

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
August 26th, 2019
5:15pm

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report
4. Approval of Bills
5. Report of the Librarian
6. Committee Reports
7. Communications
8. Unfinished Business
 - a. Construction Update
 - b. Other
9. New Business
 - a. Budget Advertisement
 - b. Policy Review
 - i. Author and Artist Sales
 - ii. Collection Development
 - c. E-rate Resolution
 - d. Compensation Plan
 - e. Other
10. Public Input
11. Adjournment

Huntington City-Township Public Library
Board of Trustees Meeting
July 15, 2019
5:15 PM

Present: John Branham, Peggy Caley, Jamie Hoffman, Jessica Mankey, Anne McClellan, Daryl Shrock, Beka Lemons

Absent: Terri Salzano-Sees

Visitors: Jessi Brown, Eric Fry, Malcolm McBryde, Mike Perkins

Peggy called the meeting to order.

Reading and Approval of Minutes: John moved to approve the June meeting minutes, Jessica seconded, motion carried.

Reading and Approval of Financial Report and Bills: Jessica moved to approve the Financial Report and Bills, Jamie seconded, motion carried.

Report of the Director: Beka reported that our activities in Heritage Days were a success. The construction projects continue, and an open house is planned for November 1 and 2.

Committee Reports: None

Communications: Beka shared a note from Adams County Public Library thanking us for their recent tour of our facilities.

Unfinished Business:

- A. Construction Update:** Bathrooms are almost finished; carpet installation will happen soon; the next two phases should be done by the end of August.
- B. Budget Draft:** Jessica moved to approve the 2020 budget for advertisement, Daryl seconded, motion carried. There was much discussion about some changes/increases to line items that relate to wages, and Beka explained that the Personnel and Benefits Committee will be meeting to work through these details over the course of several months this fall before final budget decisions are made.

New Business:

- A. Policy Review - Meeting and Study Room Policy:** John moved to approve, Anne seconded, motion carried.
- B. Expense Approval - Server:** Beka explained that the funds for this are already in place. Jessica moved to approve the purchase of the new server, John seconded, motion carried.

C. Expense Approval - Furniture Replacement: Beka explained that we have three units that need to be replaced. We will use Rainy Day funds for these expenses. Jamie moved to approve the expenditures, Jessica seconded, motion carried.

D. Other: The Resolution to Decrease the 2019 Rainy Day Expenditure was passed by signature vote.

Public Input: None

John moved to adjourn, Anne seconded, motion carried.

**Huntington City-Township Public Library
Board of Trustees Meeting
June 17th, 2019
5:15 PM**

Present: John Branham, Peggy Caley, Jessica Mankey, Anne McClellan, Terri Salzano-Sees,
Daryl Shrock, Beka Lemons
Absent: Jamie Hoffman
Visitors: Jessi Brown, Eric Fry

Peggy called the meeting to order.

Reading and Approval of Minutes: John moved to approve the May meeting minutes, Jessica seconded, and motion carried.

Reading and Approval of Financial Report and Bills: John moved to approve the Financial Report and Bills, Terri seconded and motion carried.

Report of the Director: Summer program has kicked off with attendance of 20 - 30+ at most programs. Heritage Days are approaching, Charlie Burd was the recipient of the quarterly 'Turning the Page' award.

Communication: None

Committee Reports: None

Unfinished Business:

- A. Construction Update:** Offices are operational, furniture is due next month.
- B. Bookmobile:** Banners for Bookworm, still working on paint.

New Business:

- A. Policy review: Mileage Reimbursement:** Jessica moved to approve the policy, Daryl seconded, and motion carried.
- B. 2020 Holiday Closing:** Jessica moved to approve the holiday closings, John seconded and motion carried.
- C. Budget Draft:** For our perusal, discussion and questions can be brought to the July meeting or email Beka.
- D. Other:**

- a. Terri moved that we move our August meeting to the 26th, Jessica seconded and the motion carried.
- b. HB1343 as passed states that library budgets are controlled by the entity that established them and in our case it is the school board.
- c. Board packets are currently available to us in Google Drive. If we would like paper copies we can let Jeri or Beka know and they will be available on the Thursday before the meeting. An email will be coming to remind us of this option.

Public Input: None

John moved to adjourn, Anne seconded, and motion carried.

Kaley
John
Mary

John
Doy K Shock
Anne McCulla

Huntington City-Township Public Library
Monthly Report
August 2019

Director's Report

News and Updates

- We spent a week at the 4H Fair at the end of July. We got library cards for several new people and talked to a lot of our current patrons. We are going to evaluate the event and see if there is anything we can do to make more of an impact while we are out in the community.
- We partnered with Verizon to provide coloring books, pencils, and notebooks (all with the library name and logo) for their backpack giveaway. They gave away 200 backpacks for area students.
- Our end of summer carnival saw nearly 200 in attendance. It was a very nice day and everyone had a great time.
- I completed my budget workshop with DLGF for the 2020 budget with no problems.
- I presented a workshop on employment law and worker's rights to a group of new library directors at the State Library.
- I volunteered to continue my position on the ILF Board of Directors. Elections will take place in November but I am confident that I will continue in this position.
- We are moving shelving in the children's area into the newly opened area.
- New furniture will be delivered the week of August 26th. New shelving will be here September 9th and 10th.
- We found additional mold in an area that we didn't expect to have it. In the interest of saving money and time I contracted directly with EMS to do the remediation. They completed the work in a little over a week. Final air tests came back normal. I am waiting for the invoice but I expect it to be around \$3,000.
- I approved a quote for \$2,200 to replace the back door into the admin area. We were required to do this by the Fire Marshall.
- The bulk of construction, with the exception of the bathrooms, should be done by the 2nd week of September.

Meetings and Activities

July 16	Lifelong Learning Meeting
July 16	Adult Art Program
July 19	Cohort 2 Meeting
July 19	Coloring Circle Program
July 22	Work at 4H Fair
July 23	Work at 4H Fair
July 24	Work at 4H Fair
July 25	Construction Progress Meeting
July 25	Cohort 3 Meeting
July 27	Summer Carnival

August 1 Trello Training
 August 5 DLGF Budget Workshop
 August 5 Community Advisory Board Meeting
 August 6 Librarians Meeting
 August 7 Present at New Directors Workshop
 August 8 Construction Progress Meeting
 August 8 ILF Board Meeting
 August 12 Senior Leadership Meeting
 August 12 Stay and Play Planning
 August 14 Cohort 1 Meeting
 August 15 Cohort 2 Meeting
 August 15 Coloring Circle Program
 August 19 Cohort 4 Meeting
 August 19 Friends of the Library Meeting
 August 20 Circulation Meeting
 August 20 Adult Art Program
 August 21 Lifelong Learning Meeting
 August 22 Construction Progress Meeting
 August 22 Cohort 3 Meeting
 August 26 Senior Leadership Meeting
 August 26 Library Board Meeting

Upcoming Meetings and Activities

August 26-30 Furniture Installation
 August 29 Stay and Play Orientation
 August 30 ILF Management Division Meeting
 September 2 Closed for Labor Day
 September 3 Librarians Meeting
 September 4 Lifelong Learning Meeting
 September 5 Directors Roundtable
 September 6 Meeting with HCCSC Superintendent
 September 9-10 Shelving Installation
 September 9 Senior Leadership Meeting
 September 9 Stay and Play Meeting/Implementation
 September 11 Cohort 1 Meeting
 September 12 Pub Trivia
 September 16 Cohort 4 Meeting
 September 16 Library Board Meeting

Financial Report
Huntington City-Township Public Library

Report Dates = 7/15/2019 to 8/26/2019

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,489,535.25	\$697,565.66	\$1,713,210.43	\$561,695.96	\$1,845,900.69	\$1,622,225.51
Subtotal	\$1,489,535.25	\$697,565.66	\$1,713,210.43	\$561,695.96	\$1,845,900.69	\$1,622,225.51
2. LIRF						
110 LIBRARY IMPROVEMENT RESERVE FUND	\$376,372.61	\$9,283.13	\$481,162.31	\$74.46	\$144,727.76	\$39,938.06
111 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$376,372.61	\$9,283.13	\$481,162.31	\$74.46	\$144,727.76	\$39,938.06
3. Gift Funds						
130.01 GIFT (REGULAR)	\$206,426.31	\$544.60	\$7,837.52	\$192.84	\$2,117.32	\$200,706.11
130.02 FRIENDS OF THE LIBRARY	\$1,993.48	\$1,110.36	\$6,390.29	\$4.41	\$8,632.51	\$4,235.70
130.03 LITERACY	\$765.80	\$0.00	\$644.00	\$221.39	\$24,319.22	\$24,441.02
130.04 GIFT - IN RM	\$46,378.97	\$0.00	\$5,689.59	\$55.48	\$5,576.50	\$46,265.88
130.05 IN. ROOM INVESMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130.06 GIFT - CHILDRENS ROOM	\$1,561.00	\$0.00	\$127.90	\$1.26	\$6.15	\$1,439.25
130.07 MARKLE/BARKELY GIFT	\$72.70	\$27.99	\$53.47	\$0.00	\$0.00	\$19.23
133 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,860.57	\$0.00	\$0.00	\$0.00	\$0.00	\$24,860.57
133.01 BRIDGE-DICKEY FUND	\$715.82	\$0.00	\$0.00	\$38.01	\$259.93	\$975.75
Subtotal	\$282,774.65	\$1,682.95	\$20,742.77	\$513.39	\$40,911.63	\$302,943.51
4. Grants						
124 STATE TECH GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$11,201.00	\$11,201.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$11,201.00	\$11,201.00
4.1 Copier Leases						
140 COPIER LEASE	\$0.00	\$0.00	\$18,464.63	\$0.00	\$18,590.72	\$126.09
Subtotal	\$0.00	\$0.00	\$18,464.63	\$0.00	\$18,590.72	\$126.09
5. LSCA						
150.03 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$636.00	\$636.00	\$636.00
Subtotal	\$0.00	\$0.00	\$0.00	\$636.00	\$636.00	\$636.00
6. Levy Excess						
161 LEVY EXCESS - OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7.PLAC						
163 PLAC FUND	\$0.00	\$0.00	\$195.00	\$0.00	\$260.00	\$65.00
163.1 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$195.00	\$0.00	\$260.00	\$65.00
8. Rainy Day Fund						
170 RAINY DAY FUND	\$1,041,658.38	\$564,480.52	\$1,046,364.30	\$1,142.78	\$882,271.34	\$877,565.42
171 RAINY DAY INVESTMENT	\$1,101,000.00	\$0.00	\$850,000.00	\$0.00	\$0.00	\$251,000.00
Subtotal	\$2,142,658.38	\$564,480.52	\$1,896,364.30	\$1,142.78	\$882,271.34	\$1,128,565.42
9. Withholding						
200.01 FEDERAL TAX	\$0.00	\$7,900.27	\$43,768.67	\$7,900.27	\$43,768.67	\$0.00
200.02 FICA	\$0.00	\$7,641.44	\$42,305.87	\$7,641.44	\$42,305.87	\$0.00

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
200.03 INDIANA STATE TAX	\$0.00	\$2,153.17	\$15,810.41	\$3,242.85	\$17,983.98	\$2,173.57
200.04 COUNTY TAX	\$0.00	\$1,185.41	\$8,724.25	\$1,786.25	\$9,921.44	\$1,197.19
200.05 INSURANCE	\$574.08	\$5,208.63	\$21,811.44	\$4,520.83	\$22,286.11	\$1,048.75
200.06 INDIANA DEFERRED COMPENSATION	\$0.00	\$1,868.82	\$9,397.14	\$1,709.64	\$9,237.96	(\$159.18)
200.07 UNITED WAY	\$0.00	\$0.00	\$673.97	\$159.18	\$833.15	\$159.18
200.08 GARNISHMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$574.08	\$25,957.74	\$142,491.75	\$26,960.46	\$146,337.18	\$4,419.51
Grand Total	\$4,291,914.97	\$1,298,970.00	\$4,272,631.19	\$591,023.05	\$3,090,836.32	\$3,110,120.10

Total all banks = \$3,110,120.10

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 7/15/2019 To 8/26/2019

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
I. Personal Services							
1.11 Salary of Librarian	\$73,000.00	\$0.00	\$73,000.00	\$8,356.17	\$47,297.01	\$25,702.99	35.2
1.12 Salary of Assistants	\$725,600.00	\$0.00	\$725,600.00	\$83,474.26	\$463,630.08	\$261,969.92	36.1
1.14 Wages of Janitors	\$62,376.00	\$0.00	\$62,376.00	\$7,223.12	\$39,280.81	\$23,095.19	37.0
1.15 Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$1,086.19	\$4,236.57	\$3,763.43	47.0
1.21 Employer's Share FICA	\$65,700.00	\$0.00	\$65,700.00	\$7,641.47	\$42,306.18	\$23,393.82	35.6
1.22 Unemployment Compensation	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
1.23 Employer's Contribution PERF - Library	\$70,770.00	\$0.00	\$70,770.00	\$8,194.05	\$45,777.40	\$24,992.60	35.3
1.231 Employer's contribution PERF - Employee	\$19,000.00	\$0.00	\$19,000.00	\$2,194.89	\$12,262.06	\$6,737.94	35.5
1.24 Employer's Contribution Group Health	\$157,328.00	\$0.00	\$157,328.00	\$26,417.66	\$103,366.46	\$53,961.54	34.3
1.25 Employer's Contribution Life Ins.	\$9,520.00	\$0.00	\$9,520.00	\$1,437.31	\$6,292.72	\$3,227.28	33.9
1.26 Employer's Contribution STD	\$8,200.00	\$0.00	\$8,200.00	\$1,393.98	\$5,631.40	\$2,568.60	31.3
1.27 Employer's Contribution LTD	\$7,350.00	\$0.00	\$7,350.00	\$1,256.62	\$5,045.46	\$2,304.54	31.4
1.28 Employer's Contribution Dental	\$6,100.00	\$0.00	\$6,100.00	\$1,033.42	\$4,028.24	\$2,071.76	34.0
1.29 Other Employee Benefits	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$400.00	\$0.00	\$400.00	\$29.25	\$204.29	\$195.71	48.9
Subtotal	\$1,215,844.00		\$1,215,844.00	\$149,738.39	\$779,358.68	\$436,485.32	35.9
2. Supplies							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$25,000.00	\$0.00	\$25,000.00	\$2,117.24	\$16,098.39	\$8,901.61	35.6
2.21 Operating/Cleaning/Sanitation Supplies	\$9,000.00	\$0.00	\$9,000.00	\$305.33	\$3,596.00	\$5,404.00	60.0
Subtotal	\$34,001.00		\$34,001.00	\$2,422.57	\$19,694.39	\$14,306.61	42.1

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
3. Other Services and Charge								
3.11	Consulting Services	\$1,000	\$0.00	\$1,000	\$0.00	\$0.00	\$1.00	100.0
3.12	Engineering and Architectural Services	\$1,000	\$0.00	\$1,000	\$0.00	\$9,437.04	(\$9,436.04)	-943604.0
3.13	Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$120.00	\$880.00	88.0
3.14	Other Professional Services	\$17,000.00	\$0.00	\$17,000.00	\$714.19	\$3,796.55	\$13,203.45	77.7
3.141	Contracted Labor for Grounds	\$6,000.00	\$0.00	\$6,000.00	\$310.38	\$9,824.14	(\$3,824.14)	-63.7
3.142	Facility Repairs and Maintenance	\$0.00	\$0.00	\$0.00	(\$2,030.94)	\$0.00	\$0.00	#Num!
3.145	Databases	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$12,638.84	\$2,361.16	15.7
3.146	E-books	\$32,820.00	\$0.00	\$32,820.00	\$0.00	\$35,920.00	(\$3,100.00)	-9.4
3.21	Telephone	\$5,000.00	\$0.00	\$5,000.00	\$387.90	\$3,790.73	\$1,209.27	24.2
3.211	Telephone - Markle	\$1,200.00	\$0.00	\$1,200.00	\$142.88	\$487.59	\$712.41	59.4
3.212	Fax Expense	\$800.00	\$0.00	\$800.00	\$62.82	\$515.90	\$284.10	35.5
3.213	T-1 Access Huntington	\$7,500.00	\$0.00	\$7,500.00	\$459.25	\$4,129.75	\$3,370.25	44.9
3.2131	T-1 Access Markle	\$4,500.00	\$0.00	\$4,500.00	\$285.00	\$2,565.00	\$1,935.00	43.0
3.22	Postage and Shipping	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$670.19	\$329.81	33.0
3.23	Traveling Expense	\$3,000.00	\$0.00	\$3,000.00	\$202.80	\$1,133.48	\$1,866.52	62.2
3.24	Professional Development	\$8,000.00	\$0.00	\$8,000.00	\$795.00	\$1,503.74	\$6,496.26	81.2
3.31	Advertising and Public Notices	\$6,000.00	\$0.00	\$6,000.00	\$180.59	\$2,872.44	\$3,127.56	52.1
3.41	Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$332.00	\$168.00	33.6
3.42	Operational Insurance	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.0
3.51	Gas Huntington	\$10,000.00	\$0.00	\$10,000.00	\$69.42	\$7,771.62	\$2,228.38	22.3
3.511	Gas Markle	\$1,100.00	\$0.00	\$1,100.00	\$18.91	\$754.10	\$345.90	31.4
3.52	Electricity Huntington	\$65,000.00	\$0.00	\$65,000.00	\$12,597.26	\$38,487.43	\$26,512.57	40.8
3.521	Electricity Markle	\$2,600.00	\$0.00	\$2,600.00	\$286.82	\$1,686.16	\$913.84	35.1
3.53	Water Huntington	\$2,750.00	\$0.00	\$2,750.00	\$452.78	\$1,938.48	\$811.52	29.5
3.531	Water Markle	\$300.00	\$0.00	\$300.00	\$26.00	\$202.20	\$97.80	32.6

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
3.54	Sewer Huntington	\$5,500.00	\$0.00	\$5,500.00	\$840.81	\$4,422.80	\$1,077.20	19.6
3.541	Sewer Markle	\$300.00	\$0.00	\$300.00	\$21.89	\$169.38	\$130.62	43.5
3.62	Equipment Repair and Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$122.01	\$353.55	\$4,646.45	92.9
3.621	Equipment Leasing and Maintenance	\$13,000.00	\$0.00	\$13,000.00	\$2,564.46	\$10,596.52	\$2,403.48	18.5
3.622	Contracted Facility Maintenance	\$16,500.00	\$0.00	\$16,500.00	\$6,280.94	\$10,966.03	\$5,533.97	33.5
3.623	Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$1,237.82	\$7,453.44	\$6,546.56	46.8
3.624	Technology Maintenance	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$4,149.16	\$12,850.84	75.6
3.625	ILS Maintenance and Contract	\$32,000.00	\$0.00	\$32,000.00	\$0.00	\$28,960.00	\$3,040.00	9.5
3.71	Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72	Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91	Dues	\$2,500.00	\$0.00	\$2,500.00	\$264.00	\$879.00	\$1,621.00	64.8
3.92	Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93	Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94	Transfer to LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
	Subtotal	\$331,876.00		\$331,876.00	\$26,292.99	\$208,527.26	\$123,348.74	37.2
4. Capitol Outlays								
4.4	Furniture and Equipment	\$6,000.00	\$0.00	\$6,000.00	\$3,358.02	\$5,502.13	\$497.87	8.3
4.41	Technology Equipment	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$1,613.02	\$5,886.98	78.5
4.42	Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.5	Books	\$110,000.00	\$0.00	\$110,000.00	\$12,252.40	\$69,195.47	\$40,804.53	37.1
4.6	Periodicals and Newspapers	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$11,775.76	\$224.24	1.9
4.71	Audio-visual Materials	\$25,000.00	\$0.00	\$25,000.00	\$2,522.73	\$12,269.36	\$12,730.64	50.9
4.77	INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79	Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	100.0
4.8	Materials Processing	\$10,000.00	\$0.00	\$10,000.00	\$978.56	\$5,274.36	\$4,725.64	47.3
	Subtotal	\$181,251.00		\$181,251.00	\$19,111.71	\$105,630.10	\$75,620.90	41.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
Grand Total	\$1,762,972.00	\$0.00	\$1,762,972.00	\$197,565.66	\$1,113,210.43	\$649,761.57	36.9

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 110 LIBRARY IMPROVEMENT RE
Huntington City-Township Public Library

Report Date: From 7/15/2019 To 8/26/2019

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4. Capitol Outlays							
4.2 Building Improvments	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$5,505.00	\$4,495.00	45.0
4.3 Improvements Other than Building	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$9,495.00	(\$4,495.00)	-89.9
4.4 Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.73 2018 Encumbered Funds - Building	\$273,162.31	\$0.00	\$273,162.31	\$0.00	\$273,162.31	\$0.00	0.0
4.731 2018 Encumbered Funds - Furniture	\$50,000.00	\$0.00	\$50,000.00	\$9,283.13	\$50,000.00	\$0.00	0.0
Subtotal	\$338,162.31		\$338,162.31	\$9,283.13	\$338,162.31	\$0.00	0.0
Grand Total	\$338,162.31	\$0.00	\$338,162.31	\$9,283.13	\$338,162.31	\$0.00	0.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 170 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 7/15/2019 To 8/26/2019

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
4. Capitol Outlays							
4 Other Capital Outlays	\$210,000.00	\$0.00	\$210,000.00	\$0.00	\$0.00	\$210,000.00	100.0
4.2 Building Improvements	\$725,000.00	\$0.00	\$725,000.00	\$224,236.29	\$227,848.18	\$497,151.82	68.6
4.31 HVAC Replacement Plan	\$40,000.00	\$0.00	\$40,000.00	\$6,477.00	\$6,477.00	\$33,523.00	83.8
4.4 Furniture and Equipment	\$250,000.00	\$0.00	\$250,000.00	\$62,039.12	\$62,039.12	\$187,960.88	75.2
4.73 2018 Encumbered Funds - Building	\$500,000.00	\$0.00	\$500,000.00	\$21,728.11	\$500,000.00	\$0.00	0.0
4.731 2018 Encumbered Funds - Furniture	\$250,000.00	\$0.00	\$250,000.00	\$250,000.00	\$250,000.00	\$0.00	0.0
Subtotal	\$1,975,000.00		\$1,975,000.00	\$564,480.52	\$1,046,364.30	\$928,635.70	47.0
Grand Total	\$1,975,000.00	\$0.00	\$1,975,000.00	\$564,480.52	\$1,046,364.30	\$928,635.70	47.0

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