

Huntington City-Township Public Library
Board of Trustees
December 15, 2014

Present: Rebecca Lemons, Jamie Foday, Peggy Caley, Fred Scheiber, Terry Miller, Juanita Buzzard

Absent: Rex Baxter

Visitors: Jeri Davis, Heather "Shelley" Monticue, Chad Lippe, Jessica Brown

Peggy called the meeting to order.

Reading and Approval of Minutes: Fred moved to approve the minutes, Terry seconded, motion carried.

Reading and Approval of Financial Report and Approval of Bills: Fred moved to approve the financial report and bills, Jamie seconded, motion carried.

Report of the Librarian: Beka highlighted various items presented in her written director's report. She reminded us that while we want at least one Board member to attend the January community needs meetings with the library's Strategic Planning Committee, we cannot have more than four Board members in attendance. Fred asked how much the library uses their Facebook page for communications, and Beka reported that Devon maintains very active updates. Peggy asked for an update on the Winter Extravaganza, and Beka reported that the children's activities and school visits are going well.

Committee Reports:

A. Benefits Committee: Fred made a motion to renew the vision plan in our health insurance package, Jamie seconded, motion carried.

B. Markle Building Committee: Beka reported that at the December committee meeting, goals were set and branch visits have been scheduled. We will soon be ready to meet with architects for selection of their services. Our next committee meeting will be January 12.

Unfinished Business:

A. Personnel Handbook: Beka reported that Rick DeLaney recommended minor changes in wording. Fred moved to approve the personnel handbook, Juanita seconded, motion carried.

B. Salary Schedule – Beka presented the 2015 salary schedule with a 2% raise and reminded us that we are still working through the compensation plan which will then have employee salary raises based on performance reviews, so this is the last year we will do a flat raise. Juanita moved to accept the 2015 salary scheduled as presented, Fred seconded, motion carried.

C. Director's Goals: Beka highlighted the items on her list of goals and asked for ongoing input. Fred mentioned that we should plan to have the Executive Search Committee meet with Beka after the first of the year for a review.

D. Markle Resolution and Purchase Agreement: Terry mentioned that he toured the Markle Library and the Markle City Building today. Fred mentioned that he received an email today from Andy Zay stating that Lee Pasko of the Markle IAB Bank branch is interested in talking to us about the possibility of sharing a new building space; however, we feel that this is not feasible and will not pursue this idea due in part to lot size restrictions and the fact that we are too far into this project. Beka reported that due to conflict of interest the offices of Rick DeLaney could not give a recommendation on the wording of the joint resolution because one of the attorneys in their firm

drafted the joint resolution for the city of Markle. However, she sees no problems with the document and reminded us that it is not a closing document. Fred moved to approve the joint resolution purchase agreement for unimproved real property between the Town of Markle as Seller and the Huntington City-Township Public Library as Buyer; Jamie seconded, and the motion carried.

New Business:

A. Election of 2015 Officers: Jamie nominated Peggy to serve as President, Fred seconded; Peggy nominated Terry to serve as Treasurer, Fred seconded; Terry nominated Fred as Vice-President and Jamie as Secretary, Juanita seconded; motions carried.

B. Student Card Resolution: Beka has drafted a resolution to allow students and teachers of Huntington public and private schools living outside city limits to receive a library card without cost. After much discussion, Terry moved to table this issue, and Beka stated she will plan to speak to the Commissioners about library district issues at their February meeting; Fred seconded, and the motion carried.

C. Other: (none)

Pubic Input: Jessica Brown made a comment in support of the Student Card Resolution idea.

Juanita moved to adjourn, Jamie seconded, motion carried.