 | \$571.93 | 44.0 |
| 3.213 ENA - E-Rate Funding / Huntington | \$5,725.00 | \$0.00 | \$5,725.00 | \$457.50 | \$1,830.00 | \$3,895.00 | 68.0 |
| 3.2131 ENA - E-Rate Funding / Markle | \$3,500.00 | \$0.00 | \$3,500.00 | \$285.00 | \$1,140.00 | \$2,360.00 | 67.4 |
| 3.22 Postage and Shipping | \$1,000.00 | \$0.00 | \$1,000.00 | \$120.77 | \$379.24 | \$620.76 | 62.1 |
| 3.23 Traveling Expense | \$3,000.00 | \$0.00 | \$3,000.00 | \$188.16 | \$230.00 | \$2,770.00 | 92.3 |
| 3.24 Professional Development | \$9,000.00 | \$0.00 | \$9,000.00 | \$840.00 | \$2,387.67 | \$6,612.33 | 73.5 |
| 3.31 Advertising and Public Notices | \$5,000.00 | \$0.00 | \$5,000.00 | \$100.00 | \$467.21 | \$4,532.79 | 90.7 |
| 3.41 Official Bonds | \$500.00 | \$0.00 | \$500.00 | \$225.00 | \$225.00 | \$275.00 | 55.0 |
| 3.42 Operational Insurance | \$40,000.00 | \$0.00 | \$40,000.00 | \$0.00 | \$1,009.42 | \$38,990.58 | 97.5 |
| 3.51 Gas Huntington | \$13,500.00 | \$0.00 | \$13,500.00 | \$0.00 | \$6,326.60 | \$7,173.40 | 53.1 |
| 3.511 Gas Markle | \$1,400.00 | \$0.00 | \$1,400.00 | \$0.00 | \$498.61 | \$901.39 | 64.4 |
| 3.52 Electricity Huntington (Utilities Overflow) | \$63,000.00 | \$0.00 | \$63,000.00 | \$4,730.11 | \$28,941.49 | \$34,058.51 | 54.1 |
| 3.521 Electricity Markle | \$3,500.00 | \$0.00 | \$3,500.00 | \$710.14 | \$1,559.24 | \$1,940.76 | 55.5 |
| 3.53 Water Huntington | \$3,500.00 | \$0.00 | \$3,500.00 | \$235.82 | \$1,024.19 | \$2,475.81 | 70.7 |
| 3.531 Water Markle | \$450.00 | \$0.00 | \$450.00 | \$52.00 | \$130.00 | \$320.00 | 71.1 |

| <i>Account # Description</i> | <i>Annual Appropriation</i> | <i>Change to Appropriation</i> | <i>Current Appropriation</i> | <i>Disbursements This Month</i> | <i>Disbursements YTD</i> | <i>Balance</i> | <i>Percent Remain</i> |
|---|-----------------------------|--------------------------------|------------------------------|---------------------------------|--------------------------|---------------------|-----------------------|
| 3.54 Sewer and Waste Huntington | \$8,000.00 | \$0.00 | \$8,000.00 | \$417.22 | \$2,073.75 | \$5,926.25 | 74.1 |
| 3.541 Sewer and WasteMarkle | \$325.00 | \$0.00 | \$325.00 | \$43.78 | \$121.13 | \$203.87 | 62.7 |
| 3.62 Equipment Repair and Maintenance | \$4,000.00 | \$0.00 | \$4,000.00 | \$0.00 | \$0.00 | \$4,000.00 | 100.0 |
| 3.621 Equipment Leasing and Maintenance | \$14,500.00 | \$0.00 | \$14,500.00 | \$1,110.00 | \$4,798.69 | \$9,701.31 | 66.9 |
| 3.622 Contracted Facility Maintenance | \$17,500.00 | \$0.00 | \$17,500.00 | \$0.00 | \$1,471.25 | \$16,028.75 | 91.6 |
| 3.623 Technology License Agreements | \$10,000.00 | \$0.00 | \$10,000.00 | \$1,712.05 | \$5,038.05 | \$4,961.95 | 49.6 |
| 3.624 Technology Maintenance | \$15,000.00 | \$0.00 | \$15,000.00 | \$191.27 | \$791.27 | \$14,208.73 | 94.7 |
| 3.625 ILS Maintenance and Contract | \$35,000.00 | \$0.00 | \$35,000.00 | \$0.00 | \$39,670.22 | (\$4,670.22) | -13.3 |
| 3.626 2021 Ecumbered Funds - Mobile App | \$6,000.00 | \$0.00 | \$6,000.00 | \$0.00 | \$0.00 | \$6,000.00 | 100.0 |
| 3.71 Equipment Rental | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 3.72 Real Estate Rentals | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 3.91 Dues | \$2,500.00 | \$0.00 | \$2,500.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.0 |
| 3.92 Interest on Temporary Loans | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 3.93 Taxes and Assessments | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 3.94 Transfer to LIRF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #Num! |
| Subtotal | \$374,206.00 | | \$374,206.00 | \$33,605.14 | \$135,083.02 | \$239,122.98 | 63.9 |
| 4. Capitol Outlays | | | | | | | |
| 4.1 Land | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 4.2 Buildings | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 4.3 Improvements Other than Building | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 4.4 Furniture and Equipment | \$5,000.00 | \$0.00 | \$5,000.00 | \$0.00 | \$340.78 | \$4,659.22 | 93.2 |
| 4.41 ARPA Grant Furniture and Equipment | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 4.42 Technology Equipment | \$9,000.00 | \$0.00 | \$9,000.00 | \$0.00 | \$667.41 | \$8,332.59 | 92.6 |
| 4.43 Computer Technology Upgrade | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$431.30 | \$9,568.70 | 95.7 |
| 4.5 Books | \$115,000.00 | \$0.00 | \$115,000.00 | \$11,677.36 | \$40,637.06 | \$74,362.94 | 64.7 |
| 4.6 Periodicals and Newspapers | \$11,000.00 | \$0.00 | \$11,000.00 | \$0.00 | \$8,460.00 | \$2,540.00 | 23.1 |

| <i>Account # Description</i> | <i>Annual Appropriation</i> | <i>Change to Appropriation</i> | <i>Current Appropriation</i> | <i>Disbursements This Month</i> | <i>Disbursements YTD</i> | <i>Balance</i> | <i>Percent Remain</i> |
|------------------------------|-----------------------------|--------------------------------|------------------------------|---------------------------------|--------------------------|-----------------------|-----------------------|
| 4.71 Audio-visual Materials | \$26,000.00 | \$0.00 | \$26,000.00 | \$3,413.57 | \$11,527.32 | \$14,472.68 | 55.7 |
| 4.77 INSPIRE | \$1.00 | \$0.00 | \$1.00 | \$0.00 | \$0.00 | \$1.00 | 100.0 |
| 4.79 Other Collections | \$750.00 | \$0.00 | \$750.00 | \$0.00 | \$0.00 | \$750.00 | 100.0 |
| 4.8 Materials Processing | \$11,500.00 | \$0.00 | \$11,500.00 | \$632.09 | \$3,806.56 | \$7,693.44 | 66.9 |
| Subtotal | \$188,255.00 | | \$188,255.00 | \$15,723.02 | \$65,870.43 | \$122,384.57 | 65.0 |
| Grand Total | \$2,008,863.00 | \$0.00 | \$2,008,863.00 | \$177,700.18 | \$771,207.39 | \$1,237,655.61 | 61.6 |

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/11/1998.

Appropriation Report for 400 LIBRARY IMPROVEMENT RE
Huntington City-Township Public Library

Report Date: From 4/19/2023 To 5/17/2023

| <i>Account # Description</i> | <i>Annual Appropriation</i> | <i>Change to Appropriation</i> | <i>Current Appropriation</i> | <i>Disbursements This Month</i> | <i>Disbursements YTD</i> | <i>Balance</i> | <i>Percent Remain</i> |
|--------------------------------------|-----------------------------|--------------------------------|------------------------------|---------------------------------|--------------------------|--------------------|-----------------------|
| 4. Capitol Outlays | | | | | | | |
| 4 Other Capital Outlays | \$5,000.00 | \$0.00 | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 100.0 |
| 4.2 Buildings | \$20,000.00 | \$0.00 | \$20,000.00 | \$0.00 | \$0.00 | \$20,000.00 | 100.0 |
| 4.3 Improvements Other than Building | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 | 100.0 |
| 4.4 Furniture and Equipment | \$5,241.00 | \$0.00 | \$5,241.00 | \$0.00 | \$0.00 | \$5,241.00 | 100.0 |
| Subtotal | \$40,241.00 | \$0.00 | \$40,241.00 | \$0.00 | \$0.00 | \$40,241.00 | 100.0 |
| Grand Total | \$40,241.00 | \$0.00 | \$40,241.00 | \$0.00 | \$0.00 | \$40,241.00 | 100.0 |

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 421 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 4/19/2023 To 5/17/2023

| Account # Description | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD | Balance | Percent Remain |
|--|----------------------|-------------------------|-----------------------|--------------------------|--------------------|---------------------|----------------|
| 1. Personal Services | | | | | | | |
| 1.12 Salary of Assistants (Salary and Wage Overflow) | \$15,000.00 | \$0.00 | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 | 100.0 |
| 1.29 Other Employee Benefits (Benefits Overflow) | \$7,500.00 | \$0.00 | \$7,500.00 | \$0.00 | \$0.00 | \$7,500.00 | 100.0 |
| Subtotal | \$22,500.00 | | \$22,500.00 | \$0.00 | \$0.00 | \$22,500.00 | 100.0 |
| 2. Supplies | | | | | | | |
| 2.21 Operating/Cleaning/Sanitation Supplies | \$5,000.00 | \$0.00 | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 100.0 |
| Subtotal | \$5,000.00 | | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 100.0 |
| 3. Other Services and Charge | | | | | | | |
| 3.14 Other Professional Services | \$20,000.00 | \$0.00 | \$20,000.00 | \$0.00 | \$19,910.91 | \$89.09 | 0.4 |
| 3.52 Electricity Huntington (Utilities Overflow) | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 | 100.0 |
| 3.63 Building Repair and Improvements | \$30,650.00 | \$0.00 | \$30,650.00 | \$0.00 | \$8,013.37 | \$22,636.63 | 73.9 |
| Subtotal | \$60,650.00 | | \$60,650.00 | \$0.00 | \$27,924.28 | \$32,725.72 | 54.0 |
| 4. Capitol Outlays | | | | | | | |
| 4 Other Capital Outlays | \$125,000.00 | \$0.00 | \$125,000.00 | \$0.00 | \$0.00 | \$125,000.00 | 100.0 |
| 4.2 Buildings | \$180,650.00 | \$0.00 | \$180,650.00 | \$0.00 | \$0.00 | \$180,650.00 | 100.0 |
| 4.3 Improvements Other than Building | \$105,000.00 | \$0.00 | \$105,000.00 | \$0.00 | \$0.00 | \$105,000.00 | 100.0 |
| 4.31 HVAC Replacement Plan | \$350,000.00 | \$0.00 | \$350,000.00 | \$0.00 | \$0.00 | \$350,000.00 | 100.0 |
| 4.4 Furniture and Equipment | \$15,000.00 | \$0.00 | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 | 100.0 |
| 4.42 Technology Equipment | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 | 100.0 |
| Subtotal | \$785,650.00 | | \$785,650.00 | \$0.00 | \$0.00 | \$785,650.00 | 100.0 |

| <i>Account # Description</i> | <i>Annual Appropriation</i> | <i>Change to Appropriation</i> | <i>Current Appropriation</i> | <i>Disbursements This Month</i> | <i>Disbursements YTD</i> | <i>Balance</i> | <i>Percent Remain</i> |
|------------------------------|-----------------------------|--------------------------------|------------------------------|---------------------------------|--------------------------|----------------|-----------------------|
| Grand Total | \$873,800.00 | \$0.00 | \$873,800.00 | \$0.00 | \$27,924.28 | \$845,875.72 | 96.8 |

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.