

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees

June 17th, 2019

5:15pm

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report
4. Approval of Bills
5. Report of the Librarian
6. Committee Reports
7. Communications
8. Unfinished Business
 - a. Construction Update
 - b. Bookmobile Update
 - c. Other
9. New Business
 - a. Policy Review - Mileage Reimbursement
 - b. 2020 Holiday Closings
 - c. Budget Draft - for discussion only
 - d. Other
10. Public Input
11. Adjournment

Huntington City-Township Public Library
Board of Trustees Meeting
May 20, 2019
5:15 PM

Present: John Branham, Peggy Caley, Jamie Hoffman, Jessica Mankey, Anne McClellan, Terri Salzano-Sees, Daryl Shrock, Beka Lemons

Absent: none

Visitors: Jessi Brown, Jeri Davis, Eric Fry, Malcolm McBryde

Peggy called the meeting to order.

Reading and Approval of Minutes: Anne moved to approve March meeting minutes, Jessica seconded, and motion carried.

Reading and Approval of Financial Report and Bills: Jessica moved to approve the Financial Report and Bills, Jamie seconded, and motion carried. (Beka mentioned that we are going to be taking construction money from the Rainy Day Fund now going forward.)

Report of the Director: Beka mentioned that the library is planning to have a large presence at Heritage Days festivities this year.

Committee Reports: None

Communications: None

Unfinished Business:

- A. Construction Update:** The new children's side has been finished. The offices area is getting closer to completion. Phase 3 side is moving on an aggressive schedule with completion set for June 20, as of now. Mold removal has been completed. Beka decided we need to replace all of the ceiling tiles in the rest of the Phase 3 area.
- B. Other:** None

New Business:

- A. Purchase Approval:** All four new service desks will be custom made. Two quotes were received, with the decision being made to go with the company that quoted \$28,753, which is higher than the amount of \$20,000 that was originally budgeted. Jamie moved to approve the purchase of these four new service desks; Jessica seconded; motion carried.
- B. Internal Controls Policy Update:** Beka summarized several changes to this policy. John moved to approve the Internal Controls Policy updates; Anne seconded; motion carried.
- C. Cash Change Fund Resolution Update:** Terri moved to approve the updated Resolution to Establish Cash Change Fund, and Jessica seconded; the motion passed by written vote.
- D. Bookmobile Updates:** Materials are ready to fill the Bookmobile; however, the vehicle needs to be sandblasted (at a quote of \$9500) and cleaned before it is repainted at a quote of between \$1500

to \$2000. The vehicle is still owned by the school corporation, but costs for the restoration would fall on us. Terri suggested we see if the school corporation would have any vo-tech classes that could take on any part of the project, and Jamie suggested contacting Heartland Career Center and our school's Learning Center. Beka will do more research before decisions are made.

E. New Bookmobile Policy: John moved to approve the new Bookmobile Policy as amended; Anne seconded; motion carried.

Public Input: None

John moved to adjourn, Jessica seconded, and motion carried.

Huntington City-Township Public Library
Board of Trustees Meeting
April 15th, 2019
5:15 PM

Present: John Branham, Peggy Caley, Jessica Mankey, Anne McClellan, Daryl Shrock, Beka Lemons

Absent: Jamie Hoffman

Visitors: Jessi Brown, Jeri Davis, Eric Fry, Malcolm McBryde

Reading and Approval of Minutes: John moved to approve March meeting minutes, Jessica seconded, and motion carried.

Reading and Approval of Financial Report and Bills: Jessica moved to approve the Financial Report and Bills, Anne seconded and motion carried.

Report of the Director: National Library Week was a big hit. Looking for book, cd, dvd donations for the Bookmobile. Beka and Jeri attended the City/County tax planning meeting. Library yard signs available for free.

Communication: None

Committee Reports: None

Unfinished Business:

- A. **Construction Update:** Work continues with no change orders this month, behind schedule - may be 8 weeks. Asked if our building faces any potential hazard when the police department begins building - not really.
- B. **HB 1343** passed out of senate last week, on to Governor.

New Business:

- A. **Heritage Days closing:** It was decided to remain open.
- B. **Unpaid Leave:** Jessica moved to approve the unpaid leave for Cassidy DeHaven beginning in May, Anne seconded and motion carried.

Public Input: None

Strategy Discussion - Strategic Areas: Community Advisory Board met. Beka gave us a handout to look over and suggest any changes.

John moved to adjourn, Jessica seconded, and motion carried.

The image shows several handwritten signatures in black ink. On the left side, there are three signatures: 'P. Caley', 'J. Hoffman', and 'J. Branham'. On the right side, there are three signatures: 'Daryl Shrock', 'Anne McClellan', and 'Jeri Davis'. The signatures are written in a cursive, flowing style.

Huntington City-Township Public Library
Monthly Report
June 2019

**Director's Report
News and Updates**

- In late May, I met with representatives from MKM and Hamilton Hunter Builders to discuss some of the delays and issues that we have been having with construction. After that meeting we did see some resolution to getting things done a little faster and the schedule was moved up by almost a month.
- We kicked off our summer program on June 8th with our 'Star Party' at Roush Lake. We missed the star gazing due to rain but we still had around 100 people attend and much fun was had by all.
- Our summer program has seen really impressive attendance this year with most programs hosting 20-30+ people. This is a great improvement over last year. We have several big programs yet to come so we are very optimistic.
- Heritage Days is this week and we will have a significant presence at the parade and in the Kids Zone. If anyone wants to walk in the parade with us you are more than welcome.
- We are offering a new digital audiobook service through RB digital.
- Charlie Burd is the recipient of our quarterly 'Turning the Page' award, Charlie was nominated for his excellent work in providing computer classes and technology assistance for our patrons.

Meetings and Activities

May 21	Lifelong Learning Meeting
May 22	Bookworm Planning Meeting
May 23	Cohort 3 Meeting
May 25 & 27	Closed for Memorial Day
May 30	Construction Progress Meeting
June 4	Librarians Meeting
June 7	City/County Tax and Budget Meeting
June 10	Senior Leadership Meeting
June 10	Stay and Play Planning Meeting
June 12	Bookworm Planning Meeting
June 12	Cohort 1 Meeting
June 13	ILF Board Meeting
June 14	Construction Progress Meeting
June 17	Cohort 4 Meeting
June 17	Library Board Meeting

Upcoming Meetings and Activities

June 20	State Library Budget Workshop
June 20	Cohort 2 Meeting
June 22	Heritage Days Parade and Kids Zone
June 24	Senior Leadership Meeting
June 26	City-County Budget Meeting
June 26	ILF Management Division Meeting
June 27	Construction Progress Meeting
June 27	Cohort 3 Meeting
July 2	Librarians Meeting
July 4	Closed for Independence Day
July 8	Senior Leadership Meeting
July 8	Stay and Play Planning Meeting
July 10	Cohort 1 Meeting
July 11	Construction Progress Meeting
July 15	Cohort 4 Meeting
July 15	Library Board Meeting

Financial Report
Huntington City-Township Public Library

Report Dates = 5/20/2019 to 6/17/2019

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,489,535.25	\$229,316.96	\$893,299.52	\$922,363.98	\$1,223,728.54	\$1,819,964.27
Subtotal	\$1,489,535.25	\$229,316.96	\$893,299.52	\$922,363.98	\$1,223,728.54	\$1,819,964.27
2. LIRF						
110 LIBRARY IMPROVEMENT RESERVE FUND	\$376,372.61	\$0.00	\$471,879.18	\$109.58	\$144,579.56	\$49,072.99
111 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$376,372.61	\$0.00	\$471,879.18	\$109.58	\$144,579.56	\$49,072.99
3. Gift Funds						
130.01 GIFT (REGULAR)	\$206,426.31	\$190.38	\$6,417.92	\$699.91	\$1,756.47	\$201,764.86
130.02 FRIENDS OF THE LIBRARY	\$1,993.48	\$2,242.06	\$4,188.75	\$5.49	\$8,488.98	\$6,293.71
130.03 LITERACY	\$765.80	\$0.00	\$644.00	\$220.72	\$23,878.62	\$24,000.42
130.04 GIFT - IN RM	\$46,378.97	\$0.00	\$5,689.59	\$61.34	\$5,478.56	\$46,167.94
130.05 IN. ROOM INVESMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130.06 GIFT - CHILDRENS ROOM	\$1,561.00	\$0.00	\$127.90	\$1.24	\$3.75	\$1,436.85
130.07 MARKLE/BARKELY GIFT	\$72.70	\$0.00	\$25.48	\$0.00	\$0.00	\$47.22
133 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,860.57	\$0.00	\$0.00	\$0.00	\$0.00	\$24,860.57
133.01 BRIDGE-DICKEY FUND	\$715.82	\$0.00	\$0.00	\$38.01	\$185.14	\$900.96
Subtotal	\$282,774.65	\$2,432.44	\$17,093.64	\$1,026.71	\$39,791.52	\$305,472.53
4. Grants						
124 STATE TECH GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$11,201.00	\$11,201.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$11,201.00	\$11,201.00
4.1 Copier Leases						
140 COPIER LEASE	\$0.00	\$2,415.00	\$18,464.63	\$0.00	\$18,590.72	\$126.09
Subtotal	\$0.00	\$2,415.00	\$18,464.63	\$0.00	\$18,590.72	\$126.09
5. LSCA						
150.03 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Levy Excess						
161 LEVY EXCESS - OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7.PLAC						
163 PLAC FUND	\$0.00	\$0.00	\$65.00	\$65.00	\$130.00	\$65.00
163.1 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$65.00	\$65.00	\$130.00	\$65.00
8. Rainy Day Fund						
170 RAINY DAY FUND	\$1,041,658.38	\$0.00	\$394,782.92	\$1,318.11	\$879,916.46	\$1,526,791.92
171 RAINY DAY INVESTMENT	\$1,101,000.00	\$0.00	\$850,000.00	\$0.00	\$0.00	\$251,000.00
Subtotal	\$2,142,658.38	\$0.00	\$1,244,782.92	\$1,318.11	\$879,916.46	\$1,777,791.92
9. Withholding						
200.01 FEDERAL TAX	\$0.00	\$5,247.97	\$30,609.62	\$5,247.97	\$30,609.62	\$0.00
200.02 FICA	\$0.00	\$5,045.83	\$29,570.48	\$5,045.83	\$29,570.48	\$0.00

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
200.03 INDIANA STATE TAX	\$0.00	\$2,128.89	\$11,500.42	\$2,142.67	\$12,579.37	\$1,078.95
200.04 COUNTY TAX	\$0.00	\$1,172.80	\$6,350.73	\$1,181.29	\$6,945.03	\$594.30
200.05 INSURANCE	\$574.08	\$2,761.62	\$13,923.94	\$1,872.54	\$15,036.73	\$1,686.87
200.06 INDIANA DEFERRED COMPENSATION	\$0.00	\$1,139.76	\$6,388.56	\$1,139.76	\$6,388.56	\$0.00
200.07 UNITED WAY	\$0.00	\$106.12	\$567.85	\$106.12	\$567.85	\$0.00
200.08 GARNISHMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$574.08	\$17,602.99	\$98,911.60	\$16,736.18	\$101,697.64	\$3,360.12
Grand Total	\$4,291,914.97	\$251,767.39	\$2,744,496.49	\$941,619.56	\$2,419,635.44	\$3,967,053.92

Total all banks = \$3,967,053.92

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 5/20/2019 To 6/17/2019

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
1. Personal Services							
1.11 Salary of Librarian	\$73,000.00	\$0.00	\$73,000.00	\$5,570.78	\$33,370.06	\$39,629.94	54.3
1.12 Salary of Assistants	\$725,600.00	\$0.00	\$725,600.00	\$55,060.81	\$324,421.09	\$401,178.91	55.3
1.14 Wages of Janitors	\$62,376.00	\$0.00	\$62,376.00	\$4,753.21	\$27,301.08	\$35,074.92	56.2
1.15 Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$742.03	\$2,457.14	\$5,542.86	69.3
1.21 Employer's Share FICA	\$65,700.00	\$0.00	\$65,700.00	\$5,045.93	\$29,570.73	\$36,129.27	55.0
1.22 Unemployment Compensation	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
1.23 Employer's Contribution PERF - Library	\$70,770.00	\$0.00	\$70,770.00	\$5,465.84	\$32,120.65	\$38,649.35	54.6
1.231 Employer's contribution PERF - Employee	\$19,000.00	\$0.00	\$19,000.00	\$1,464.10	\$8,603.91	\$10,396.09	54.7
1.24 Employer's Contribution Group Health	\$157,328.00	\$0.00	\$157,328.00	\$13,761.09	\$63,739.97	\$93,588.03	59.5
1.25 Employer's Contribution Life Ins.	\$9,520.00	\$0.00	\$9,520.00	\$149.43	\$3,985.54	\$5,534.46	58.1
1.26 Employer's Contribution STD	\$8,200.00	\$0.00	\$8,200.00	\$0.00	\$3,468.98	\$4,731.02	57.7
1.27 Employer's Contribution LTD	\$7,350.00	\$0.00	\$7,350.00	\$0.00	\$3,089.09	\$4,260.91	58.0
1.28 Employer's Contribution Dental	\$6,100.00	\$0.00	\$6,100.00	\$516.71	\$2,994.82	\$3,105.18	50.9
1.29 Other Employee Benefits	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$400.00	\$0.00	\$400.00	\$29.25	\$145.79	\$254.21	63.6
Subtotal	\$1,215,844.00		\$1,215,844.00	\$92,559.18	\$535,268.85	\$680,575.15	56.0
2. Supplies							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$25,000.00	\$0.00	\$25,000.00	\$1,054.50	\$12,602.89	\$12,397.11	49.6
2.21 Operating/Cleaning/Sanitation Supplies	\$9,000.00	\$0.00	\$9,000.00	\$387.12	\$2,296.31	\$6,703.69	74.5
Subtotal	\$34,001.00		\$34,001.00	\$1,441.62	\$14,899.20	\$19,101.80	56.2

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
3. Other Services and Charge								
3.11	Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12	Engineering and Architectural Services	\$1.00	\$0.00	\$1.00	\$841.22	\$8,547.14	(\$8,546.14)	-854614.0
3.13	Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$120.00	\$880.00	88.0
3.14	Other Professional Services	\$17,000.00	\$0.00	\$17,000.00	\$1,114.60	\$2,935.96	\$14,064.04	82.7
3.141	Contracted Labor for Grounds	\$6,000.00	\$0.00	\$6,000.00	\$80.00	\$9,070.00	(\$3,070.00)	-51.2
3.142	Facility Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.145	Databases	\$15,000.00	\$0.00	\$15,000.00	\$3,303.26	\$12,638.84	\$2,361.16	15.7
3.146	E-books	\$32,820.00	\$0.00	\$32,820.00	\$0.00	\$35,920.00	(\$3,100.00)	-9.4
3.21	Telephone	\$5,000.00	\$0.00	\$5,000.00	\$377.65	\$3,009.94	\$1,990.06	39.8
3.211	Telephone - Markle	\$1,200.00	\$0.00	\$1,200.00	\$68.73	\$344.71	\$855.29	71.3
3.212	Fax Expense	\$800.00	\$0.00	\$800.00	\$72.95	\$390.79	\$409.21	51.2
3.213	T-1 Access Huntington	\$7,500.00	\$0.00	\$7,500.00	\$611.75	\$3,058.75	\$4,441.25	59.2
3.2131	T-1 Access Markle	\$4,500.00	\$0.00	\$4,500.00	\$380.00	\$1,900.00	\$2,600.00	57.8
3.22	Postage and Shipping	\$1,000.00	\$0.00	\$1,000.00	\$19.17	\$670.19	\$329.81	33.0
3.23	Traveling Expense	\$3,000.00	\$0.00	\$3,000.00	\$228.00	\$743.82	\$2,256.18	75.2
3.24	Professional Development	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$708.74	\$7,291.26	91.1
3.31	Advertising and Public Notices	\$6,000.00	\$0.00	\$6,000.00	\$299.18	\$2,309.27	\$3,690.73	61.5
3.41	Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$332.00	\$168.00	33.6
3.42	Operational Insurance	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.0
3.51	Gas Huntington	\$10,000.00	\$0.00	\$10,000.00	(\$33.72)	\$7,533.31	\$2,466.69	24.7
3.511	Gas Markle	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$716.41	\$383.59	34.9
3.52	Electricity Huntington	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$21,351.39	\$43,648.61	67.2
3.521	Electricity Markle	\$2,600.00	\$0.00	\$2,600.00	\$207.39	\$1,215.63	\$1,384.37	53.2
3.53	Water Huntington	\$2,750.00	\$0.00	\$2,750.00	\$304.48	\$1,250.90	\$1,499.10	54.5
3.531	Water Markle	\$300.00	\$0.00	\$300.00	\$26.00	\$150.20	\$149.80	49.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.54 Sewer Huntington	\$5,500.00	\$0.00	\$5,500.00	\$843.67	\$3,037.61	\$2,462.39	44.8
3.541 Sewer Markle	\$300.00	\$0.00	\$300.00	\$21.89	\$125.60	\$174.40	58.1
3.62 Equipment Repair and Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$86.54	\$4,913.46	98.3
3.621 Equipment Leasing and Maintenance	\$13,000.00	\$0.00	\$13,000.00	\$1,110.00	\$6,922.06	\$6,077.94	46.8
3.622 Contracted Facility Maintenance	\$16,500.00	\$0.00	\$16,500.00	\$220.00	\$4,685.09	\$11,814.91	71.6
3.623 Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$1,450.64	\$5,382.79	\$8,617.21	61.6
3.624 Technology Maintenance	\$17,000.00	\$0.00	\$17,000.00	\$300.00	\$4,149.16	\$12,850.84	75.6
3.625 ILS Maintenance and Contract	\$32,000.00	\$0.00	\$32,000.00	\$0.00	\$28,960.00	\$3,040.00	9.5
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$175.00	\$615.00	\$1,885.00	75.4
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94 Transfer to LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
Subtotal	\$331,876.00		\$331,876.00	\$12,021.86	\$168,881.84	\$162,994.16	49.1
4. Capitol Outlays							
4.4 Furniture and Equipment	\$6,000.00	\$0.00	\$6,000.00	\$733.11	\$2,144.11	\$3,855.89	64.3
4.41 Technology Equipment	\$7,500.00	\$0.00	\$7,500.00	\$22.99	\$1,164.75	\$6,335.25	84.5
4.42 Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.5 Books	\$110,000.00	\$0.00	\$110,000.00	\$18,460.82	\$47,746.20	\$62,253.80	56.6
4.6 Periodicals and Newspapers	\$12,000.00	\$0.00	\$12,000.00	\$279.95	\$11,715.86	\$284.14	2.4
4.71 Audio-visual Materials	\$25,000.00	\$0.00	\$25,000.00	\$2,393.57	\$7,828.47	\$17,171.53	68.7
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	100.0
4.8 Materials Processing	\$10,000.00	\$0.00	\$10,000.00	\$1,403.86	\$3,650.24	\$6,349.76	63.5
Subtotal	\$181,251.00		\$181,251.00	\$23,294.30	\$74,249.63	\$107,001.37	59.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
Grand Total	\$1,762,972.00	\$0.00	\$1,762,972.00	\$129,316.96	\$793,299.52	\$969,672.48	55.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 110 LIBRARY IMPROVEMENT RE
Huntington City-Township Public Library

Report Date: From 5/20/2019 To 6/17/2019

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
4. Capitol Outlays							
4.2 Building Improvments	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$5,505.00	\$4,495.00	45.0
4.3 Improvements Other than Building	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$9,495.00	(\$4,495.00)	-89.9
4.4 Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.73 2018 Encumbered Funds - Building	\$273,162.31	\$0.00	\$273,162.31	\$0.00	\$273,162.31	\$0.00	0.0
4.731 2018 Encumbered Funds - Furniture	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$40,716.87	\$9,283.13	18.6
Subtotal	\$338,162.31	\$0.00	\$338,162.31	\$0.00	\$328,879.18	\$9,283.13	2.7
Grand Total	\$338,162.31	\$0.00	\$338,162.31	\$0.00	\$328,879.18	\$9,283.13	2.7

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 170 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 5/20/2019 To 6/17/2019

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
4. Capitol Outlays							
4 Other Capital Outlays	\$210,000.00	\$0.00	\$210,000.00	\$0.00	\$0.00	\$210,000.00	100.0
4.2 Building Improvements	\$725,000.00	\$0.00	\$725,000.00	\$0.00	\$2,000.00	\$723,000.00	99.7
4.31 HVAC Replacement Plan	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	100.0
4.4 Furniture and Equipment	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00	100.0
4.73 2018 Encumbered Funds - Building	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$392,782.92	\$107,217.08	21.4
4.731 2018 Encumbered Funds - Furniture	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00	100.0
Subtotal	\$1,975,000.00		\$1,975,000.00	\$0.00	\$394,782.92	\$1,580,217.08	80.0
Grand Total	\$1,975,000.00	\$0.00	\$1,975,000.00	\$0.00	\$394,782.92	\$1,580,217.08	80.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.