

**Huntington City-Township Public Library
Board of Finance Committee
January 21, 2013
4:00 p.m.**

Present:

- Peggy Caley, Andy Zay, Fred Scheiber, Juanita Buzzard, Carlton Sprague and Kathy Holst, Director

Absent:

- Becky Gard and Jamie Foday

Vice President Juanita Buzzard called the meeting to order at 4:00 pm.

The board toured the town of Markle and visited the Markle Branch library.

Election of Officers:

- Andy Zay moved that the officers of the 2013 Board of Finance are as follows. Carlton Sprague second. Motion carried.
President – Fred Scheiber
Secretary – Juanita Buzzard

Review of Current Investments:

- Fred Scheiber opened the Board of Finance meeting. Kathy Holst presented the members of the Board with copies of the Investment Policy for the Huntington city-Township Public Library. The Investment Policy was reviewed. Andy Zay moved to accept the policy as presented. Peggy Caley second. Motion carried.
- The Finance Board reviewed the Financial Statements of the Library. Motion was made to accept the Financial Statements as presented by Peggy Caley, second by Andy Zay. Motion carried.

Respectfully submitted,

Jamie Foday, Board Secretary
By Jeri Davis

Huntington City Township Public Library
Board of Trustees
January 21, 2013
5:00 p.m.

Present:

- Peggy Caley, Andy Zay, Fred Scheiber, Juanita Buzzard, Carlton Sprague and Kathy Holst, Director

Absent:

- Becky Gard and Jamie Foday

President Peggy Caley opened the January 21st meeting.

Presentation video from the Indiana Library Federation was viewed by the Board. The video was an overview of current legislation that could impact libraries in the near future.

Reading and approval of Minutes:

- Minutes of the December 2012 meeting of the Board were approved with one correction. In unfinished business, the word unnerved should read un-served. Fred Scheiber made the motion to accept the minutes with this correction, Carlton Sprague second. Motion carried.

Reading and approval of Financial Report:

- The Finance Report was approved as previously presented at the Board of Finance meeting held directly prior to this meeting.

Approval of Claims:

- The claims for the month were approved as presented upon the motion of Juanita Buzzard, second by Fred Scheiber. Motion carried.

Report of the Librarian:

- Kathy told the board that we received the 1782 Notice from the Dept. of Local Government Finance early this year. This notice sets out by fund the final information proposed for our library. She went thru the notice with the board and answered their questions.
- Kathy discussed the year end changes to the appropriation report. She also talked about the changes to the 2013 appropriations report for the eBook and database categories.
- An update on the Indiana Room's digitization of newspapers and microfilm was discussed.
- Kathy also updated the board on SirsiDynix Enterprise.

Committee Reports:

- Benefits committee had nothing to report.

New Business:

- A motion was made to accept the slate of officers for 2013 as presented by Fred Scheiber, second by Juanita Buzzard. Motion carried.
- Annual review of the Source Code for account system signed and recorded in the board book for 2013.
- Date and time of future board meetings was discussed. This item tabled until February’s board meeting
- The board will continue with the current schedule until then.

Unfinished Business:

- The board discussed their trip to the town of Markle and the Markle library. They looked at a variety of options for the future of the Markle library. The committee suggested to lay out a plan and will talk more on the subject then. Becky Gard will be replaced on this committee. The committee will consist of Peggy Caley and Andy Zay.

Public Input:

- None

A motion to adjourn was made by Fred Scheiber at approximately 6:45 pm, second by Juanita Buzzard. Motion carried.

Respectfully submitted

Jamie Foday, Board Secretary

By Jeri Davis
