

**Huntington City-Township Public Library  
Board of Trustees  
November 10, 2014**

**Present:** Rebecca Lemons, Jamie Foday, Peggy Caley, Juanita Buzzard, Fred Scheiber, Terry Miller, Rex Baxter

**Visitors:** Jeri Davis, Mike Grant, Jeff Stockman, Heather "Shelley" Monticue, Don Wilson

Peggy called the meeting to order.

**Reading and Approval of Minutes:** Fred moved to approve the minutes for the October 13 budget adoption special meeting and the regular meeting, Juanita seconded, motion carried. Fred moved to approve the bills and financial report; Juanita seconded, motion carried.

**Reading and Approval of Financial Report and Approval of Bills:** Juanita moved to approve the financial report and bills, Fred seconded; Rex and Terry abstained, motion carried.

**Report of the Librarian:** Beka highlighted various items presented in her written director's report, including but not limited to the following: interior renovations are completed and furniture is being placed; employee recognition of the month goes to Lori Vanover; next week we have six employees attending ILF; interviews have been completed for circulation clerk and we are still in the process of hiring.

**Committee Reports:**

**A. Benefits Committee:** Fred reported that our research comparing plans and options leads the committee to recommend renewing the current health care plan, with a change to the employee premium contribution of 90% paid by library and 10% paid by employee; we will also be adding the option to employees of a dental plan (with a minimum participation rate of 60% needed in order to offer the plan). Juanita moved to renew the current plan with an increased employee premium cost (library pays 90% and employee pays 10%) as well as the addition of the dental plan option. Fred seconded, motion carried. (Next year we will do more research related to HSA plan options.)

**B. Communications:** (none)

**Unfinished Business:**

**A. Markle Surveys and Recommendations:** Beka reported that we received 94 surveys back. She summarized the results of the various survey questions and highlighted her conclusions and recommendations, of which the major points are that we must maintain a physical presence in Markle in a new building; rebalance the Markle collections; change branch hours; and increase marketing efforts. Beka reminded us that we already do have an accepted offer for land in Markle on which to build, and we should move forward with appropriate steps toward the building project. We need to make the joint resolution with the town of Markle, create a building committee, and start discussions with architects. Jamie made a motion that we draft and file the joint resolution with the town of Markle for the purchase of the land on which to build the Markle branch and to also form a Markle building committee to move forward with the project; Juanita seconded; motion carried on a 3-2 vote. (with member Rex Baxter absent)

**B. Personnel Handbook** – Discussion tabled until next meeting; Beka requested we contact her in the meantime if we have input regarding the draft she presented us.

**Public Input:**

Mike Grant commented that he believes this building site is the most viable option available; he also reminded us that our library made the proposal to Markle that they join us with the plan to eventually build a new Markle branch; he also commented that he believes the town of Markle is currently not having their needs met.

Jeff Stockman commented that he was on Markle Town Council 10 years ago when this process began; highlighted some of the factors that make this situation unique; offered to serve as a volunteer

Shelly commented that her teenage children don't use the Markle branch because there is nothing to offer teens; she also made other comments.

Don Wilson asked if we are ready to purchase land in Markle so the town can be sure we are moving forward with the building project. He also requested that we hold some Board meetings in Markle.

**New Business:**

**A. Board Appointments:** Beka reported that the terms of two members, Jamie and Juanita, will be expiring at the end of 2014. Juanita will not be renewing; Jamie will contact County Council about her renewal.

**B. Election of Officers:** We will do this at December's meeting.

**C. Director's Goals:** Beka asked us to review this document so we can discuss at December meeting.

**D. Salary/Wages:** Review these documents so we can discuss these at the next meeting.

Juanita moved to adjourn, Fred seconded, motion carried.