

# HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

April 20th, 2022

5:15pm

## Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Unfinished Business
8. New Business
  - a. Program Proposal
  - b. COVID Leave Policy Expiration
  - c. Pay Scale Increase Proposal
  - d. Other
9. Public Input
10. Board Education - Interpreting Monthly Financial Reports
11. Adjournment

# HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

March 16th, 2022

5:15pm

**Present:** Jamie Hoffman, Jessica Mankey, Daryl Shrock, Beka Lemons, Mike Richards, Terri Salzano-Sees (via video call), Doug Denney

**Absent:** John Branham

**Visitors:** Eric Fry

## Regular Meeting

1. **Call to Order:** Jamie called the meeting to order at 5:15.
2. **Reading and Approval of Minutes:** Dary, motioned to approve both sets of February minutes with the removal of Terri's name from the 'absent' list.
3. **Reading and Approval of Financial Report and Bills:** Daryl moved to approve the financial report and bills, Doug seconded. Motion passed.
4. **Report of the Librarian:** Beka briefed the board on the gas leak caused by backup batteries in the server room. Bookworm is back in service and there is a long list of events that are planned for it. Several other options for Bookworm visits were discussed. Beka overviewed what we will be doing for National Library Week. We are also working with Huntington University to organize and run a Professional Job education/development fair. Other events and programming have resumed and the library has been busy. Beka updated us on the purchase of two book self-check machines —they were ordered in December, they were supposed to come in January. They are currently scheduled for delivery in May.
5. **Committee Reports:** None
6. **Communications:** None
7. **Unfinished Business:** None
8. **New Business**
  - a. **Policy Review**

i. **Solicitation and Posting:** Beka overviewed the wording change to the policy. Doug moved to change the Solicitation and Posting policy. Doug motioned and Daryl seconded the motion. Motion passed.

ii. **Child Abuse and Neglect:** Beka updated our policy to reflect updates to IN mandatory report laws. Jessica motioned to approve the Child Abuse and Neglect policy update, Mike seconded. Motion approved.

b. **Expenditure Request - Smartboards:** Beka reminded us of the grant we got last year. Our plan has been to use some of that money for Smartboard purchase. About \$9000 is coming from the grant, the rest (about \$1000) is coming from Rainy Day. Daryl moved to approve the expenditure request, Doug seconded. Motion carried.

c. **Pay Scale Increase Proposal:** Beka overviewed a couple of proposed changes to the pay scale. She presented what our current situation is and how our pay offer is not commensurate with comparable positions considering inflation in the broader economy and this has significantly impacted our ability to hire and likely to retain folks. She will go back and consider some adjustments to the current proposal and bring it back to us next month per board request.

d. **Other:** Teens & Tweens will have a nerf wars night on Friday, 20 May 2022. Daryl moved to approve the hours extension on May 20, 2022. Mike seconded. Motion approved.

9. **Public Input:** None

10. **Board Education - Annual Report:** Beka used this time to review our last annual report highlighting some of the areas that stand out.

11. **Adjournment:** Doug motioned to adjourn. Mike seconded. Meeting adjourned.

**Financial Report**  
**Huntington City-Township Public Library**

Report Dates = **3/16/2022 to 4/20/2022**

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. Operating Fund</b>						
100 OPERATING	\$2,021,165.92	\$181,676.80	\$546,174.07	\$51,989.15	\$206,229.56	\$1,681,221.41
<b>Subtotal</b>	<b>\$2,021,165.92</b>	<b>\$181,676.80</b>	<b>\$546,174.07</b>	<b>\$51,989.15</b>	<b>\$206,229.56</b>	<b>\$1,681,221.41</b>
<b>2. Special Revenue</b>						
200 GIFT (REGULAR)	\$178,338.21	\$277.86	\$360.35	\$60.76	\$200.14	\$178,178.00
201 FRIENDS OF THE LIBRARY	\$8,314.92	\$1,517.30	\$2,744.60	\$0.00	\$0.00	\$5,570.32
202 LITERACY	\$14,177.01	\$0.00	\$0.00	\$203.33	\$609.99	\$14,787.00
203 GIFT - B. JOAN KEEFER CENTER	\$46,782.91	\$486.27	\$486.27	\$64.10	\$112.30	\$46,408.94
204 B JOAN KEEFER CENTER INVESTMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205 GIFT CHILDRENS ROOM	\$1,454.84	\$0.00	\$0.00	\$300.00	\$300.00	\$1,754.84
207 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,860.57	\$0.00	\$0.00	\$0.00	\$16.08	\$24,876.65
208 BRIDGE-DICKEY FUND	\$2,051.29	\$0.00	\$0.00	\$8.45	\$8.45	\$2,059.74
209 OUTREACH	\$8,913.18	\$229.97	\$229.97	\$2.50	\$7.04	\$8,690.25
276 STATE TECH GRANT FUND	\$0.00	\$0.00	\$0.00	\$1.80	\$7,797.19	\$7,797.19
277 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant	\$0.00	\$8,997.00	\$8,997.00	\$0.00	\$0.00	(\$8,997.00)
<b>Subtotal</b>	<b>\$284,892.93</b>	<b>\$11,508.40</b>	<b>\$12,818.19</b>	<b>\$640.94</b>	<b>\$9,051.19</b>	<b>\$281,125.93</b>
<b>4. Capital Projects</b>						
400 LIBRARY IMPROVEMENT RESERVE FUND	\$40,464.50	\$0.00	\$0.00	\$0.00	\$3.05	\$40,467.55
401 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 RAINY DAY FUND	\$1,127,884.58	\$6,918.10	\$15,450.93	\$239.12	\$490.27	\$1,112,923.92
422 RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$1,168,349.08</b>	<b>\$6,918.10</b>	<b>\$15,450.93</b>	<b>\$239.12</b>	<b>\$493.32</b>	<b>\$1,153,391.47</b>
<b>5. Clearing</b>						
800 PLAC FUND	\$0.00	\$62.57	\$62.57	\$0.00	\$62.57	\$0.00
801 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$5,242.09	\$21,773.24	\$5,242.09	\$21,773.24	\$0.00
804 FICA	\$0.00	\$5,047.56	\$19,219.18	\$5,047.56	\$19,219.18	\$0.00
806 STATE	\$0.00	\$2,058.23	\$6,779.49	\$2,043.75	\$7,802.60	\$1,023.11
807 COUNTY	\$0.00	\$1,183.85	\$3,938.34	\$1,173.54	\$4,525.10	\$586.76
808 INSURANCE	\$3,930.57	\$3,330.52	\$13,339.00	\$3,071.32	\$10,457.33	\$1,048.90
809 DEFERRED COMP	\$0.00	\$2,052.00	\$7,162.00	\$2,052.00	\$7,162.00	\$0.00
810 UNITED WAY	\$0.00	\$0.00	\$0.00	\$112.00	\$402.00	\$402.00
811 STAFF ASSOCIATION	\$0.00	\$0.00	\$0.00	\$4.00	\$14.00	\$14.00
812 ROTH IRA	\$0.00	\$520.00	\$1,780.00	\$520.00	\$1,780.00	\$0.00
813 HEALTH SAVINGS ACCOUNT	\$0.00	\$370.00	\$2,223.46	\$370.00	\$2,223.46	\$0.00
<b>Subtotal</b>	<b>\$3,930.57</b>	<b>\$19,866.82</b>	<b>\$76,277.28</b>	<b>\$19,636.26</b>	<b>\$75,421.48</b>	<b>\$3,074.77</b>
<b>Grand Total</b>	<b>\$3,478,338.50</b>	<b>\$219,970.12</b>	<b>\$650,720.47</b>	<b>\$72,505.47</b>	<b>\$291,195.55</b>	<b>\$3,118,813.58</b>

**Total all banks = \$3,118,813.58**

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Huntington City-Township Public Library  
April 2022

**Director's Report**

- We have hired two new Patron Services Clerks, Melanie Lorton and Hannah Scher.
- We have a strong promise on an Adult Librarian. He is confirming housing but it is highly likely that he will start in May.
- Our Outreach Specialist, Maddie Rigel, is leaving her position on April 29th. We have strong leads on replacements and will likely be filling the position soon.
- Maintenance Specialist Alex Brown has resigned his position. We have already filled the position. Dennis Nolan started on March 29th.
- The Readboxes for our Community Literacy Initiative have been installed. They are located in Hiers Park, Slack Park, Memorial Park, and at the Splash Pad in Drover Park. We will be filling these with materials for all ages.
- Smartboards were delivered and we are working on getting them set up. They should be available to use in the community rooms soon.
- The self-checkouts arrived ahead of the (much delayed) date that we expected them. They will be installed within the week.
- We will be holding a silent auction May 1st - 16th to sell the majority of the circulating art collection. These items are not used by patrons with any frequency and many of them are quite old. We will be keeping and circulating some original pieces from local and Indiana artists.
- We have purchased space on two billboards in town for advertising. The first will run in May and June and will be geared towards the summer program. The other will run from July to January and will be a general library advertisement.
- We are working on getting quotes for the concrete on the front patio and the Markle sidewalk. It has been difficult to get contractors to respond at all.

**Appropriation Report for 100 OPERATING**  
**Huntington City-Township Public Library**

**Report Date: From 3/16/2022 To 4/20/2022**

<b>Account # Description</b>	<b>Annual Appropriation</b>	<b>Change to Appropriation</b>	<b>Current Appropriation</b>	<b>Disbursements This Month</b>	<b>Disbursements YTD</b>	<b>Balance</b>	<b>Percent Remain</b>
<b>1. Personal Services</b>							
1.1 Salary and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
1.11 Salary of Librarian	\$80,000.00	\$0.00	\$80,000.00	\$5,976.48	\$20,917.68	\$59,082.32	73.9
1.12 Salary of Assistants (Salary and Wage Overflow)	\$855,000.00	\$0.00	\$855,000.00	\$56,204.55	\$219,663.56	\$635,336.44	74.3
1.14 Wages of Janitors	\$58,500.00	\$0.00	\$58,500.00	\$4,197.68	\$12,473.70	\$46,026.30	78.7
1.15 Additional Hours (750)	\$7,000.00	\$0.00	\$7,000.00	\$349.10	\$1,396.25	\$5,603.75	80.1
1.21 Employer's Share FICA	\$76,000.00	\$0.00	\$76,000.00	\$5,047.44	\$19,218.93	\$56,781.07	74.7
1.22 Unemployment Compensation	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
1.23 Employer's Contribution PERF - Library	\$83,500.00	\$0.00	\$83,500.00	\$5,558.26	\$21,601.08	\$61,898.92	74.1
1.231 Employer's contribution PERF - Employee	\$22,500.00	\$0.00	\$22,500.00	\$1,488.83	\$5,133.15	\$17,366.85	77.2
1.24 Employer's Contribution Group Health	\$190,000.00	\$0.00	\$190,000.00	\$12,860.65	\$53,540.75	\$136,459.25	71.8
1.25 Employer's Contribution Life Ins.	\$9,750.00	\$0.00	\$9,750.00	\$138.98	\$2,704.00	\$7,046.00	72.3
1.26 Employer's Contribution STD	\$9,000.00	\$0.00	\$9,000.00	\$285.27	\$2,780.27	\$6,219.73	69.1
1.27 Employer's Contribution LTD	\$9,000.00	\$0.00	\$9,000.00	\$285.26	\$2,901.28	\$6,098.72	67.8
1.28 Employer's Contribution Dental	\$7,250.00	\$0.00	\$7,250.00	\$433.53	\$1,781.84	\$5,468.16	75.4
1.29 Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$400.00	\$0.00	\$400.00	\$44.32	\$177.28	\$222.72	55.7
<b>Subtotal</b>	<b>\$1,410,400.00</b>		<b>\$1,410,400.00</b>	<b>\$92,870.35</b>	<b>\$364,289.77</b>	<b>\$1,046,110.23</b>	<b>74.2</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$1,347.59	\$4,915.88	\$21,084.12	81.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.131 ARPA Grant Supplies	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.21 Operating/Cleaning/Sanitation Supplies	\$10,000.00	\$0.00	\$10,000.00	\$2,082.19	\$3,672.77	\$6,327.23	63.3
<b>Subtotal</b>	<b>\$36,002.00</b>		<b>\$36,002.00</b>	<b>\$3,429.78</b>	<b>\$8,588.65</b>	<b>\$27,413.35</b>	<b>76.1</b>
<b>3. Other Services and Charge</b>							
3.11 Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12 Engineering and Architechtrual Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$170.00	\$170.00	\$830.00	83.0
3.14 Other Professional Services	\$23,000.00	\$0.00	\$23,000.00	\$388.97	\$1,837.10	\$21,162.90	92.0
3.141 Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$3,584.06	\$6,089.06	\$6,910.94	53.2
3.145 Databases	\$16,000.00	\$0.00	\$16,000.00	\$55.00	\$991.25	\$15,008.75	93.8
3.146 Electronic Materials	\$48,000.00	\$0.00	\$48,000.00	\$3,000.00	\$3,842.75	\$44,157.25	92.0
3.21 Telephone and Fax	\$6,000.00	\$0.00	\$6,000.00	\$472.49	\$958.23	\$5,041.77	84.0
3.211 Telephone - Markle	\$1,300.00	\$0.00	\$1,300.00	\$347.59	\$684.69	\$615.31	47.3
3.213 ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$918.50	\$1,837.00	\$3,888.00	67.9
3.2131 ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$570.00	\$1,140.00	\$2,360.00	67.4
3.22 Postage and Shipping	\$1,000.00	\$0.00	\$1,000.00	\$185.19	\$190.47	\$809.53	81.0
3.23 Traveling Expense	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0
3.24 Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$165.00	\$2,022.07	\$6,977.93	77.5
3.31 Advertising and Public Notices	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$728.80	\$4,271.20	85.4
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$75.00	\$425.00	85.0
3.42 Operational Insurance	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$38.34	\$39,961.66	99.9
3.51 Gas Huntington	\$13,500.00	\$0.00	\$13,500.00	\$0.00	\$5,217.96	\$8,282.04	61.3
3.511 Gas Markle	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$534.69	\$865.31	61.8
3.52 Electricity Huntington (Utilities Overflow)	\$63,000.00	\$0.00	\$63,000.00	\$4,440.84	\$18,369.19	\$44,630.81	70.8
3.521 Electricity Markle	\$3,500.00	\$0.00	\$3,500.00	\$142.32	\$851.78	\$2,648.22	75.7
3.53 Water Huntington	\$3,500.00	\$0.00	\$3,500.00	\$220.26	\$888.43	\$2,611.57	74.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.531 Water Markle	\$450.00	\$0.00	\$450.00	\$0.00	\$78.00	\$372.00	82.7
3.54 Sewer and Waste Huntington	\$8,000.00	\$0.00	\$8,000.00	\$831.31	\$2,836.01	\$5,163.99	64.5
3.541 Sewer and WasteMarkle	\$325.00	\$0.00	\$325.00	\$47.89	\$91.67	\$233.33	71.8
3.62 Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0
3.621 Equipment Leasing and Maintenance	\$14,500.00	\$0.00	\$14,500.00	\$1,110.00	\$4,440.00	\$10,060.00	69.4
3.622 Contracted Facility Maintenance	\$17,500.00	\$0.00	\$17,500.00	\$0.00	\$2,048.00	\$15,452.00	88.3
3.623 Technology License Agreements	\$10,000.00	\$0.00	\$10,000.00	\$376.28	\$4,161.69	\$5,838.31	58.4
3.624 Technology Maintenance	\$15,000.00	\$0.00	\$15,000.00	\$7,789.73	\$12,050.08	\$2,949.92	19.7
3.625 ILS Maintenance and Contract	\$35,000.00	\$0.00	\$35,000.00	\$37,523.97	\$37,523.97	(\$2,523.97)	-7.2
3.626 2021 Encumbered Funds - Mobile App	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.0
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$50.00	\$250.00	\$2,250.00	90.0
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94 Transfer to LIRF	\$64,150.00	\$0.00	\$64,150.00	\$0.00	\$0.00	\$64,150.00	100.0
<b>Subtotal</b>	<b>\$438,356.00</b>		<b>\$438,356.00</b>	<b>\$62,389.40</b>	<b>\$109,946.23</b>	<b>\$328,409.77</b>	<b>74.9</b>

*4. Capitol Outlays*

4.1 Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2 Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3 Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4 Furniture and Equipment	\$5,000.00	\$0.00	\$5,000.00	\$4,414.48	\$5,348.93	(\$348.93)	-7.0
4.41 ARPA Grant Furniture and Equipment	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.42 Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$1,538.00	\$7,462.00	82.9
4.43 Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.5 Books	\$115,000.00	\$0.00	\$115,000.00	\$13,887.92	\$36,713.30	\$78,286.70	68.1



<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.6 Periodicals and Newspapers	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$6,467.07	\$4,532.93	41.2
4.71 Audio-visual Materials	\$26,000.00	\$0.00	\$26,000.00	\$2,856.22	\$8,879.88	\$17,120.12	65.8
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$416.00	\$416.00	\$334.00	44.5
4.8 Materials Processing	\$11,500.00	\$0.00	\$11,500.00	\$1,412.65	\$3,986.24	\$7,513.76	65.3
<b>Subtotal</b>	<b>\$188,255.00</b>		<b>\$188,255.00</b>	<b>\$22,987.27</b>	<b>\$63,349.42</b>	<b>\$124,905.58</b>	<b>66.3</b>
<b>Grand Total</b>	<b>\$2,073,013.00</b>	<b>\$0.00</b>	<b>\$2,073,013.00</b>	<b>\$181,676.80</b>	<b>\$546,174.07</b>	<b>\$1,526,838.93</b>	<b>73.7</b>

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

**Appropriation Report for 400 LIBRARY IMPROVEMENT RE**

**Huntington City-Township Public Library**

**Report Date: From 3/16/2022 To 4/20/2022**

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<b>4. Capitol Outlays</b>							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
<b>Subtotal</b>	<b>\$40,241.00</b>		<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>100.0</b>
<b>Grand Total</b>	<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,241.00</b>	<b>100.0</b>

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

# Appropriation Report for 421 RAINY DAY FUND

## Huntington City-Township Public Library

Report Date: From 3/16/2022 To 4/20/2022

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<b>1. Personal Services</b>							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
<b>Subtotal</b>	<b>\$22,500.00</b>		<b>\$22,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,500.00</b>	<b>100.0</b>
<b>2. Supplies</b>							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
<b>Subtotal</b>	<b>\$5,000.00</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>100.0</b>
<b>3. Other Services and Charge</b>							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$4,747.00	\$15,253.00	76.3
3.52 Electricity Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$0.00	\$30,650.00	100.0
<b>Subtotal</b>	<b>\$60,650.00</b>		<b>\$60,650.00</b>	<b>\$0.00</b>	<b>\$4,747.00</b>	<b>\$55,903.00</b>	<b>92.2</b>
<b>4. Capitol Outlays</b>							
4 Other Capital Outlays	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$3,785.83	\$121,214.17	97.0
4.2 Buildings	\$180,650.00	\$0.00	\$180,650.00	\$0.00	\$0.00	\$180,650.00	100.0
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$350,000.00	100.0
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$6,918.10	\$6,918.10	\$8,081.90	53.9
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
<b>Subtotal</b>	<b>\$785,650.00</b>		<b>\$785,650.00</b>	<b>\$6,918.10</b>	<b>\$10,703.93</b>	<b>\$774,946.07</b>	<b>98.6</b>

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>Grand Total</i>	\$873,800.00	\$0.00	\$873,800.00	\$6,918.10	\$15,450.93	\$858,349.07	98.2

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.