

# HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

April 19th, 2023

5:15pm

## Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Public Input
8. Unfinished Business
  - a. Solar and HVAC Project
  - b. Other
9. New Business
  - a. Policy Review
    - i. Fines and Fees
    - ii. Material Loan
    - iii. Lost and Damaged Materials
    - iv. Reciprocal Borrowing
  - b. Health Insurance Renewal
  - c. Other
10. Adjournment

# HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

March 15th, 2023

5:15pm

**Present:** Daryl Shrock, Beka Lemons, Sue Jepsen, Doug Denney, Jessica Mankey, Terri Salzano-Sees, Jamie Hoffman, Rebekah Benjamin

**Absent:** None

**Visitors:** Mike Perkins, Eric Fry

## Regular Meeting

1. **Call to Order:** Doug called the meeting to order at 5:15PM
2. **Reading and Approval of Minutes:** Terri motioned to approve the minutes. Jessica seconded. Minutes approved.
3. **Reading and Approval of Financial Report and Bills:** Daryl motioned to approve the Financial Report and Bills, Terri seconded. Motion approved.
4. **Report of the Librarian:** Beka updated us on the staff changes and the projects that are currently underway. Markle refresh is nearly finished a month ahead of schedule and the sale is scheduled for May.
5. **Committee Reports:** None
6. **Communications:** None
7. **Public Input:** None
8. Unfinished Business
  - a. **Other:** Reminder that we should get a proposal from Veregy next week.
9. New Business
  - a. **Board Education - Book Challenges and Legislative Update:** Beka led a discussion of the relevant library policies and explained the procedures related to book challenges.

b. **Other:** None

10. Adjournment: Jessica motioned to adjourn. Daryl seconded. Meeting adjourned.

Huntington City-Township Public Library  
April 2023

**Director's Report**

- The Markle refresh project has been mostly completed. There is a small amount to be done with moving things around in the children's room. There have been a lot of positive comments from patrons so far. The special book sale will be held on May 12th and 13th with a preview sale exclusively for teachers on May 11th.
- We had our first half-day inservice on the 12th. We focused on customer service training.
- Programs and events are set for our summer program. We will kick off the summer on June 2nd with a kids program from Science Central.
- National Library Week is June 23rd to 29th. We will be giving away some small prizes for anyone who visits the library that week. We will also have a patron appreciation day on Wednesday the 26th with drinks and snacks for patrons all day.
- Our first monthly email newsletters have been sent out and the response has been very good. We are seeing a lot of people open the email and click on the links. We hope that this will be an effective way to advertise our programs and services.
- We had over 400 people for our 2 day Dino Egg Hunt event. This is 3 times as many as we had for the same event last year.
- Circulation in Huntington continues to grow. We had a strong month in all departments in March. We are still seeing some loss in Markle but we are hopeful that the new layout and a better selection of new materials will help. We probably won't start to see results on this until after the book sale.

**Financial Report**  
**Huntington City-Township Public Library**

**Report Dates = 3/15/2023 to 4/19/2023**

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. Operating Fund</b>						
100 OPERATING	\$1,934,437.89	\$191,375.50	\$593,507.21	\$53,403.80	\$211,431.38	\$1,552,362.06
<b>Subtotal</b>	<b>\$1,934,437.89</b>	<b>\$191,375.50</b>	<b>\$593,507.21</b>	<b>\$53,403.80</b>	<b>\$211,431.38</b>	<b>\$1,552,362.06</b>
<b>2. Special Revenue</b>						
200 GIFT (REGULAR)	\$178,307.27	\$0.00	\$133.85	\$197.82	\$597.84	\$178,771.26
201 FRIENDS OF THE LIBRARY	\$7,327.60	\$664.13	\$2,364.03	\$72.98	\$133.36	\$5,096.93
202 LITERACY	\$22,255.89	\$300.63	\$345.62	\$272.98	\$917.56	\$22,827.83
203 GIFT - B. JOAN KEEFER CENTER	\$45,914.99	\$0.00	\$0.00	\$45.96	\$174.92	\$46,089.91
204 B JOAN KEEFER CENTER INVESMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205 GIFT CHILDRENS ROOM	\$1,815.55	\$0.00	\$0.00	\$51.64	\$114.73	\$1,930.28
207 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,910.17	\$0.00	\$39.98	\$0.00	\$0.00	\$24,870.19
208 BRIDGE-DICKEY FUND	\$2,101.15	\$114.01	\$114.01	\$8.45	\$24.53	\$2,011.67
209 OUTREACH	\$8,702.64	\$0.00	\$0.00	\$57.70	\$172.36	\$8,875.00
276 STATE TECH GRANT FUND	\$2,616.19	\$0.00	\$0.00	\$2.60	\$7,633.28	\$10,249.47
277 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$293,951.45</b>	<b>\$1,078.77</b>	<b>\$2,997.49</b>	<b>\$710.13</b>	<b>\$9,768.58</b>	<b>\$300,722.54</b>
<b>4. Capital Projects</b>						
400 LIBRARY IMPROVEMENT RESERVE FUND	\$93,125.16	\$0.00	\$0.00	\$155.51	\$437.97	\$93,563.13
401 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 RAINY DAY FUND	\$1,045,870.36	\$0.00	\$27,924.28	\$896.20	\$2,657.02	\$1,020,603.10
422 RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$1,138,995.52</b>	<b>\$0.00</b>	<b>\$27,924.28</b>	<b>\$1,051.71</b>	<b>\$3,094.99</b>	<b>\$1,114,166.23</b>
<b>5. Clearing</b>						
800 PLAC FUND	\$0.00	\$130.00	\$130.00	\$65.00	\$130.00	\$0.00
801 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$8,250.99	\$28,412.04	\$8,250.99	\$28,426.66	\$14.62
804 FICA	\$0.00	\$6,751.27	\$23,683.44	\$6,751.27	\$23,878.22	\$194.78
806 STATE	\$0.00	\$3,031.89	\$8,546.26	\$3,038.56	\$10,085.21	\$1,538.95
807 COUNTY	\$0.00	\$1,578.92	\$4,692.05	\$1,578.83	\$5,489.28	\$797.23
808 INSURANCE	\$3,639.21	\$3,391.57	\$13,940.00	\$3,126.28	\$11,398.67	\$1,097.88
809 DEFERRED COMP	\$0.00	\$490.00	\$5,715.00	\$490.00	\$7,615.00	\$1,900.00
810 UNITED WAY	\$0.00	\$0.00	\$0.00	\$130.00	\$500.00	\$500.00
811 STAFF ASSOCIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
812 ROTH IRA	\$0.00	\$360.00	\$1,260.00	\$360.00	\$1,260.00	\$0.00
813 HEALTH SAVINGS ACCOUNT	\$0.00	\$350.00	\$1,155.00	\$350.00	\$1,155.00	\$0.00
814 GARNISHMENT	\$0.00	\$40.00	\$80.00	\$40.00	\$80.00	\$0.00
<b>Subtotal</b>	<b>\$3,639.21</b>	<b>\$24,374.64</b>	<b>\$87,613.79</b>	<b>\$24,180.93</b>	<b>\$90,018.04</b>	<b>\$6,043.46</b>
<b>Grand Total</b>	<b>\$3,371,024.07</b>	<b>\$216,828.91</b>	<b>\$712,042.77</b>	<b>\$79,346.57</b>	<b>\$314,312.99</b>	<b>\$2,973,294.29</b>

**Total all banks = \$2,973,294.29**

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Huntington City-Township Public Library  
April 2023

**Director's Report**

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- We had over 400 people for our 2 day Dino Egg Hunt event. This is 3 times as many as we had for the same event last year.
- Circulation in Huntington continues to grow. We had a strong month in all departments in March. We are still seeing some loss in Markle but we are hopeful that the new layout and a better selection of new materials will help. We probably won't start to see results on this until after the book sale.

# Appropriation Report for 100 OPERATING

## Huntington City-Township Public Library

Report Date: From 3/15/2023 To 4/19/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<b>1. Personal Services</b>							
1.11 Salary of Librarian	\$80,000.00	\$0.00	\$80,000.00	\$6,936.48	\$24,277.68	\$55,722.32	69.7
1.12 Salary of Assistants (Salary and Wage Overflow)	\$855,000.00	\$0.00	\$855,000.00	\$75,203.96	\$264,542.07	\$590,457.93	69.1
1.14 Wages of Janitors	\$58,500.00	\$0.00	\$58,500.00	\$6,071.70	\$21,848.34	\$36,651.66	62.7
1.15 Additional Hours (750)	\$7,000.00	\$0.00	\$7,000.00	\$705.76	\$1,180.08	\$5,819.92	83.1
1.21 Employer's Share FICA	\$76,000.00	\$0.00	\$76,000.00	\$6,751.30	\$23,683.51	\$52,316.49	68.8
1.22 Unemployment Compensation	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
1.23 Employer's Contribution PERF - Library	\$83,500.00	\$0.00	\$83,500.00	\$7,375.35	\$23,422.96	\$60,077.04	71.9
1.231 Employer's contribution PERF - Employee	\$22,500.00	\$0.00	\$22,500.00	\$1,975.58	\$9,836.04	\$12,663.96	56.3
1.24 Employer's Contribution Group Health	\$190,000.00	\$0.00	\$190,000.00	\$12,270.84	\$55,153.24	\$134,846.76	71.0
1.25 Employer's Contribution Life Ins.	\$9,750.00	\$0.00	\$9,750.00	\$770.27	\$3,149.33	\$6,600.67	67.7
1.26 Employer's Contribution STD	\$9,000.00	\$0.00	\$9,000.00	\$920.20	\$3,548.03	\$5,451.97	60.6
1.27 Employer's Contribution LTD	\$9,000.00	\$0.00	\$9,000.00	\$969.97	\$3,865.27	\$5,134.73	57.1
1.28 Employer's Contribution Dental	\$7,250.00	\$0.00	\$7,250.00	\$381.85	\$1,781.73	\$5,468.27	75.4
1.29 Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$400.00	\$0.00	\$400.00	\$46.27	\$183.13	\$216.87	54.2
<b>Subtotal</b>	<b>\$1,410,400.00</b>		<b>\$1,410,400.00</b>	<b>\$120,379.53</b>	<b>\$436,471.41</b>	<b>\$973,928.59</b>	<b>69.1</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$386.82	\$2,248.71	\$23,751.29	91.4
2.131 ARPA Grant Supplies	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.21 Operating/Cleaning/Sanitation Supplies	\$10,000.00	\$0.00	\$10,000.00	\$1,332.19	\$3,161.80	\$6,838.20	68.4
<b>Subtotal</b>	<b>\$36,002.00</b>		<b>\$36,002.00</b>	<b>\$1,719.01</b>	<b>\$5,410.51</b>	<b>\$30,591.49</b>	<b>85.0</b>
<b>3. Other Services and Charge</b>							
3.11 Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12 Engineering and Architechtural Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0
3.14 Other Professional Services	\$23,000.00	\$0.00	\$23,000.00	\$1,269.97	\$5,803.42	\$17,196.58	74.8
3.141 Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$1,225.00	\$11,775.00	90.6
3.145 Databases	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$1,681.01	\$14,318.99	89.5
3.146 Electronic Materials	\$48,000.00	\$0.00	\$48,000.00	\$0.00	\$2,805.38	\$45,194.62	94.2
3.21 Telephone and Fax	\$6,000.00	\$0.00	\$6,000.00	\$241.00	\$723.00	\$5,277.00	88.0
3.211 Telephone - Markle	\$1,300.00	\$0.00	\$1,300.00	\$182.21	\$545.86	\$754.14	58.0
3.213 ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$457.50	\$1,372.50	\$4,352.50	76.0
3.2131 ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$285.00	\$855.00	\$2,645.00	75.6
3.22 Postage and Shipping	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$258.47	\$741.53	74.2
3.23 Traveling Expense	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$41.84	\$2,958.16	98.6
3.24 Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$1,424.87	\$1,547.67	\$7,452.33	82.8
3.31 Advertising and Public Notices	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$367.21	\$4,632.79	92.7
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.42 Operational Insurance	\$40,000.00	\$0.00	\$40,000.00	\$1,009.42	\$1,009.42	\$38,990.58	97.5
3.51 Gas Huntington	\$13,500.00	\$0.00	\$13,500.00	\$1,219.00	\$6,326.60	\$7,173.40	53.1
3.511 Gas Markle	\$1,400.00	\$0.00	\$1,400.00	\$84.46	\$498.61	\$901.39	64.4
3.52 Electricity Huntington (Utilities Overflow)	\$63,000.00	\$0.00	\$63,000.00	\$6,001.92	\$24,211.38	\$38,788.62	61.6
3.521 Electricity Markle	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$849.10	\$2,650.90	75.7
3.53 Water Huntington	\$3,500.00	\$0.00	\$3,500.00	\$233.14	\$788.37	\$2,711.63	77.5
3.531 Water Markle	\$450.00	\$0.00	\$450.00	\$0.00	\$78.00	\$372.00	82.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.54 Sewer and Waste Huntington	\$8,000.00	\$0.00	\$8,000.00	\$404.38	\$1,656.53	\$6,343.47	79.3
3.541 Sewer and WasteMarkle	\$325.00	\$0.00	\$325.00	\$0.00	\$77.35	\$247.65	76.2
3.62 Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0
3.621 Equipment Leasing and Maintenance	\$14,500.00	\$0.00	\$14,500.00	\$1,110.00	\$3,688.69	\$10,811.31	74.6
3.622 Contracted Facility Maintenance	\$17,500.00	\$0.00	\$17,500.00	\$0.00	\$1,471.25	\$16,028.75	91.6
3.623 Technology License Agreements	\$10,000.00	\$0.00	\$10,000.00	\$315.00	\$3,326.00	\$6,674.00	66.7
3.624 Technology Maintenance	\$15,000.00	\$0.00	\$15,000.00	\$600.00	\$600.00	\$14,400.00	96.0
3.625 ILS Maintenance and Contract	\$35,000.00	\$0.00	\$35,000.00	\$39,670.22	\$39,670.22	(\$4,670.22)	-13.3
3.626 2021 Encumbered Funds - Mobile App	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.0
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94 Transfer to LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
<b>Subtotal</b>	<b>\$374,206.00</b>		<b>\$374,206.00</b>	<b>\$54,508.09</b>	<b>\$101,477.88</b>	<b>\$272,728.12</b>	<b>72.9</b>
<b>4. Capitol Outlays</b>							
4.1 Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2 Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3 Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4 Furniture and Equipment	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$340.78	\$4,659.22	93.2
4.41 ARPA Grant Furniture and Equipment	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.42 Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$667.41	\$8,332.59	92.6
4.43 Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$431.30	\$431.30	\$9,568.70	95.7
4.5 Books	\$115,000.00	\$0.00	\$115,000.00	\$8,300.47	\$28,959.70	\$86,040.30	74.8
4.6 Periodicals and Newspapers	\$11,000.00	\$0.00	\$11,000.00	\$188.48	\$8,460.00	\$2,540.00	23.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.71 Audio-visual Materials	\$26,000.00	\$0.00	\$26,000.00	\$4,873.74	\$8,113.75	\$17,886.25	68.8
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	100.0
4.8 Materials Processing	\$11,500.00	\$0.00	\$11,500.00	\$974.88	\$3,174.47	\$8,325.53	72.4
<b>Subtotal</b>	<b>\$188,255.00</b>	<b>\$0.00</b>	<b>\$188,255.00</b>	<b>\$14,768.87</b>	<b>\$50,147.41</b>	<b>\$138,107.59</b>	<b>73.4</b>
<b>Grand Total</b>	<b>\$2,008,863.00</b>	<b>\$0.00</b>	<b>\$2,008,863.00</b>	<b>\$191,375.50</b>	<b>\$593,507.21</b>	<b>\$1,415,355.79</b>	<b>70.5</b>

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

# Appropriation Report for 400 LIBRARY IMPROVEMENT RE

## Huntington City-Township Public Library

Report Date: From 3/15/2023 To 4/19/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<b>4. Capitol Outlays</b>							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
<b>Subtotal</b>	<b>\$40,241.00</b>		<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>100.0</b>
<b>Grand Total</b>	<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>100.0</b>

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

# Appropriation Report for 421 RAINY DAY FUND

## Huntington City-Township Public Library

Report Date: From 3/15/2023 To 4/19/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<b>1. Personal Services</b>							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
<b>Subtotal</b>	<b>\$22,500.00</b>		<b>\$22,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,500.00</b>	<b>100.0</b>
<b>2. Supplies</b>							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
<b>Subtotal</b>	<b>\$5,000.00</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>100.0</b>
<b>3. Other Services and Charge</b>							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$19,910.91	\$89.09	0.4
3.52 Electricity Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$8,013.37	\$22,636.63	73.9
<b>Subtotal</b>	<b>\$60,650.00</b>		<b>\$60,650.00</b>	<b>\$0.00</b>	<b>\$27,924.28</b>	<b>\$32,725.72</b>	<b>54.0</b>
<b>4. Capitol Outlays</b>							
4 Other Capital Outlays	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00	100.0
4.2 Buildings	\$180,650.00	\$0.00	\$180,650.00	\$0.00	\$0.00	\$180,650.00	100.0
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$350,000.00	100.0
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
<b>Subtotal</b>	<b>\$785,650.00</b>		<b>\$785,650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$785,650.00</b>	<b>100.0</b>

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<b>Grand Total</b>	\$873,800.00	\$0.00	\$873,800.00	\$0.00	\$27,924.28	\$845,875.72	96.8

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.