

Huntington City-Township Public Library  
Board of Trustees  
May 20, 2013  
5:00 p.m.

**Present:**

- Fred Scheiber, Wil Kline, Juanita Buzzard, Peggy Caley, Jamie Foday, Andy Zay, Dathy Holst, Director

**Absent:**

- Becky Gard

The board meeting was called to order by President Peggy Caley at 5:00 p.m.

**Reading and approval of Minutes:**

- A motion was made by Juanita Buzzard to approve the minutes as presented. Wil Kline second. Motion carried.

**Reading and Approval of Financial Report:**

- A motion was made by Fred Scheiber to approve the financial report as presented. Andy Zay second. Motion carried.

**Approval of Bills:**

- A motion was made by Fred Scheiber to approve the bills as presented. Andy Zay second. Motion carried.

**Report of the Librarian:**

- Summer Reading Club has started and going very well.
- The conversion is complete to Enterprise (catalog search system). Patrons like and it looks very professional. Kathy encouraged the board to try it.

**Committee Reports:**

- The board discussed employee health insurance. More information forthcoming. Kathy did tell the board that staff scheduling has been an issue due to the 28 hour rule. She suggests hiring 2 part time people. Kathy will also seek out options for quotes from other insurance companies by summer's end.

**Communications:**

- None

**New Business:**

- Each board member received comparison bids for the library technology (bids in the minute book). AWE and BrainStomp were the bidders. Each bid was looked at and scrutinized.

AWE would like to install a new system (rent or buy) whereas BrainStomp would like to keep what the library has and upgrade. After a lengthy board discussion Wil Kline asked if a third party should submit a bid and have all three parties make a presentation to the board. A scope of work would be provided to each bidder. Kathy will contact Chester, Inc. for a submission. Fred Scheiber would like advanced knowledge of the library needs so questions could be asked at the presentation. The motion to accept a technology bid was tabled until after the presentation. Wil Kline moved that we have a separate board meeting for the three presenters and that a specialist should be there to translate to the board. It was suggested the week of the 24<sup>th</sup> of June. Fred Scheiber second. Motion carried.

**Unfinished Business:**

- Kathy handed each board member a letter that was received from the Markle Town Council concerning the Markle library branch building (letter in the minutes). The Council offered the library a building for \$10,000.00 with the understanding that the library would tear down the building at its expense. The library would then build a new building for the branch library on the site and vacate the current building which is owned by Markle. After board discussion, Juanita made a motion that the board would respond to the letter to let them know that the offer would be taken under consideration and alternate proposals would be in the near future. Wil Kline second. Motion carried. The building committee will draft a proposal.

**Public Input:**

- None

The board was adjourned with a motion by Wil Kline. Jamie Foday second. Motion carried.

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Jamie Foday, Secretary, by Jeri Davis

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