

**Huntington City-Township Public Library
Board of Finance Meeting
January 19, 2015**

Present: Rebecca Lemons, Jamie Foday, Peggy Caley, Fred Scheiber, Terry Miller, Rex Baxter, Chad Lippe, John Branham

Visitors: Jeri Davis, Jessica Brown

Fred called the meeting to order.

Election of Officers: Peggy nominated Fred to be President of the Board of Finance, Chad seconded; Fred nominated Chad to be Secretary of the Board of Finance, Peggy seconded; nominations were closed, and then the motions carried.

Review of Policies: Rex moved to approve the policies of Investment Cash Management and HCTPL Investment, Chad seconded, motion carried.

Jeri provided us with a report of the return being earned on each of our bank and investment accounts.

Jamie moved to adjourn, Chad seconded.

**Huntington City-Township Public Library
Board of Trustees Meeting
January 19, 2015**

Present: Rebecca Lemons, Jamie Foday, Peggy Caley, Fred Scheiber, Terry Miller, Rex Baxter, Chad Lippe, John Branham

Visitors: Jeri Davis, Jessica Brown

Peggy called the meeting to order.

Reading and Approval of Minutes: In our discussion, it was noted that we can have no more than three Board members in attendance at any HCTPL public special meetings. Terry moved to approve the minutes, Fred seconded, motion carried.

Reading and Approval of Financial Report and Approval of Bills: Terry moved to approve the financial report and bills, John seconded, motion carried. Beka explained the Resolution for Change to Appropriation -- we are moving funds from Capitol Outlays to Personal Services in order to balance the 2014 appropriation.

Report of the Librarian: Beka highlighted various items presented in her written director's report. Fred inquired about the formation of a Personnel Committee that would meet with Beka to review her Director's goals and more. Fred, Chad, and Jamie volunteered to serve on the committee and will schedule a first meeting.

Committee Reports:

A. Markle Building Committee: Beka reported that the committee will be meeting January 26 and will begin architect firm interviews. We have received the purchase agreement back from Markle.

Unfinished Business:

A. Meeting with County Commissioners: Beka reported that she feels more discussion and planning are needed before presenting any proposed changes to the County Commissioner related to service areas. More discussion and information gathering will take place before doing more with this issue.

B. Other: More discussion took place regarding the Student Card Resolution. The issue has been tabled again.

New Business:

A. Policy Review: Fred moved to approve the Materials Loan and the Library Card Policies, John approved, motion carried.

B. Compensation Pay Scale and Classification Report: Beka requested that we study the proposals over the next month and discuss more at our next meeting before approving anything.

C. Strategic Planning Update: They will be meeting soon.

D. Other: A resolution was validated for Terry to be added to our bank signatures as our Treasurer. Beka mentioned that there is likely to be a staff member who will be requesting an unpaid extended leave of absence.

Public Input: Jessica Brown gave input regarding the benefits of the Student Card Resolution and her support of this proposal.

Fred moved to adjourn, John seconded, motion carried.