

Huntington City-Township Public Library
Board of Trustees
August 19, 2013

Present:

- Fred Scheiber, Donna Norwood, Juanita Buzzard, Andy Zay, Peggy Caley, Jamie Foday, Wil Kline, Kathy Holst, Director.

Visitor:

- Rob Hathaway from DLZ

Peggy Caley called the board meeting to order at 5:00 pm.

Reading and Approval of Minutes:

- A motion was made by Andy Zay to approve the minutes as presented. Fred Scheiber second. Motion carried. In addition, Fred would like for the board to approve any raises to the salary caps on the salary schedule. He feels that employees have to get to a cap at some point. Just because there is an annual salary increase that doesn't mean the cap changes and that once an employee reaches that cap then that's their top pay.

Reading and Approval of Financial Report:

- 1st Source Bank is offering a 1% CD for 12 months if you open a checking account. Kathy told the board that we can't just change major banks but suggested transferring gift funds. A motion was made by Wil Kline to accept the Financial Report as presented and to take advantage of the CD rate from 1st Source Bank using the gift funds. Andy Zay second. Motion carried.

Approval of Bills:

- Andy Zay asked about the TCS Heating and Air Conditioning bills. Kathy told the board the heating and air conditioning had to be brought up to what the contract would cover. Kathy went through the problems the library's been having. Andy asked in moving forward would the bills be covered. Kathy said yes. A motion was made by Andy Zay to approve the bills as presented. Juanita Buzzard second. Motion carried.

Report of the Librarian:

- Kathy informed the board of the work being done to the city parking lot behind the library. She talked to Anthony Goodnight and he said they could mill out our portion of the ally for around \$3000.00. No motion needed just informational.
- Kathy passed out information on automated book systems. The cost is approximately \$200,000.00. Interesting concept. Andy said possibly if we were to stay in our current Markle building we could add the Kiosk for DVD's and free up space in the library for programming.
- The question was asked at the July board meeting about mandatory retirement. Kathy passed out information from the Federal standpoint. In Indiana there have been cases contested

in court. Exceptions to mandatory retirement would be anything where safety is involved. Kathy checked with a local attorney on the subject and they said “only if you want to be sued”.

Committee Reports:

- Fred said it would be nice to get health insurance information earlier so that the board doesn't have to wait until the last minute to decide. Kathy said Deb Johnson gave us Antheims best guess on what percent of increase it would be for 2014. No meeting scheduled.
- Andy would like to see the salary base wage tied to something. Wanted to know where ours came from. Kathy said the information you get from the annual report is 2 years old by the time you use it. Andy would still like to see a reference, mentioning we don't have to use it. But at least some guidelines to tie our numbers to or to the state database. He feels it would bring more credibility to the salary schedule.

Communications:

- None

Unfinished Business:

- Markle Branch – Andy said there were concerns about promises made to the Town of Markle when the 2 entities got together. Markle Council felt a new facility would be built. They were also concerned about the increase of their levy. Andy had an informal discussion with DLZ Engineering. DLZ stated that they can give us 3 or 4 various styles and options to look at. Kathy shed some light on what she thought Markle Council was talking about concerning the merger. Peggy Caley said in her notes dated 2007-2008 the DLGF minutes sounded like we promised a new building. Markle Branch has 667 current cardholders. After much discussion Wil Kline made the motion to offer Markle Town Council \$100,000.00 for a lease purchase upfront, meaning at some point the building would be ours subject to legal option. Fred Scheiber second. Motion carried. Peggy Caley to write the letter.

New Business:

- Resolution to use the Rainy Day Fund was signed. Peggy Caley updated Wil Kline on the Resolution to use the Rainy Day Fund. Peggy asked about advertising LIRF Funds. What if that amount changes before year end? Kathy told the board the process and said the DLGF will send her a letter to say we don't have enough money to fund LIRF. At that point we would fix it.
- Kiosk Library – see notes in Report of the Librarian
- Rob Hathaway of DLZ brought a feasibility study for the Markle Branch. The board will review and get back with them.

Public Input:

- None

The board was adjourned with a motion by Fred Scheiber. Juanita Buzzard second. Motion carried.

Jamie Foday, Secretary, by Jeri Davis
