

Huntington City-Township Public Library
Board of Trustees
June 17, 2013
5:00 p.m.

Present:

- Wil Kline, Donna Norwood, Juanita Buzzard, Andy Zay, Peggy Caley, Fred Scheiber, Jamie Foday, Kathy Holst, Director

Peggy Caley called the board meeting to order at 5:00 p.m. New board member Donna Norwood was introduced.

Reading and Approval of Minutes:

- A motion was made by Juanita Buzzard to approve the minutes as presented. Fred Scheiber second. Motion carried.

Reading and Approval of Financial Report:

- The board resolved to allow the library bills to be set up and paid electronically. A motion was made by Fred Scheiber. Wil Kline second. Motion carried.
- A motion was made by Jamie Foday to approve the financial report as presented. Fred Scheiber second. Motion carried.

Approval of Bills:

- A motion was made by Juanita Buzzard to approve the bills as presented. Jamie Foday second. Motion carried.

Report of the Librarian:

- Summer Reading Club going well with 725 young adults and 240 adults participating.
- Kathy gave the board information about an incident involving a child at the library. She reported that the library will probably have a medical claim. Copy of the report in the minute book.

Committee Reports:

- Kathy handed out current insurance information. She also informed the board that the library was asked to join the state insurance plan. Information is being collected to send to the state for evaluation.

Communications:

- None

New Business:

- Budget figures – current budget will be bumped by 5-10 % for 2014. About 15% will not be received because of the 123 cap. Kathy asked the board for guidelines on the budget. The only category

she would question would be 3.14 and capital expenditures. The fall tax draw will be about 16% less. Discussion on expenditures for the last half of the year followed. Kathy also went through the appropriations report and highlighted the areas that will change. The board discussed all options and decided to establish an executive committee to search for a new director in the fall to replace Kathy when she retires. They will revisit the topic in September.

Unfinished Business:

- Kathy reported to the board that we have wiring issues at the Markle Branch. She said cords are being run all over the library to operate the branch. She feels there is no reason to update since we will not be staying at that location. She told the board that Jessi and Devon are doing a great job with Carlos Felix teaching them. They also updated the Technology Plan and feels another 6-8 months more of experience and they will be trained very well. But she warned that it will not replace an actual IT person. Fred asked if we should hire or outsource IT.
- The board discussed the current IT needs of the library as well as future needs. A special board meeting is scheduled for June 24th to hear three companies' plans for the library IT.
- Markle Branch – Kathy let the board know that the Davis Restaurant is back on the market. The board discussed various options for something other than “brick and mortar”. After a lengthy discussion on the matter a motion was made by Wil Kline to draft a letter to the Markle Town Council to purchase the existing building the library is in from the town in order to maintain a physical presence in Markle. If that is not an option to the town, then the physical location could be in jeopardy and other options will be looked at. Andy Zay second. Motion carried. Copy of the letter in the minute book.

Public Input:

- None

The board was adjourned with a motion by Andy Zay. Wil Kline second. Motion carried.
Special board meeting for IT will be Monday, June 24, 2013 at 5:00 p.m. at the main library.

Jamie Foday, Secretary, by Jeri Davis

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