

Huntington City-Township Public Library
Board of Trustees
February 18, 2013
5:00 pm

Present:

- Peggy Caley, Carlton Sprague, Juanita Buzzard, Wil Kline, Jamie Foday, Andy Zay, Kathy Holst, Director

Absent:

- Becky Gard, Fred Scheiber

Peggy called to order the board meeting at 5:00 pm.

Peggy introduced Wil Kline, the newest member of the board. Wil replaces Carlton Sprague whose term expired.

Reading and approval of Minutes:

- Minutes of the January 2013 meeting of the Board of Finance and the regular Board meeting were approved with a motion from Juanita Buzzard, second by Andy Zay. Motion carried.

Reading and approval of Financial Report:

- The Finance Report was approved as presented upon the motion of Juanita Buzzard, second by Jamie Foday. Motion carried.

Approval of Claims:

- The claims for the month were approved as presented upon the motion of Juanita Buzzard, second by Jamie Foday. Motion carried.

Report of the Librarian:

- Kathy reported to the board that things were going extremely well at the Library. Functions held at the library are well attended. Andy asked about the updating of the webpage. Kathy said that it was proceeding well and that Devon Henderson is doing well on this project.
- The board discussed the Tech Services area and its function. Kathy told the board the costs are high to Brainstomp because of the lack of an on staff IT employee. Wil asked about a partnership with other libraries. Kathy responded that while other libraries are willing to share the expertise of their IT staff, a joint employment would require much more than a 40 hour week. Other options were discussed.

Committee Reports:

- Andy reported that he and Peggy Caley met concerning the Markle project. Andy gave the board several options that may be the way to go. More meetings ahead. Some of the options are:
 1. The existing Markle Bank
 2. Options presented by the Town of Markle for an existing building they own.
 3. Car dealership building.
 4. Staying in present building.

The board recessed for Carlton Sprague's reception given by The Friends of the Huntington City Township Public Library.

Communications:

- None

Unfinished Business:

- The board decided to keep the future board meetings time tabled until further notice. The March board meeting will be held at 5:00 pm.

New Business:

- Kathy told the board that there are new rates available for government entities for gas use. She explained the changes and asked if we want to be in the program. The library would have to commit to at least a 1 year contract. Andy Zay made a motion to make a contract with Vectren, Juanita Buzzard second. Motion carried.
- Energy use analysis program is a different program. This is thru the Indiana Legislative Program. Kathy explained the program to the board and the potential of a decrease of 20% off of total utilities. Kathy suggested we let them do the free analysis. Andy Zay made the motion to accept the free analysis, Wil Kline second. Motion carried.
- Each board member received the 2012 annual report. Kathy told the board that the library like everyone else is influenced by technology. The library saw small changes in usage. Kathy told the board that the library is changing with the times. Programming has been well attended for technology workshops we provided. There was discussion among the board about check outs, fines, lost book issues. An amnesty day was suggested. Jamie will talk to Crestview and Riverview schools and report back to the board. Kathy also told the board that the library does fill the state standards for a medium library.
- Kathy updated the board on changes to the Advertising Policy. It was decided to amend the policy name to "Authorization of Disbursement; Purchases Policy". Juanita Buzzard moved to adopt the policy with new title. Wil Kline second. Motion carried.
- Peggy opened nomination for a new Treasurer. Jamie Foday nominated Andy Zay, second by Wil Kline. With no other nominations Juanita Buzzard closed the nominations, second by Wil Kline. Motion carried. Andy Zay will fill the position of Treasurer for 2013.

Public Input:

- None

A motion to adjourn was made by Andy Zay, second by Juanita Buzzard. Motion carried.

Respectfully submitted

Jamie Foday, Board Secretary

By Jeri Davis
