

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
September, 25th, 2017
5:15pm

Budget Public Hearing

1. Call to Order
2. Public Input
3. Adjournment

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report
4. Approval of Bills
5. Report of the Librarian
6. Communications
7. Committee Reports
8. Unfinished Business
 - A. Other
9. New Business
 - A. LIRF Reduction
 - B. College Cards
 - C. Library Card Policy
 - D. In-service Closure - December 15th
 - E. Employee Recognition
 - F. Trustee Education
 - G. Other
10. Trustee Education – Managing Liability as a Board Member / Board Member Ethics – James Miller
11. Public Input
12. Adjournment

**Huntington City-Township Public Library
Board of Trustees Meeting
August 28, 2017, 5:15 PM**

Present: Peggy Caley, Jessica Mankey, Anne McClellan, James Miller, Beka Lemons

Absent: Jamie foday, John Branham

Visitors: Jeri Davis, Jessi Brown, Barb Buroker, Mike Perkins, Zachary Benedict from MKM Architecture and Michele Reed from the *Huntington Herald Press*

Peggy called the meeting to order at 5:15 PM

Reading and Approval of Minutes: Jessica moved to approve the July minutes, James seconded and motion carried.

Reading and Approval of Financial Report and Bills: James moved to approve the financial report and bills, Jessica seconded and motion carried.

Report of the Director: Beka highlighted the Summer Reading Program stats. In September we will again work with local businesses for library card sign up month. The library now accepts credit cards for payments, the response has been good. We are investigating the possibility of hiring a courier service to transport items between Huntington and Markle. She explained how

Committee Reports: Budget committee met July 31st. See New Business

Communications: None

Unfinished Business:

- A. Space Planning Update:** Beka received a detail report from MKM Architecture. Two options were presented to the board for layout of the departments. No decisions were made at this time.
- B. Other:** John asked last month if the library could help out Eckhart Public Library. They sustained damage from a fire. Beka said we have shelving if they need any.

New Business:

- A. Budget:** The board reviewed the 2018 budget proposal. The budget committee recommended taking the max levy. Beka has a meeting with the DLGF September 8th.
- B. Other:** Beka informed the board that ILF is looking for interested trustees to be a member of their board.

Public Input: Mike Perkins asked questions about the budget and our Rainy Day Fund.

Trustee Education – Committees: Peggy presented this chapter in the manual to the board.

Anne moved to adjourn, Jessica seconded and motion carried.

Jamie Foday, Secretary by Jeri Davis

**Huntington City-Township Public Library
Board of Trustees Meeting
July 17, 2017, 5:15 PM**

Present: John Branham, Peggy Caley, Chad Lippe, Jessica Mankey, Anne McClellan, James Miller, Beka Lemons

Absent: Jamie Foday

Visitors: Jessi Brown, Barb Buroker, Malcolm McBryde, Mike Perkins

Peggy called the meeting to order at 5:15 PM

Reading and Approval of Minutes: John moved to approve the June minutes, Jim seconded and motion carried.

Reading and Approval of Financial Report and Bills: Jessica moved to approve the financial report and bills, Jim seconded and motion carried.

Report of the Director: The Summer Reading Program will wrap up on the 22nd with the Can-unity event. Beka and Jessi attended the ALA conference in Chicago. Meeting people during the Farmer's Market with the book wagon has made great contacts. 32 people joined in on the walking tour.

Committee Reports: Budget committee will meet July 31st.

Communications: None

Unfinished Business:

- A. Space Planning Update:** No real update. Zach is working out a few changes.
- B. Other:** None

New business:

- A. Employee Recognition - Turning the Page Award:** Quarterly Award goes to... Amy Jones & Brittany Humbarger for their efforts in the Teen Area. The Board congratulates them!
- B. United Way:** The library has been asked to serve as a Pacesetter. Events such as Popcorn & Pop sales on Wednesdays are planned.
- C. October and July opening adjustments:** John moved and Jessica seconded the opening of the library on Sunday, October 8th from noon - 4:00pm for the Fun Palace

event. FYI on Friday July 21st the library will host the Can-unity builders after hours but will not be open late to the public.

D. Policy Review: Library Card Policy: John moved, Jim seconded to approve the updated library card policy and motion carried.

E. Other: Resolution passed by a signature vote to renew our membership in the state consortium which provides a discount for our internet providing we follow the standards. John suggested we reach out to the Eckhart Library in Auburn to offer our support and any help we could be.

Public Input: Jessi encouraged the board to drop in on Saturday to see the Can-unity sculptures.

Trustee Education - The Decision Making Process: Jessica presented this chapter in the manual to us.

Additional Business: Chad informed us of his decision to step down from the Board. We thanked him for his service to the library and the community. John moved to elect Jim as treasurer to fill the vacancy left by Chad, Jessica seconded and motion carried. Jim also agreed to join the budget committee.

John moved to adjourn, Jim seconded and motion carried.

PCaley
Jim Mark
John Mark
Arne McCalla

Huntington City-Township Public Library

Monthly Report

September 2017

Director's Report

News and Updates

- The Technology Training committee is very close to implementing a plan to have consistent standards for technology skills and training across all levels. We will be rolling out the plan in December.
- I attended the budget workshop with a DLGF representative. Some minor changes to the appropriations in LIRF and Rainy Day for 2018 in order to keep the budget total below our maximum growth quotient.
- The budget was advertised with the public hearing date of September 25th and adoption October 16th.
- Several staff are involved in a project to create a physical community calendar that could be distributed through the library. We are hoping that this will become a staple community feature in future years.
- Several staff attended the United Way Campaign Kickoff Luncheon. Through our efforts as United Way Pacesetters we raised \$462.
- I had many Literacy Coalition activities including the annual tutor appreciation dinner and free book delivery to all second grade students in the county.
- The library will once again be represented at the Pioneer Festival on September 23rd and 24th with our traditional face painting booth.
- We will be holding our Fun Palace community event October 7th and 8th. We have many volunteers from the community and library staff coming to share their skills and hobbies with the community. We have already seen a great interest and it promises to be a fantastic event.
- Several staff from the Youth Services and Young Adult Departments attended the Children's and Young People's Division Conference in Indianapolis.
- After investigating courier service to Markle we decided that it would be more cost effective to schedule staff to make the delivery regularly. We will try this system for a few months and evaluate whether or not it meets our needs.
- The Indiana Room has been undergoing a major project to rearrange furniture in order to provide better service and more comfortable spaces for patrons.

Meetings and Activities

August 30 th	ILF Conference Call
August 31 st	Cohort 4 Meeting
September 4 th	Closed for Labor Day
September 5 th	Librarians Meeting
September 6 th	Technology Training Meeting
September 7 th	Literacy Coalition Board Meeting
September 8 th	DLGF Budget Meeting

September 11 th	Senior Leadership Meeting
September 12 th	Programming Meeting
September 13 th	Cohort 1 Meeting
September 14 th	ILF Board Meeting
September 19 th	Librarians Meeting
September 20 th	Cohort 4 Meeting
September 20 th	Quality and Process Improvement Meeting
September 20 th	United Way Campaign Luncheon
September 21 st	Cohort 2 Meeting
September 25 th	Senior Leadership Meeting
September 25 th	Library Board Meeting

Upcoming Meetings and Activities

September 28 th	Cohort 3 Meeting
October 3 rd	Librarians Meeting
October 4 th	Technology Training Meeting
October 5 th	Literacy Coalition Board Meeting
October 7 th -8 th	Fun Palace
October 9 th	Senior Leadership Meeting
October 10 th	Programming Meeting
October 11 th	Cohort 1 Meeting
October 12 th	ILF Board Meeting
October 16 th	Library Board Meeting

Strategic Plan Update

No update as we are working on the space planning project.

Financial Report
Huntington City-Township Public Library
Report Dates = 8/28/17 to 9/25/17

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,149,720.77	\$98,979.45	\$1,249,962.18	\$34,647.58	\$1,012,137.38	\$911,895.97
Subtotal	\$1,149,720.77	\$98,979.45	\$1,249,962.18	\$34,647.58	\$1,012,137.38	\$911,895.97
2. LIRF						
110 LIBRARY IMPROVEMENT RESERVE FUND	\$595,042.70	\$0.00	\$8,510.00	\$84.19	\$2,604.52	\$589,137.22
111 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$595,042.70	\$0.00	\$8,510.00	\$84.19	\$2,604.52	\$589,137.22
3. Gift Funds						
130.01 GIFT (REGULAR)	\$203,595.65	\$0.00	\$406.23	\$111.84	\$1,068.04	\$204,257.46
130.02 FRIENDS OF THE LIBRARY	\$8,669.57	\$157.52	\$4,760.20	\$70.62	\$288.84	\$4,198.21
130.04 GIFT - IN RM	\$3,057.72	\$0.00	\$0.00	\$72.82	\$53,812.95	\$56,870.67
130.05 IN. ROOM INVESMENT - UND	\$53,000.00	\$0.00	\$53,000.00	\$0.00	\$0.00	\$0.00
130.06 GIFT - CHILDRENS ROOM	\$2,293.96	\$0.00	\$227.62	\$0.00	\$550.00	\$2,616.34
130.07 MARKLE/BARKELY GIFT	\$146.10	\$0.00	\$199.34	\$0.00	\$200.00	\$146.76
133 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,860.57	\$0.00	\$0.00	\$0.00	\$0.00	\$24,860.57
133.01 BRIDGE-DICKEY FUND	\$1,320.78	\$0.00	\$0.00	\$38.01	\$297.94	\$1,618.72
Subtotal	\$296,944.35	\$157.52	\$58,593.39	\$293.29	\$56,217.77	\$294,568.73
4. Grants						
124 STATE TECH GRANT FUND	\$0.00	\$0.00	\$0.00	\$191.00	\$10,540.99	\$10,540.99
Subtotal	\$0.00	\$0.00	\$0.00	\$191.00	\$10,540.99	\$10,540.99
5. LSCA						
150.03 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$1,594.00	\$1,594.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$1,594.00	\$1,594.00
6. Levy Excess						
161 LEVY EXCESS - OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. PLAC						
163 PLAC FUND	\$0.00	\$0.00	\$130.00	\$0.00	\$130.00	\$0.00
163.1 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$130.00	\$0.00	\$130.00	\$0.00
8. Rainy Day Fund						
170 RAINY DAY FUND	\$1,074,575.60	\$22,626.85	\$113,183.36	\$1,124.17	\$8,864.79	\$970,257.03
171 RAINY DAY INVESTMENT	\$1,101,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,101,000.00
Subtotal	\$2,175,575.60	\$22,626.85	\$113,183.36	\$1,124.17	\$8,864.79	\$2,071,257.03
9. Withholding						
200.01 FEDERAL TAX	\$0.00	\$6,162.98	\$58,057.47	\$6,162.98	\$58,057.47	\$0.00
200.02 FICA	\$0.00	\$4,768.96	\$44,889.25	\$4,768.96	\$44,889.25	\$0.00
200.03 INDIANA STATE TAX	\$0.00	\$0.00	\$16,685.29	\$1,980.18	\$18,665.47	\$1,980.18
200.04 COUNTY TAX	\$0.00	\$0.00	\$8,793.32	\$1,039.66	\$9,832.98	\$1,039.66
200.05 INSURANCE	\$5,790.86	\$4,039.53	\$33,397.63	\$3,392.94	\$29,258.38	\$1,651.61
200.06 INDIANA DEFERRED COMPENSATION	\$0.00	\$730.00	\$6,375.00	\$730.00	\$6,375.00	\$0.00

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
200.07 UNITED WAY	\$177.22	\$107.42	\$1,138.45	\$107.42	\$1,014.94	\$53.71
200.08 GARNISHMENT	\$0.00	\$83.08	\$789.26	\$83.08	\$789.26	\$0.00
Subtotal	\$5,968.08	\$15,891.97	\$170,125.67	\$18,265.22	\$168,882.75	\$4,725.16
Grand Total	\$4,223,251.50	\$137,655.79	\$1,600,504.60	\$54,605.45	\$1,260,972.20	\$3,883,719.10

Total all banks = \$3.883.719.10

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 8/28/17 To 9/25/17

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
I. Personal Services								
1.11 Salary of Librarian	\$73,000.00	\$0.00	\$73,000.00	\$5,346.16	\$50,788.52	\$52,661.25	\$22,211.48	69.6
1.12 Salary of Assistants	\$681,306.00	\$0.00	\$681,306.00	\$51,339.14	\$481,918.53	\$521,140.74	\$199,387.47	70.7
1.14 Wages of Janitors	\$71,828.00	\$0.00	\$71,828.00	\$4,991.96	\$49,163.86	\$47,851.10	\$22,664.14	68.4
1.15 Additional Hours (750)	\$8,500.00	\$0.00	\$8,500.00	\$932.72	\$6,707.64	\$6,143.64	\$1,792.36	78.9
1.21 Employer's Share FICA	\$62,135.00	\$0.00	\$62,135.00	\$4,769.10	\$44,853.99	\$45,523.06	\$17,281.01	72.2
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.0
1.23 Employer's Contribution PERF - Library	\$72,683.00	\$0.00	\$72,683.00	\$5,373.49	\$51,138.13	\$55,034.24	\$21,544.87	70.4
1.231 Employer's contribution PERF - Employee	\$19,469.00	\$0.00	\$19,469.00	\$1,439.35	\$13,734.23	\$15,282.33	\$5,734.77	70.5
1.24 Employer's Contribution Group Health	\$179,226.00	\$0.00	\$179,226.00	\$10,222.64	\$96,797.06	\$100,860.48	\$82,428.94	54.0
1.25 Employer's Contribution Life Ins.	\$9,662.00	\$0.00	\$9,662.00	\$936.32	\$7,847.37	\$6,678.22	\$1,814.63	81.2
1.26 Employer's Contribution STD	\$9,093.00	\$0.00	\$9,093.00	\$677.35	\$6,722.20	\$6,658.36	\$2,370.80	73.9
1.27 Employer's Contribution LTD	\$8,184.00	\$0.00	\$8,184.00	\$559.37	\$5,638.36	\$5,744.60	\$2,545.64	68.9
1.28 Employer's Contribution Dental	\$6,636.00	\$0.00	\$6,636.00	\$520.44	\$4,664.65	\$4,100.40	\$1,971.35	70.3
1.29 Other Employee Benefits	\$2,121.00	\$0.00	\$2,121.00	\$0.00	\$249.76	\$409.44	\$1,871.24	11.8
Subtotal	\$1,206,843.00		\$1,206,843.00	\$87,108.04	\$820,224.30	\$868,087.86	\$386,618.70	68.0
2. Supplies								
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
2.13 Other Office Supplies	\$16,000.00	\$0.00	\$16,000.00	\$1,295.06	\$1,190.16	\$31,113.52	\$14,809.84	7.4
2.14 Programming Supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
2.21	Operating/Cleaning/Sanitation Supplies	\$4,500.00	\$0.00	\$4,500.00	\$486.49	\$892.38	\$4,989.60	\$3,607.62	19.8
	Subtotal	\$22,501.00		\$22,501.00	\$1,781.55	\$2,082.54	\$36,103.12	\$20,418.46	9.3
3.	Other Services and Charges								
3.11	Consulting Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.12	Engineering and Architectural Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.13	Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$39.00	\$0.00	\$961.00	3.9
3.14	Other Professional Services	\$13,620.00	\$0.00	\$13,620.00	\$0.00	\$0.00	\$4,062.98	\$13,620.00	0.0
3.141	Contracted Labor for Grounds	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$3,819.50	\$5,000.00	0.0
3.145	Databases	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,731.57	\$15,479.26	(\$731.57)	104.9
3.146	E-books	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,300.00	\$20,000.00	(\$300.00)	101.2
3.21	Telephone	\$4,500.00	\$0.00	\$4,500.00	\$230.72	\$3,128.33	\$3,594.17	\$1,371.67	69.5
3.211	Telephone - Markle	\$1,500.00	\$0.00	\$1,500.00	\$66.61	\$970.99	\$839.05	\$529.01	64.7
3.212	Fax Expense	\$800.00	\$0.00	\$800.00	\$71.10	\$596.82	\$574.59	\$203.18	74.6
3.213	T-1 Access Huntington	\$8,000.00	\$0.00	\$8,000.00	\$727.50	\$6,547.50	\$5,820.00	\$1,452.50	81.8
3.2131	T-1 Access Markle	\$3,000.00	\$0.00	\$3,000.00	\$300.00	\$2,700.00	\$1,693.55	\$300.00	90.0
3.22	Postage and Shipping	\$1,250.00	\$0.00	\$1,250.00	\$2.83	\$634.90	\$840.15	\$615.10	50.8
3.23	Traveling Expense	\$3,500.00	\$0.00	\$3,500.00	\$124.84	\$2,287.85	\$1,370.70	\$1,212.15	65.4
3.24	Professional Development	\$8,000.00	\$0.00	\$8,000.00	\$760.00	\$8,725.45	\$5,994.90	(\$725.45)	109.1
3.31	Advertising and Public Notices	\$4,000.00	\$0.00	\$4,000.00	\$485.12	\$2,899.14	\$2,322.94	\$1,100.86	72.5
3.41	Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$632.00	\$50.00	(\$132.00)	126.4
3.42	Operational Insurance	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$13,678.00	\$40,000.00	0.0
3.51	Gas Huntington	\$12,000.00	\$0.00	\$12,000.00	\$128.36	\$6,545.63	\$11,776.23	\$5,454.37	54.5
3.511	Gas Markle	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$714.82	\$504.80	\$1,785.18	28.6
3.52	Electricity Huntington	\$65,000.00	\$0.00	\$65,000.00	\$6,109.47	\$48,599.47	\$43,594.59	\$16,400.53	74.8
3.521	Electricity Markle	\$3,000.00	\$0.00	\$3,000.00	\$200.30	\$1,719.53	\$1,384.16	\$1,280.47	57.3

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
3.53	Water Huntington	\$2,000.00	\$0.00	\$2,000.00	\$228.77	\$1,789.78	\$1,855.31	\$210.22	89.5
3.531	Water Markle	\$500.00	\$0.00	\$500.00	\$19.24	\$173.16	\$87.26	\$326.84	34.6
3.54	Sewer Huntington	\$4,900.00	\$0.00	\$4,900.00	\$439.99	\$3,469.99	\$4,080.14	\$1,430.01	70.8
3.541	Sewer Markle	\$1,000.00	\$0.00	\$1,000.00	\$15.85	\$143.12	\$118.86	\$856.88	14.3
3.62	Equipment Repair and Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$1,067.68	(\$1,570.66)	\$3,932.32	21.4
3.621	Equipment Leasing and Maintenance	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$7,445.92	\$8,154.92	\$2,554.08	74.5
3.622	Contracted Facility Maintenance	\$16,500.00	\$0.00	\$16,500.00	\$0.00	\$2,496.43	\$18,129.66	\$14,003.57	15.1
3.623	Technology License Agreements	\$15,000.00	\$0.00	\$15,000.00	\$179.16	\$11,010.83	\$10,120.96	\$3,989.17	73.4
3.624	Technology Maintenance	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$1,215.41	\$92.72	\$18,784.59	6.1
3.625	ILS Maintenance and Contract	\$24,000.00	\$0.00	\$24,000.00	\$0.00	\$27,176.21	\$16,249.65	(\$3,176.21)	113.2
3.71	Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.72	Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.91	Dues	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$2,324.60	\$541.22	\$675.40	77.5
3.92	Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.93	Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
3.94	Transfer to LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
	Subtotal	\$319,074.00		\$319,074.00	\$10,089.86	\$186,086.13	\$195,259.61	\$132,987.87	58.3

4. Capitol Outlays

4.3	Improvements Other than Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
4.4	Furniture and Equipment	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$4,768.08	\$7,172.27	\$5,231.92	47.7
4.41	Technology Equipment	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$70.85	\$0.00	\$7,929.15	0.9
4.42	Technology Upgrade	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$8,100.00	\$20,000.00	0.0
4.5	Books	\$135,000.00	\$0.00	\$135,000.00	\$0.00	\$100,443.95	\$15,741.42	\$34,556.05	74.4
4.6	Periodicals and Newspapers	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$10,112.01	\$8,838.47	\$1,887.99	84.3
4.71	Audio-visual Materials	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$18,473.55	\$13,186.65	\$11,526.45	61.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Disbursements Last YTD</i>	<i>Balance</i>	<i>Percent</i>
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.0
4.79 Other Collections	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$526.38	\$120.95	\$723.62	42.1
4.8 Materials Processing	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$7,174.39	\$6,429.09	\$7,825.61	47.8
Subtotal	\$231,251.00		\$231,251.00	\$0.00	\$141,569.21	\$59,588.85	\$89,661.79	61.2
Grand Total	\$1,779,669.00	\$0.00	\$1,779,669.00	\$98,979.45	\$1,149,962.18	\$1,159,039.44	\$629,706.82	64.6

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

Appropriation Report for 170 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 8/28/17 To 9/25/17

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
2. Supplies								
2.13 Other Office Supplies	\$15,000.00	\$0.00	\$15,000.00	\$829.46	\$15,000.00	\$0.00	\$0.00	100.0
2.21 Operating/Cleaning/Sanitation Supplies	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	100.0
Subtotal	\$22,500.00		\$22,500.00	\$829.46	\$22,500.00	\$0.00	\$0.00	100.0
3. Other Services and Charges								
3.12 Engineering and Architectural Services	\$75,000.00	\$0.00	\$75,000.00	\$4,527.00	\$18,149.45	\$0.00	\$56,850.55	24.2
3.14 Other Professional Services	\$70,000.00	\$0.00	\$70,000.00	\$5,269.98	\$32,348.12	\$0.00	\$37,651.88	46.2
3.142 Facility Repairs and Maintenance	\$325,000.00	\$0.00	\$325,000.00	\$466.14	\$597.39	\$0.00	\$324,402.61	0.2
Subtotal	\$470,000.00		\$470,000.00	\$10,263.12	\$51,094.96	\$0.00	\$418,905.04	10.9
4. Capitol Outlays								
4 Other Capital Outlays	\$248,000.00	\$0.00	\$248,000.00	\$11,534.27	\$14,760.74	\$0.00	\$233,239.26	6.0
4.4 Furniture and Equipment	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$24,827.66	\$0.00	\$75,172.34	24.8
Subtotal	\$348,000.00		\$348,000.00	\$11,534.27	\$39,588.40	\$0.00	\$308,411.60	11.4
Grand Total	\$840,500.00	\$0.00	\$840,500.00	\$22,626.85	\$113,183.36	\$0.00	\$727,316.64	13.5

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.

Appropriation Report for 110 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 8/28/17 To 9/25/17

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Disbursements Last YTD	Balance	Percent
4. Capitol Outlays								
4.2 Building Improvements	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0.0
4.3 Improvements Other than Building	\$93,372.00	\$0.00	\$93,372.00	\$0.00	\$8,510.00	\$0.00	\$84,862.00	9.1
4.4 Furniture and Equipment	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$98,527.39	\$150,000.00	0.0
Subtotal	\$593,372.00		\$593,372.00	\$0.00	\$8,510.00	\$98,527.39	\$584,862.00	1.4
Grand Total	\$593,372.00	\$0.00	\$593,372.00	\$0.00	\$8,510.00	\$98,527.39	\$584,862.00	1.4

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/98.